

Termination of a Radioactive Material License

Before an area can be released for unrestricted use, provide the following information to demonstrate compliance with the regulations:

Written request –

Provide a completed form RH-23 requesting termination of a Radioactive Material License.

Close Out Survey –

Provide a copy of the most recent leak test record for each sealed source that was stored or used at the facility, if only sealed sources were used.

Otherwise, a closeout survey for the facility where radioactive material was stored and/or used must be submitted. In a diagram format show the positions at which readings and wipes were taken and indicate the corresponding readings. Provide the make, model number, last date of calibration, counting efficiency, background and minimum detectable activity of the instruments used to make the assessments.

Disposal of Radioactive Material –

Provide information concerning the disposition of the radioactive material stored at the site(s). If it was transferred to an authorized recipient, provide records documenting the transfer. Each transfer record must indicate the isotope, the activity and the model and serial numbers of each device and/or sealed source. The transfer record must also indicate the name, address and license number of the transferor and transferee, the signatures of a representative of the transferor and transferee and the date of transfer of the radioactive material.

Fees - All outstanding fees must be paid before the Radioactive Material license can be terminated.

Request termination of the license prior to the due date of the bill to have the fee waived.

Compliance Issues –

All Notice of Violations must be resolved prior to termination.

Monitoring Records –

Copies of certain monitoring data associated with a license must be submitted before a termination can be completed. Monitoring data includes any of the following: Survey results to determine the dose from external sources of radiation used.

Measurement and calculation results used to determine individual intakes of radioactive material and use in the assessment of internal dose.

Air sampling, survey and bioassay results required by regulation or license condition.

Measurement and calculation results used to evaluate the release of radioactive effluents to the environment. If the company did not perform any of the above dose/effluent determinations, state so in the request for termination.

Septic Tank Use –

Regulations prohibit the release of radioactive material into a septic system. Therefore, indicate if a septic tank system was used at the facility. If a septic tank was used, submit results of a radiochemical analysis of the tank sludge.

REQUEST TO TERMINATE RADIOACTIVE MATERIALS LICENSE

INSTRUCTIONS: Please return completed copy of this form to the address given above.

1. Licensee _____ 2. License No.: _____

3. Address: _____

City _____ State _____ Zip Code _____

Request is hereby made that the Kansas Radioactive Materials License described above be terminated for the following reason:

3. Radioactive material possessed under this license has been disposed of as indicated below:

Material was used for the licensed purposes, and none remains.

Material was leased, and has been returned to lessor.

Material has been transferred to the following licensee:

Name: _____ 2. License No.: _____

Address: _____

City _____ State _____ Zip Code _____

Material has been disposed of in the following manner:

Signature: _____

a. If license is in name of institution _____

b. If license is in name of individual(s), _____

Responsible official must sign below _____

Radiation Safety Officer must sign below.

Official

Date

R.S.O.

Date