

Activated Charcoal Device Placement Checklist

- Obtain activated charcoal device(s) for site to be tested.

Record test kit number(s) _____

- Open the packet being careful not to tear the brown paper inside. Insert the foam block into the opening per the kit instructions.
- Record start time and date on packet and below.

Date _____ Time _____ Initials _____

- Hang the packet(s) at normal breathing level. Attach information sign (example is illustrated on the following page) where clearly visible.
 - Place on lowest *occupied* level of the home
 - Do not place in drafts from heating or air conditioning vents
 - Do not place in closets, kitchen, bathroom, laundry room or other closed or high humidity areas (bedrooms are good spot)
 - Place at least 30 inches above the floor
 - Place at least 10 inches from other objects
 - Place at least 30 inches from windows and 10 inches from exterior wall

Retrieval

- Retrieve the device, remove foam block and seal the packet. Record stop time and date on packet and below. Initial below to verify the time the test kit was sealed.

Date _____ Time _____ Initials _____

- Place the devices in mail as soon as practical.