



Child Care Centers Survey Instrument

License Number	County	Type of Survey	
		Application Date Complete	
Name of Facility	Telephone Number	Email Address	
Physical Address of the Facility	Street Address	City	Zip Code

SECTION I Child Care Centers
Capacity Information from currently Issued License for the Facility

SECTION II 1st ON-SITE SURVEY CONDUCTED _____ BEGINNING TIME _____ ENDING TIME _____

- Surveyor Findings:
- _____ Full Compliance
 - _____ Areas of non-compliance
 - _____ Recommend ongoing compliance checks
 - _____ Enforcement Action is recommended

SECTION II
_____ All non-compliance was corrected during the 1st on-site visit or a satisfactory corrective action plan was accepted. No on-site compliance check is necessary. Licensure recommended.

2nd ON-SITE SURVEY CONDUCTED _____ BEGINNING TIME _____ ENDING TIME _____

- _____ Corrections received
- _____ Corrections received, and some items remained deficient or corrections were not received. Compliance check was conducted.
- _____ Recommend ongoing compliance checks
- _____ Enforcement action is recommended

SECTION IV SUMMARY - Check if one or more of the following were present at the first or second inspection.
Citations: One or more of the following were cited Over-Capacity Children Unsupervised Serious Hazards Prohibited Punishment Other; Describe.

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K.S.A. 65-501	License or temporary permit required; exemptions. If initial applicant and no temporary permit or license has been issued by KDHE, the applicant does not have children in care. Also required by K.A.R. 28-4-422(a)(4).	C NC R
K.S.A. 65-504 (a)	Licenses; contents; limitations; posting; inspections; temporary permits; access to premises; temporary licenses; denial or revocation of license; procedure. License is posted in a conspicuous place on the premises.	C NC R
K.S.A. 65-506	Notice of issuance, limitation, modification, suspension or revocation of license; notice to parents or guardians of enrollees of limitation, modification, suspension, revocation or denial; unlicensed placements prohibited. Parents or guardians notified in writing if the license is suspended, revoked or denied. No child placed in a facility not licensed by KDHE.	C NC R
K.S.A. 65-508 (a)(1)	Equipment, supplies, accommodations; competent supervision and care of children; safe sleep practices; rules and regulations; immunizations. Each facility shall be properly heated, plumbed, lighted and ventilated.	C NC R
K.S.A. 65-508 (a)(2)	Equipment, supplies, accommodations; competent supervision and care of children; safe sleep practices; rules and regulations; immunizations. Each facility shall have plumbing, water and sewerage systems which conform to all applicable state and local laws.	C NC R
K.S.A. 65-508 (a)(3)	Equipment, supplies, accommodations; competent supervision and care of children; safe sleep practices; rules and regulations; immunizations. Each facility shall be operated with strict regard to the health, comfort, safety, and social welfare of children.	C NC R
K.S.A. 65-508 (b)	Equipment, supplies, accommodations; competent supervision and care of children; safe sleep practices; rules and regulations; immunizations. Child care center facility complies with fire codes, rules, and regulations of the state fire marshal and have current approval on file.	C NC R
K.S.A. 65-508 (d)	Equipment, supplies, accommodations; competent supervision and care of children; safe sleep practices; rules and regulations; immunizations. In addition to any rules and regulations adopted under this section for safe sleep practices, child care facilities shall ensure that all of the following requirements are met for children under 12 months of age:	C NC R
K.S.A. 65-508 (d)(1)	Equipment, supplies, accommodations; competent supervision and care of children; safe sleep practices; rules and regulations; immunizations. A child under 12 months of age shall only be placed to sleep on a surface and in an area that has been approved for use by the	C NC R

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	secretary of health and environment.	
K.S.A. 65-508 (d)(2)	Equipment, supplies, accommodations; competent supervision and care of children; safe sleep practices; rules and regulations; immunizations. The sleep surface for a child under 12 months of age shall be free from soft or loose bedding, including, but not limited to, blankets, bumpers and pillows.	C NC R
K.S.A. 65-508 (d)(3)	Equipment, supplies, accommodations; competent supervision and care of children; safe sleep practices; rules and regulations; immunizations. The sleep surface for a child under 12 months of age shall be free from toys, including mobiles and other types of play equipment or devices.	C NC R
K.S.A. 65-508 (e)	Equipment, supplies, accommodations; competent supervision and care of children; safe sleep practices; rules and regulations; immunizations. Child care facilities shall ensure that children over 12 months of age only be placed to sleep on a surface and in an area that has been approved for use as such by the secretary of health and environment.	C NC R
K.S.A. 65-512	Inspections. Surveyor is given right of entry and access to every place on the premises and is provided with records which are required to be inspected.	C NC R
K.S.A. 65-513	Changes or alterations required to comply with law; notice; duty of licensee. Licensee understands that it is her/his responsibility to make changes or alterations provided in any Notice of Survey Finding within 5 days of the receipt of the notice.	C NC R
K.S.A. 65-516	Restrictions on persons maintaining or residing, working or volunteering at child care facility; criminal history check by secretary of health and environment; information to be provided sponsoring child placement agency; child care criminal background and fingerprinting fund. No person known to be a prohibited person is residing, working or regularly volunteering in the facility.	C NC R
K.A.R. 28-4-427 (a)	Program. Programs are conducted in self-contained units with staff and children designated for each unit.	C NC R
K.A.R. 28-4-427 (b)(1)	Program. Equipment. Low, open shelves are provided for play equipment and materials so they are readily accessible to the children.	C NC R
K.A.R. 28-4-427 (b)(2)	Program. Equipment is scaled to the size of the children.	C NC R

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K.A.R. 28-4-427 Program. (b)(3)	Equipment is of sound construction with no sharp, rough, loose nor pointed edges, and in good operating condition.	C NC R
K.A.R. 28-4-427 Program. (b)(4)	Equipment is placed to avoid danger of accident or collision and to permit freedom of movement.	C NC R
K.A.R. 28-4-427 Program. (b)(5)	Equipment is of sufficient quantity so that each child has a choice of at least three activities when all children are using equipment at the same time.	C NC R
K.A.R. 28-4-427 Program. (b)(6)	Storage space located conveniently for staff is provided for supplies and equipment not in use.	C NC R
K.A.R. 28-4-427 Program. (b)(7)	Each child has individual space for the child's garments, clothing and possessions during the session attended.	C NC R
K.A.R. 28-4-427 Program. (c)(1)	Learning Experiences. Written program plan includes daily learning experiences, appropriate to the developmental level of the children.	C NC R
K.A.R. 28-4-427 Program. (c)(1)(A)	Program includes experiences designed to develop self-esteem and positive self-image.	C NC R
K.A.R. 28-4-427 Program. (c)(1)(B)	Program includes experiences designed to develop social interaction skills.	C NC R
K.A.R. 28-4-427 Program. (c)(1)(C)	Program includes experiences designed to develop self-expression and communication skills.	C NC R
K.A.R. 28-4-427 Program. (c)(1)(D)	Program includes experiences designed to develop creative expression.	C NC R
K.A.R. 28-4-427 Program. (c)(1)(E)	Program includes experiences designed to develop large and small muscle skills.	C NC R
K.A.R. 28-4-427 Program. (c)(1)(F)	Program includes experiences designed to develop intellectual growth.	C NC R
K.A.R. 28-4-427 Program. (c)(2)	Program schedule is planned to provide a balance of active, quiet, individual and group activities.	C NC R

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K.A.R. 28-4-427 Program. (c)(3)	Written program plan is posted in each unit.	C NC R
K.A.R. 28-4-427 Program. (d)(1)	Written discipline policy is made available to staff and parents.	C NC R
K.A.R. 28-4-435 Programs serving children with handicapping conditions. (a)	Written parental permission is on file for evaluation and placement of children.	C NC R
K.A.R. 28-4-435 Programs serving children with handicapping conditions. (b)	Physical Plant	C NC R
K.A.R. 28-4-435 Programs serving children with handicapping conditions. (b)(1)	Programs which include non-ambulatory children are conducted on the ground floor. Exits and steps have ramps approved by a fire inspector.	C NC R
K.A.R. 28-4-435 Programs serving children with handicapping conditions. (b)(2)	Facilities enrolling children who use walkers or wheelchairs have 50 square feet of space for each physically handicapped child.	C NC R
K.A.R. 28-4-435 Programs serving children with handicapping conditions. (b)(3)	When physically handicapped children are enrolled, toilets and washbasins are designed to accommodate their needs.	C NC R
K.A.R. 28-4-435 Programs serving children with handicapping conditions. (c)	Transportation. A second adult rides in the rear seat of the vehicle when three or more handicapped children are being transported.	C NC R
K.A.R. 28-4-435 Programs serving children with handicapping conditions. (d)	Staff meet requirements of K.A.R. 28-4-429 and the following additional requirements:	C NC R
K.A.R. 28-4-435 Programs serving children with handicapping conditions. (d)(1)	The parent of a child with special needs enrolled in the unit is not a teacher in that unit.	C NC R
K.A.R. 28-4-435 Programs serving children with handicapping conditions. (d)(2)	Each special purpose unit or unit with 1/3 or more of the children enrolled with special needs has a staff person who has a minimum of six hours of academic credits or equivalent clock hours in understanding the needs of handicapped children and in developing individual program plans.	C NC R
K.A.R. 28-4-435 Programs serving children with handicapping conditions. (d)(3)	Special needs consultants meet the educational requirements of their profession.	C NC R
K.A.R. 28-4-435 Programs serving children with handicapping conditions. (e)	If 1/3 or more of the children enrolled in a unit have handicapping conditions, the appropriate staff/child ratio is maintained. (Refer to K.A.R. 28-4-428)	C NC R

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K.A.R. 28-4-435 Programs serving children with handicapping conditions.	C NC R
(f) All staff in special purpose units or units with 1/3 or more of the children enrolled with special needs have 10 clock hours of in-service training specific to handicapped conditions.	
K.A.R. 28-4-435 Programs serving children with handicapping conditions.	C NC R
(g) A written individual program plan is on file for each handicapped child enrolled. The written plan is reviewed and revised annually in consultation with the parents. The plan assigns responsibility for the delivery of services, indicates the anticipated change in the child's behavior, how changes will be measured.	
K.A.R. 28-4-436 Child care centers: physical plant.	C NC R
(a) Inside area. Building used as a residence is licensed only if there is a room or rooms designated EXCLUSIVELY for child care use.	
K.A.R. 28-4-436 Child care centers: physical plant.	C NC R
(b)(1) Napping and Sleeping. Children at the center more than four hours are encouraged to nap or rest according to their individual needs. Children who do not sleep are permitted to have a quiet time through use of activities or equipment that do not disturb other children.	
K.A.R. 28-4-436 Child care centers: physical plant.	C NC R
(b)(2) Crib, cot or pad is available for each child. Pads are enclosed in washable covers and used only over carpet. When pads are used, they are long enough so that the child's head does not rest on the carpet. Bunk beds are prohibited.	
K.A.R. 28-4-436 Child care centers: physical plant.	C NC R
(b)(3) Each crib or cot has an individually-labeled bottom sheet. Each child has a cover. Children do not share bedding.	
K.A.R. 28-4-436 Child care centers: physical plant.	C NC R
(b)(4) Bedding is changed after each five uses, immediately when soiled or wet and always upon change in occupancy. Blankets are laundered monthly.	
K.A.R. 28-4-436 Child care centers: physical plant.	C NC R
(b)(5) Cribs, cots or pads, when in use, are separated from each other by at least two feet in all directions except when bordering on a wall. When not in use, cribs, cots, or pads are stored in a clean and sanitary manner.	
K.A.R. 28-4-436 Child care centers: physical plant.	C NC R
(b)(6)(A) Nighttime care. Movable screens are available to insure privacy as needed.	
K.A.R. 28-4-436 Child care centers: physical plant.	C NC R
(b)(6)(B) Nighttime care. Separate sleeping areas are provided for boys and girls over six years of age.	

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K.A.R. 28-4-436 Child care centers: physical plant.	C NC R
(b)(6)(C) Nighttime care. In a center in which children sleep for more than three consecutive hours, the center is provided with a smoke detector installed in consultation with a fire inspector.	
K.A.R. 28-4-436 Child care centers: physical plant.	C NC R
(c) Laundry facilities	
K.A.R. 28-4-436 Child care centers: physical plant.	C NC R
(c)(1) If laundry is done at the center, laundry fixtures are located in an area separate from food preparation areas and installed in a used in manner to safeguard the health and safety of children.	
K.A.R. 28-4-436 Child care centers: physical plant.	C NC R
(c)(2) Separate areas are provided for soiled and clean laundry items.	
K.A.R. 28-4-438 Child care centers: program.	C NC R
(a) Program provides regularity in routines such as eating and napping, and protection from excess fatigue and over stimulation.	
K.A.R. 28-4-438 Child care centers: program.	C NC R
(b) Unless extreme weather conditions, children have a period of daily outdoor play under the supervision of an adult. Children spending more than four consecutive hours are to play outdoors for at least one hour daily.	
K.A.R. 28-4-438 Child care centers: program.	C NC R
(c) Routines such as toileting and eating and intervals between activities are planned so that children do not have to wait in lines or assemble in large groups.	
K.A.R. 28-4-438 Child care centers: program.	C NC R
(d) If television is on the premises, use is limited to the children's programs.	
K.A.R. 28-4-438 Child care centers: program.	C NC R
(e) Activities are available for children during the entire time they are in attendance, including early morning and late afternoon.	
K.A.R. 28-4-442 Definitions.	C NC R
At the time of the survey, the program does not include any intergenerational activities. Licensee understands that he/she is responsible for compliance with the applicable regulations if intergenerational activities are added.	
K.A.R. 28-4-442 Definitions.	C NC R
(b) When adults are cared for in the same premises as children, adults shall have a space, staff and equipment separate from the children. Intergenerational activities are permitted if the facility is in compliance with K.A.R. 28-4-422.	

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K.A.R. 28-4-442 Definitions.	C NC R
(c) Each adult signs a consent form indicating willingness to participate in intergenerational activities.	
K.A.R. 28-4-442 Definitions.	C NC R
(d) Written parental permission is on file for each child participating in intergenerational activities.	
K.A.R. 28-4-442 Definitions.	C NC R
(e) No infant participates in intergenerational activities.	
K.A.R. 28-4-442 Definitions.	C NC R
(f) There is an intergenerational activities program coordinator.	
K.A.R. 28-4-442 Definitions.	C NC R
(g) Written plan for intergenerational activities includes program objectives, space to be used and staffing patterns. Special needs of both adults and children are addressed.	
K.A.R. 28-4-442 Definitions.	C NC R
(h) Weekly schedule of intergenerational activities and participants is posted in both the adult and child care facilities.	
K.A.R. 28-4-442 Definitions.	C NC R
(i) Staff person from the adult care unit is in attendance when adults are with children during intergenerational activities.	
K.A.R. 28-4-442 Definitions.	C NC R
(j) Adults from the intergenerational program who volunteer in the child care center are not counted in the child/staff ratio.	
K.A.R. 28-4-000 Initiative	C NC R
Is your facility breastfeeding-friendly?	
K.A.R. 28-4-123 Parental access to child care facilities.	C NC R
Parental/Guardian access allowed during all hours of operation.	
K.A.R. 28-4-124 Parental permission for children to go off-premises.	C NC R
Signed permission for each location on KDHE form. Destination, times and adults responsible posted in a place accessible to parents.	
K.A.R. 28-4-125 Background checks.	C NC R
Background Checks.	
K.A.R. 28-4-125 Background checks.	C NC R
(a) Submit to the department the identifying information necessary to complete background checks for each individual who works or regularly volunteers in the facility, each individual at least 10 years of age who resides in the facility, and any other individual in the facility whose activities involve either supervised or unsupervised access to children. The identifying information shall be submitted as follows:	

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K.A.R. 28-4-125 Background checks.	C NC R
(a)(3) ***Before allowing any individual to work, regularly volunteer, or reside in the facility and before allowing any individual whose activities involve either supervised or unsupervised access to children to be in the facility;	
K.A.R. 28-4-125 Background checks.	C NC R
(c) Ensure that the information submitted for each individual specified in subsection (b) includes the required information for background checks from each state of residence throughout the five-year period before allowing the individual to work, regularly volunteer, or reside in the facility;	
K.A.R. 28-4-125 Background checks.	C NC R
(e) Ensure that no individual works, regularly volunteers, or resides in the facility until the results of the individual's background checks verify that the individual is not prohibited from working, regularly volunteering, or residing in the facility pursuant to K.S.A. 65-516, and amendments thereto.	
K.A.R. 28-4-126 Health of persons 16 years or older in child care facilities.	C NC R
(a)(1) Persons caring for children are free from physical, mental, emotional handicaps, and are qualified by temperament, maturity, sound judgment and an understanding of children. (If no, document why):	
K.A.R. 28-4-126 Health of persons 16 years or older in child care facilities.	C NC R
(a)(2) Persons in contact with children are not impaired due to alcohol or drugs.	
K.A.R. 28-4-126 Health of persons 16 years or older in child care facilities.	C NC R
(b)(1) ***Health assessment on file for each person regularly caring for children.	
K.A.R. 28-4-126 Health of persons 16 years or older in child care facilities.	C NC R
(c)(1) ***Negative TB test on file for each person living, working or regularly volunteering.	
K.A.R. 28-4-126 Health of persons 16 years or older in child care facilities.	C NC R
(d) Results of HA and TB test recorded on KDHE form and kept on file. (TB results may be recorded on a separate form and attached to the KDHE HA form)	
K.A.R. 28-4-126 Health of persons 16 years or older in child care facilities.	C NC R
(d) HA and TB results may be transferred to a new place of employment if transfer occurs within one year of previous employ.	
K.A.R. 28-4-127 Emergencies.	C NC R
(a) Working telephone on the premises during all hours of operation. Emergency telephone numbers posted next to the phone, police, fire, ambulance, hospital, poison control.	

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K.A.R. 28-4-127 Emergencies. (b)(1)(A) Emergency medical release form on file for each child:	C NC R
K.A.R. 28-4-127 Emergencies. (c) Health assessments and emergency release forms are taken to the emergency room with the child.	C NC R
K.A.R. 28-4-127 Emergencies. (d) When a staff member accompanies child, person stays with the child during emergency care. Other children are adequately supervised during emergency.	C NC R
K.A.R. 28-4-127 Emergencies. (e)(2) Injuries or illnesses requiring medical attention are reported to the parent or guardian immediately.	C NC R
K.A.R. 28-4-127 Emergencies. (e)(3) Communicable diseases are reported to health department by the next working day.	C NC R
K.A.R. 28-4-127 Emergencies. (f) Deaths are reported to KDHE or health department by the next working day.	C NC R
K.A.R. 28-4-128 Safety procedures. (a) Disaster plans are developed for emergencies such as fire, tornadoes, storms, serious injury and floods (covers disasters likely to affect the facility due to its location, as identified).	C NC R
K.A.R. 28-4-128 Safety procedures. (b) Disaster plans are posted in a conspicuous place and reviewed with parents.	C NC R
K.A.R. 28-4-128 Safety procedures. (c) ***All persons caring for children are informed and follow emergency plans.	C NC R
K.A.R. 28-4-128 Safety procedures. (d) Fire drills are conducted monthly, to allow participation of all children, and are recorded.	C NC R
K.A.R. 28-4-128 Safety procedures. (e) Tornado drills are conducted monthly (April-September), to allow participation of all children, and are recorded.	C NC R
K.A.R. 28-4-129 Swimming and wading activities. Swimming and Wading	C NC R
K.A.R. 28-4-129 Swimming and wading activities. At the time of the survey, there is not a swimming pool, wading pool, or a hot tub on the premises. Licensee understands that he/she is responsible for compliance with the applicable regulations if a swimming pool, wading pool or hot tub is added to the premises.	C NC R

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K.A.R. 28-4-129 Swimming and wading activities. (a) Swimming and wading pools on premises.	C NC R
K.A.R. 28-4-129 Swimming and wading activities. (a)(1) Swimming/wading pools and hot tubs are constructed, maintained and used to safeguard children.	C NC R
K.A.R. 28-4-129 Swimming and wading activities. (a)(2) Appropriate supervision provided by an adult for swimming/wading activities.	C NC R
K.A.R. 28-4-129 Swimming and wading activities. (a)(3) Staff/child ratios maintained at all times for swimming/wading activities.	C NC R
K.A.R. 28-4-129 Swimming and wading activities. (a)(4) Safety rules for swimming activities posted and reviewed by persons caring for children (during months of pool use).	C NC R
K.A.R. 28-4-129 Swimming and wading activities. (b) Swimming pools on the premises (water over 24 inches)	C NC R
K.A.R. 28-4-129 Swimming and wading activities. (b)(1) ***Below ground pools are enclosed by at least a 5 foot fence.	C NC R
K.A.R. 28-4-129 Swimming and wading activities. (b)(2) ***Above ground pools are 4 feet high or enclosed by a 5 foot fence. Steps are removed when not in use.	C NC R
K.A.R. 28-4-129 Swimming and wading activities. (b)(3) Sensors not used in lieu of fence around pools.	C NC R
K.A.R. 28-4-129 Swimming and wading activities. (b)(4) Swimming pool is cleaned daily. Swimming pool water has pH of 7.2-8.2. Free chlorine content is between 0.4 and 3.0 parts/million. Tests are recorded and available.	C NC R
K.A.R. 28-4-129 Swimming and wading activities. (b)(5) A person with a life saving certificate or CPR training who can swim is in attendance when swimming pool is in use.	C NC R
K.A.R. 28-4-129 Swimming and wading activities. (b)(6) If swimming pool is more than 6 ft. across, has a ring buoy, rope or shepherd's hook of adequate length.	C NC R
K.A.R. 28-4-129 Swimming and wading activities. (c) Wading pools on premises	C NC R
K.A.R.28-4-129 Swimming and wading activities. (c)(1) ***If water is in the wading pool, children are only allowed to play in the area with supervision.	C NC R

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K.A.R. 28-4-129	Swimming and wading activities.	C NC R
(c)(2)	***Water in wading pools is emptied daily.	
K.A.R. 28-4-129	Swimming and wading activities.	C NC R
(d)	Hot Tubs on premises.	
K.A.R. 28-4-129	Swimming and wading activities.	C NC R
(d)(1)	Hot tub or spa is covered and secured by straps or locks.	
K.A.R. 28-4-129	Swimming and wading activities.	C NC R
(d)(2)	Children prohibited from using hot tub or spa.	
K.A.R. 28-4-129	Swimming and wading activities.	C NC R
(e)	Ponds and lakes only used for children over 6, swimming areas are approved, a certified life guard is on duty, required staff/child ratios maintained.	
K.A.R. 28-4-130	Transportation.	C NC R
	At the time of the survey, provider does not transport or plan to transport children. Licensee understands he/she is responsible for compliance with the applicable regulations if children are transported.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)	Facility owned or leased vehicles.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(1)	For facility owned or leased vehicles, driver 18 years or older with a driver's license of type appropriate for the vehicle being used. Trailers pulled by another vehicle, camper shells or truck beds not used to transport children.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(2)(A)	For facility owned or leased vehicles, vehicles maintained in safe condition.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(2)(B)	For facility owned or leased vehicles, yearly mechanical safety check and corrections recorded and on file.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(3)	For facility owned or leased vehicles, accident and liability insurance is current. Coverage is as follows: \$100,000 for personal injury or death in any one accident, \$300,000 for injury or death of 2 or more persons in one accident and \$50,000 for loss of property.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(4)(A)	For facility owned or leased vehicles, health assessments, and emergency release forms are in the vehicle when children are transported.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(4)(B)	For facility owned or leased vehicles, first-aid kit is in the vehicle	

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	when transporting children.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(5)(A)	For facility owned or leased vehicles, appropriate individual restraint is used.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(5)(B)	Facility owned or leased vehicles, appropriate individual restraint is used for children able to sit up without support.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(5)(C)	Facility owned or leased vehicles, appropriate individual restraint is used for children four years of age or older or weighing 40 pounds or more.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(5)(D)	For facility owned or leased vehicles, only one child is restrained per seat belt.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(5)(E)	For facility owned or leased vehicles, school type buses are used for school age children only without restraints.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(6)	Safety of children protected as follows:	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(6)(A)	For facility owned or leased vehicles, doors are locked (driver's door exempt) when vehicle is in motion.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(6)(B)	For facility owned or leased vehicles, discipline maintained at all times.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(6)(C)	For facility owned or leased vehicles, all parts of child's body in vehicle at all times.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(6)(D)	For facility owned or leased vehicles, children enter and exit the vehicle away from traffic.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(6)(E)	For facility owned or leased vehicles, children under 10 years are not left in vehicle unattended; no child is left in the vehicle when vacated.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(6)(F)	For facility owned or leased vehicles, no smoking when transporting.	
K.A.R. 28-4-130	Transportation.	C NC R
(a)(6)(G)(i)	For facility owned or leased vehicles, child/staff ratio maintained at all times.	

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K.A.R. 28-4-130 Transportation. (a)(6)(H) For facility owned or leased vehicles, driver transports to authorized destination only.	C NC R
K.A.R. 28-4-130 Transportation. (b) Vehicles owned by staff or volunteers	C NC R
K.A.R. 28-4-130 Transportation. (b)(1) Vehicles owned by staff or volunteers have personal insurance for accident and liability. (No minimum)	C NC R
K.A.R. 28-4-130 Transportation. (b)(2) Each vehicle owned by staff or volunteers complies with the requirements of K.A.R. 28-4-130(a)(1); (a)(2)(A); (a)(4)(A); (a)(5); and (a)(6)(A) through (H).	C NC R
K.A.R. 28-4-130 Transportation. (c)(1) (1) and (2) Each driver is informed of the transportation regs.	C NC R
K.A.R. 28-4-130 Transportation. (c)(2) For vehicles owned by staff or volunteers, K.A.R. 28-4-130(a)(6)(A) through (H) are posted in the vehicle or given to the driver.	C NC R
K.A.R. 28-4-131 Animals, birds, or fish. At the time of the survey, there are no pets on the premises. Licensee understands that he/she is responsible for compliance with the applicable regulations if pets are acquired.	C NC R
K.A.R. 28-4-131 Animals, birds, or fish. (a) Pet area maintained in a sanitary manner. No animal or bird in kitchen during food preparation. Parents informed of children's access to pets.	C NC R
K.A.R. 28-4-131 Animals, birds, or fish. (b) Dogs and cats have current immunizations and records kept on file.	C NC R
K.A.R. 28-4-131 Animals, birds, or fish. (c) Children protected from hazardous animals on the premises. Pit Bull Dogs not on premises. Animal exhibits are supervised by appropriate animal care personnel.	C NC R
K.A.R. 28-4-132 Child care practices. (a) Children supervised by a person 16 years of age and older who is responsible for the children's health, safety and well-being.	C NC R
K.A.R. 28-4-132 Child care practices. (b) Discipline.	C NC R
K.A.R. 28-4-132 Child care practices. (b)(1) Written discipline policy indicating methods of guidance appropriate to the age of children in care. Parents informed of discipline policy.	C NC R

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K.A.R. 28-4-132 Child care practices. (b)(2) Punishment which is humiliating, frightening, physically or mentally harmful is not used.	C NC R
K.A.R. 28-4-132 Child care practices. (b)(2) Prohibited punishment:	C NC R
K.A.R. 28-4-132 Child care practices. (b)(2)(A) Corporal punishment such as spanking with the hand or any implement, slapping, swatting, pulling hair, yanking the arm, or any similar activity is not used.	C NC R
K.A.R. 28-4-132 Child care practices. (b)(2)(B) Verbal abuse, threats, or derogatory remarks about the child or the child's family is not used.	C NC R
K.A.R. 28-4-132 Child care practices. (b)(2)(C) Binding or tying to restrict movement, or enclosing in a confined space such as a closet, locked room, box, or similar cubicle is not used.	C NC R
K.A.R. 28-4-132 Child care practices. (b)(2)(D) Withholding or forcing foods as punishment is not used.	C NC R
K.A.R. 28-4-132 Child care practices. (b)(2)(E) Placing substances which sting or burn on the child's mouth or tongue or other parts of the body as punishment is not used.	C NC R
K.A.R. 28-4-132 Child care practices. (b)(4) All child care providers and substitutes comply with discipline practices outlined in K.A.R. 28-4-132.	C NC R
K.A.R. 28-4-132 Child care practices. (c) Diapering and toileting.	C NC R
K.A.R. 28-4-132 Child care practices. (c)(1) Child's clothing or bedding changed when wet or soiled.	C NC R
K.A.R. 28-4-132 Child care practices. (c)(10) ***Proper diaper procedures are followed.	C NC R
K.A.R. 28-4-132 Child care practices. (c)(2) Children 3 years and under have an extra change of clothes	C NC R
K.A.R. 28-4-132 Child care practices. (c)(3)(A) Handwashing facilities are in or readily accessible to diaper changing area.	C NC R
K.A.R. 28-4-132 Child care practices. (c)(3)(B) Person's hands are washed with soap and water after changing diapers or soiled clothes.	C NC R

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K.A.R. 28-4-132 Child care practices. (c)(4) Children are diapered on a changing table.	C NC R
K.A.R. 28-4-132 Child care practices. (c)(5) Changing tables and pads have waterproof, undamaged surface, are sturdy and have railings/safety straps, children are not left unattended on the table.	C NC R
K.A.R. 28-4-132 Child care practices. (c)(6) Changing tables/pads are sanitized after each use.	C NC R
K.A.R. 28-4-132 Child care practices. (c)(7)(A) Washable diapers/training pants are not rinsed out and are stored in labeled covered container or plastic bag and returned home.	C NC R
K.A.R. 28-4-132 Child care practices. (c)(8) Disposable diapers are placed in covered container or plastic bag which is emptied daily or more frequently for odor control.	C NC R
K.A.R. 28-4-132 Child care practices. (c)(9)(A) Potty chairs if used are left in the toilet room, wastes are disposed of immediately in a flushed toilet, containers are sanitized after each use and washed daily	C NC R
K.A.R. 28-4-132 Child care practices. (c)(9)(B) One potty chair or child-sized toilet is available for every 5 toddlers.	C NC R
K.A.R. 28-4-133 Reporting critical incidents. Reporting critical incidents.	C NC R
K.A.R. 28-4-133 Reporting critical incidents. (a) Critical incidents are reported to parents and legal guardians. Each primary care provider and each program director shall ensure that each of the following critical incidents is immediately reported to the parent or legal guardian of any child affected by the critical incident.	C NC R
K.A.R. 28-4-133 Reporting critical incidents. (a)(1) Each primary care provider and each program director immediately reports to the parent or legal guardian of fire damage or other damage to the facility, or any damage to the property that affects the structure of the facility or the safety of the children in care.	C NC R
K.A.R. 28-4-133 Reporting critical incidents. (a)(2) Each primary care provider and each program director immediately reports to the parent or legal guardian of a vehicle collision involving any affected child in care.	C NC R
K.A.R. 28-4-133 Reporting critical incidents. (a)(3) Each primary care provider and each program director immediately reports to the affected parent or legal guardian of a missing child.	C NC R

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K.A.R. 28-4-133 Reporting critical incidents. (a)(4) Each primary care provider and each program director immediately reports to the affected parent or legal guardian of an injury to a child that requires treatment by a health care professional.	C NC R
K.A.R. 28-4-133 Reporting critical incidents. (a)(5) Reporting the death of any of the following:	C NC R
K.A.R. 28-4-133 Reporting critical incidents. (a)(5)(A) Each primary care provider and each program director immediately reports to the affected parent or legal guardian the death of a child.	C NC R
K.A.R. 28-4-133 Reporting critical incidents. (a)(5)(B) Each primary care provider and each program director immediately reports to the parent or legal guardian the death of a provider in a day care home or group day care home.	C NC R
K.A.R. 28-4-133 Reporting critical incidents. (a)(5)(C) Each primary care provider and each program director immediately reports to the parent or legal guardian the death of an employee in a preschool or child care center.	C NC R
K.A.R. 28-4-133 Reporting critical incidents. (a)(5)(D) Each primary care provider and each program director immediately reports to the parent or legal guardian of a death of a volunteer.	C NC R
K.A.R. 28-4-133 Reporting critical incidents. (a)(6) Each primary care provider and each program director immediately reports to the parent or legal guardian of any other critical incident that jeopardizes the safety of any child in care.	C NC R
K.A.R. 28-4-133 Reporting critical incidents. (b) Each primary care provider and each program director shall ensure that a written report of any critical incident is submitted by the next working day to the department on a form provided by the department. A copy of the critical incident report shall be kept on file at the facility for at least one year from the date of the critical incident.	C NC R
K.A.R. 28-4-421 Terms of license. (a)(1) Capacity of each unit, age of children enrolled in each unit, and number of units is maintained according to license. Also K.S.A. 65-504	C NC R
K.A.R. 28-4-421 Terms of license. (a)(2) Changes to the license capacity, age of children enrolled or number of units are not made unless permission is granted in writing by KDHE. Written permission for changes is posted.	C NC R
K.A.R. 28-4-421 Terms of license. (a)(3) If permission was granted by KDHE for a capacity overlap at lunch, the written document is posted.	C NC R

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K.A.R. 28-4-421	Terms of license.	C NC R
(a)(4)	Children enrolled on irregular basis do not cause the facility to exceed license capacity.	
K.A.R. 28-4-421	Terms of license.	C NC R
(a)(5)	License is valid only for the licensee and the address appearing on the license.	
K.A.R. 28-4-421	Terms of license.	C NC R
(b)	Copy of regulations for licensing child care centers and preschools is on the premises at all times.	
K.A.R. 28-4-422	Procedures.	C NC R
(a)(6)(B)	Licensee provides financial resources necessary to maintain compliance and licensing regulations.	
K.A.R. 28-4-422	Procedures.	C NC R
(b)	Licensing agency is notified of any change in the position of program director or any change in program which effects licensure.	
K.A.R. 28-4-422	Procedures.	C NC R
(c)(1)(C)	When additional space in an existing building is to be used, prior approval is obtained from KDHE.	
K.A.R. 28-4-422	Procedures.	C NC R
(d)(1)	Licensee has applied for renewal of the license before existing license expires.	
K.A.R. 28-4-422	Procedures.	C NC R
(d)(3)	Licensee understands that a new application and fee is to be submitted for each change of ownership or location.	
K.A.R. 28-4-422	Procedures.	C NC R
(f)(2)	Any exception granted by KDHE is posted with the license.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)	Premises.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(1)	Building meets legal requirements of the community as to fire protection, water supply and sewage disposal.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(10)(A)	Each window and glass door is screened or guarded.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(10)(B)	Each window and door opened for ventilation is screened.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(11)	Floors are smooth and not slippery, free from cracks, clean and in good condition. Floor covering is required over concrete.	

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K.A.R. 28-4-423	Physical plant.	C NC R
(a)(12)	Carpeting is clean and in good repair. New carpet meets fire safety.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(13)	Walls are clean and free of cracks.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(14)	Surfaces are free of toxic materials.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(15)	Electrical outlets within reach of children under five years of age are covered when not in use	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(16)	Extension cords are not used.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(17)	Each room occupied by children has minimum 20 foot candles of light in all parts of the room. Each sleeping room is lighted to allow freedom of movement.	
K.A.R.28-4-423	Physical plant.	C NC R
(a)(18)	***Premises is maintained in good condition and clean at all times, free from accumulated dirt and trash and any evidence of vermin or rodent infestation. Outdoor trash and garbage container is covered and contents are removed at least weekly.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(19)	Each room occupied by children is heated, ventilated and cooled. Temperature is not less than 65 degrees and not more than 90 degrees. Each area occupied by children is free of drafts.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(2)	Minimum of 35 square feet of floor space per child is available.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(20)	If used, each electrical fan is mounted high on the wall or guarded.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(21)	If used, a gas heater is approved by a fire inspector. Open-faced heaters are prohibited.	
K.A.R. 28-4-423	Physical plant.	C NC R
(a)(22)	ALL heating elements, including hot water pipes, are insulated or installed in a way that children cannot come in contact with them. Asbestos insulation is not used. Fireplaces are not used when children are present.	
K.A.R.28-4-423	Physical plant.	C NC R
(a)(23)	***Medicines, household poisons, and other dangerous substances and instruments are in locked storage.	

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K.A.R. 28-4-423 Physical plant.	C NC R
(a)(24) No firearms are stored in any area used for children's activities. Firearms stored in any other area are in locked storage or equipped with trigger locks.	
K.A.R. 28-4-423 Physical plant.	C NC R
(a)(3) Building has two exits approved by a fire inspector. One exit leads directly to the outside. Exits are not blocked.	
K.A.R. 28-4-423 Physical plant.	C NC R
(a)(4) Second floors approved by a fire inspector may be used for children 2 1/2 yrs of age or over. Second floor windows are guarded.	
K.A.R. 28-4-423 Physical plant.	C NC R
(a)(5) Finished basements approved by a fire inspector may be used for children 2 1/2 yrs of age or older. Basements are dry, well-ventilated, heated and cooled and lighted.	
K.A.R. 28-4-423 Physical plant.	C NC R
(a)(6) When mobile classroom units are used, they are securely anchored and meet all requirements for permanent structures	
K.A.R. 28-4-423 Physical plant.	C NC R
(a)(7) ALL stairs with more than two steps have sturdy hand rails	
K.A.R. 28-4-423 Physical plant.	C NC R
(a)(7) When balusters are more than 4" apart, provisions are made to prevent a child's head or body from falling through	
K.A.R. 28-4-423 Physical plant.	C NC R
(a)(8) Landings or gates are provided beyond each exterior door and any door opening onto a full-length stairway.	
K.A.R. 28-4-423 Physical plant.	C NC R
(a)(9) Ceiling height is not less than 7'6".	
K.A.R. 28-4-423 Physical plant.	C NC R
(b) Water supply.	
K.A.R. 28-4-423 Physical plant.	C NC R
(b)(1) Water supply is from a source approved by the health department or KDHE.	
K.A.R. 28-4-423 Physical plant.	C NC R
(b)(2) Sanitary drinking facilities are available to children while indoors or outdoors.	
One of the following is used: Individual disposal cups and water dispenser; Individually-marked glasses or cups which are washed daily; or Fountain designed so that a child can get a drink without assistance.	

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K.A.R. 28-4-423 Physical plant.	C NC R
(b)(3) Drinking fountains are not plumbed to sinks.	
K.A.R. 28-4-423 Physical plant.	C NC R
(b)(4) Water from drinking fountains is under pressure with a stream not less than 3" high.	
K.A.R. 28-4-423 Physical plant.	C NC R
(b)(5) Cold water and hot water not exceeding 110 degrees is supplied to lavatory fixtures accessible to children.	
K.A.R. 28-4-423 Physical plant.	C NC R
(c) Toilet and lavatory facilities.	
K.A.R. 28-4-423 Physical plant.	C NC R
(c)(1) All plumbing fixtures and building sewers are connected to public sewers where available.	
K.A.R. 28-4-423 Physical plant.	C NC R
(c)(2) When public sewer is not available, a private sewage disposal system meeting requirement of the county HD or KDHE is installed and connected to all plumbing fixtures	
K.A.R. 28-4-423 Physical plant.	C NC R
(c)(3) Plumbing is installed and maintained according to local and state plumbing codes.	
K.A.R. 28-4-423 Physical plant.	C NC R
(c)(4) Bathroom facilities are readily accessible to children and placed low or provided with safety steps.	
K.A.R. 28-4-423 Physical plant.	C NC R
(c)(5) There is one toilet and one washbasin for every 15 children.	
K.A.R. 28-4-423 Physical plant.	C NC R
(c)(6) Bathroom facilities are planned to assure privacy for staff.	
K.A.R. 28-4-423 Physical plant.	C NC R
(c)(7) Soap, individual cloth towels or paper towels, and toilet paper are provided. Use of common towels and wash cloths is prohibited. When cloth towels and wash cloths are used, they are labeled with the child's name and laundered at least weekly.	
K.A.R. 28-4-426 Administration.	C NC R
(a) Written delegation of administrative authority designating the person in charge of the facility for all hours of operation is available.	
K.A.R. 28-4-426 Administration.	C NC R
(b) Admission Policy.	
K.A.R. 28-4-426 Administration.	C NC R
(b)(1) Arrangements for admission of children are made prior to the	

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admission date to the facility.

K.A.R. 28-4-426 Administration.	C NC R
(b)(2) Admission policy is non-discriminatory in regard to race, color, religion, national origin, ancestry, physical handicap, or sex. A copy of the admission policy is available for review.	
K.A.R. 28-4-426 Administration.	C NC R
(b)(3) Each parent is informed of services offered.	
K.A.R. 28-4-426 Administration.	C NC R
(b)(4) Each parent is informed when religious training is included in the program.	
K.A.R. 28-4-426 Administration.	C NC R
(c) Insurance.	
K.A.R. 28-4-426 Administration.	C NC R
(c)(1) Accident insurance is carried on children.	
K.A.R. 28-4-426 Administration.	C NC R
(c)(2) Liability insurance is carried to provide recourse to parents or children in the event of negligence.	
K.A.R. 28-4-426 Administration.	C NC R
(c)(3) Documentation of accident and liability insurance coverage is on file and includes the name of the insurance company or companies, policy number(s) and dates of coverage.	
K.A.R. 28-4-426 Administration.	C NC R
(d) Staff Records. Records are maintained for each staff person.	
K.A.R. 28-4-426 Administration.	C NC R
(d)(1) Record of education and experience maintained for each staff.	
K.A.R. 28-4-426 Administration.	C NC R
(d)(2) Date of employment maintained for each staff.	
K.A.R. 28-4-426 Administration.	C NC R
(d)(3) Record of scheduled hours maintained for each staff.	
K.A.R. 28-4-426 Administration.	C NC R
(d)(4) Record of in-service training maintained for each staff.	
K.A.R. 28-4-426 Administration.	C NC R
(d)(5) Health Certificate maintained for each staff.	
K.A.R. 28-4-426 Administration.	C NC R
(d)(6) Work References maintained for each staff.	
K.A.R. 28-4-426 Administration.	C NC R
(e) Children's Records	

K.A.R. 28-4-426 Administration.	C NC R
(e)(1) Daily attendance record is maintained and kept on file at the facility.	
K.A.R. 28-4-426 Administration.	C NC R
(e)(2) Emergency information readily accessible and near phone.	
K.A.R. 28-4-426 Administration.	C NC R
(e)(2)(A) Name, date of birth, and sex of each child readily accessible and near phone.	
K.A.R. 28-4-426 Administration.	C NC R
(e)(2)(B) Name, home and business address, and phone numbers of legal guardian for each child is readily accessible and near phone.	
K.A.R. 28-4-426 Administration.	C NC R
(e)(2)(C) Name, address and number of physician, hospital and person to notify in case of emergency for each child is readily accessible and near phone.	
K.A.R. 28-4-426 Administration.	C NC R
(e)(2)(D) Person authorized to call for each child is readily accessible and near phone.	
K.A.R. 28-4-426 Administration.	C NC R
(e)(3)(A) Application for enrollment, including beginning date and date of termination is on file for each child.	
K.A.R. 28-4-426 Administration.	C NC R
(e)(3)(B) A record of scheduled hours and days of attendance is on file for each child.	
K.A.R. 28-4-426 Administration.	C NC R
(e)(3)(C) A health assessment and immunization records is on file for each child.	
K.A.R. 28-4-426 Administration.	C NC R
(e)(3)(D) Each accident report is on file for each child.	
K.A.R. 28-4-426 Administration.	C NC R
(e)(3)(E) Signed parent permission for off-premise trips is on file for each child.	
K.A.R. 28-4-426 Administration.	C NC R
(e)(4) Children's records are confidential. Staff does not disclose or discuss personal information about children and their relatives with any unauthorized person.	
K.A.R. 28-4-426 Administration.	C NC R
(e)(5) Each child's records and reports are made available to the child's parents on request and are returned to parents when children are no longer enrolled.	

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K.A.R. 28-4-428 Staff requirements.	C NC R
(a) Minimum staff-child ratio.	
K.A.R. 28-4-428 Staff requirements.	C NC R
(a)(1) The ratio between staff members and children shall be determined by the ages of the children and the type of care provided.	
K.A.R. 28-4-428 Staff requirements.	C NC R
(a)(2) ***The minimum staff-child ratio and the maximum number of children per unit shall not fall below the minimum level at all times.	
K.A.R. 28-4-428 Staff requirements.	C NC R
(a)(3) ***No child shall be left unsupervised.	
K.A.R. 28-4-428 Staff requirements.	C NC R
(b) Substitutes. Two additional adults are available to work in case of illness or emergency. Names and phone numbers are posted and health certificates shall be on file.	
K.A.R. 28-4-428 Staff requirements.	C NC R
(c) Volunteers. Volunteers are at least 14 years of age. Volunteers counted in the staff-child ratio are at least 16 years of age, completes the education and training requirements for a volunteer specified in K.A.R. 28-4-428a, and are supervised by a staff member who is not a volunteer.	
K.A.R. 28-4-428 Staff requirements.	C NC R
(d)(1) Program Director is employed full time.	
K.A.R. 28-4-428 Staff requirements.	C NC R
(d)(2) If licensed for more than 60 children, program director has no other assigned responsibilities.	
K.A.R. 28-4-428 Staff requirements.	C NC R
(d)(3) If licensed for more than 60 children, the facility has an administrator (may also be the program director).	
K.A.R. 28-4-428 Staff requirements.	C NC R
(e) References. Each staff member shall provide work references to the licensee at the time of application for employment.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
Education and training requirements.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(a) Orientation.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(a)(1) Each licensee or designee attended a KDHE-approved orientation program for operating a preschool or child care center in their county before applying for a license.	

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K.A.R. 28-4-428a Education and training requirements.	C NC R
(a)(2) Each licensee provides orientation to each program director not later than 7 calendar days after the date of employment and before the program director is given sole responsibility for implementing and supervising the program.	
K.A.R.28-4-428a Education and training requirements.	C NC R
(a)(3) ***Orientation is completed by each staff member and each volunteer counted in staff-child ratio within 7 calendar days after the date of employment or volunteering and before the staff member is given sole responsibility for the care and supervision of children.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(a)(4) Orientation for each program director, staff member, and volunteer is related to work duties and responsibilities and:	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(a)(4)(A) Orientation includes licensing regulations.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(a)(4)(B) Orientation includes policies and practices of the child care center, including emergency procedures, behavior management, and discipline.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(a)(4)(C) Orientation includes schedule of daily activities.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(a)(4)(D) Orientation includes care and supervision of children in care, including any special needs and known allergies.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(a)(4)(E) Orientation includes health and safety practices.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(a)(4)(F) Orientation includes confidentiality.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(b) Health and safety training.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(b)(1) Each staff member or each volunteer counted in the staff-child ratio and each program director has completed health and safety training either before employment or volunteering or not later than 30 calendar days after the date of employment or volunteering. Each staff member shall complete the training before being given sole responsibility for the care and supervision of children.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(b)(2) Health and safety training is approved by the secretary.	

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K.A.R. 28-4-428a Education and training requirements.	C NC R
(b)(2)(A) Health and safety training includes recognizing the signs of child abuse or neglect, including prevention of shaken baby syndrome and abusive head trauma, and the reporting of suspected child abuse or neglect.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(b)(2)(B) Health and safety training includes basic child development, including supervision of children.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(b)(2)(C) Health and safety training includes safe sleep practices and sudden infant death syndrome if the individual will be caring for children under 12 months of age.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(b)(2)(D) Health and safety training includes prevention and control of infectious diseases, including immunizations.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(b)(2)(E) Health and safety training includes prevention of and response to emergencies due to food and allergic reactions.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(b)(2)(F) Health and safety training includes building and premises safety, including identification of and protection from hazards that could cause bodily injury, including electrical hazards, bodies of water, and vehicular traffic.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(b)(2)(G) Health and safety training includes emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event, including violence at a facility.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(b)(2)(H) Health and safety training includes handling and storage of hazardous materials and the appropriate disposal of bio-contaminants, including blood and other bodily fluids or waste.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(b)(2)(I) Health and safety training includes precautions when transporting children, if transportation is provided.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(b)(3) Each staff member counted in the staff-child ration, each volunteer counted in the staff-child ratio, and each program director who was employed at the facility before July 1, 2017 and who has completed the training in the subject areas specified in paragraphs (b)(2)(A), (B), and (C) shall be exempt from training in the subject areas specified in paragraphs (b)(2)(D) through (1).	

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K.A.R. 28-4-428a Education and training requirements.	C NC R
(c) Pediatric first aid and pediatric CPR certifications.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(c)(3) At all times in each unit in the child care center, at least one staff member or volunteer is present and counted in the staff-child ratio who has current certification in pediatric first aid and pediatric CPR.	
K.A.R.28-4-428a Education and training requirements.	C NC R
(c)(1) ***Each staff member and each volunteer counted in the staff-child ratio and each program director has obtained certification in pediatric first aid and pediatric CPR as specified either before employment or volunteering or not later than 30 days after the date of employment or volunteering.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(c)(2) Each individual's certifications in pediatric first aid and pediatric CPR are current.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(d) Medication administration training.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(d)(1) Medication administration training is approved by the secretary.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(d)(2) Each program director and each staff member designated to administer medications who was employed at the facility before July 1, 2017 shall complete the training not later than December 31, 2017. The program director or the staff member designated to administer medications shall not administer medications after December 31, 2017 unless the individual has completed the training.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(d)(3) Each program director and each staff member designated to administer medications who is employed at the facility on or after July 1, 2017 shall complete the training before administering medication to any child.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(e) Education requirements. The program director is a high school graduate or equivalent.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(f) Annual in-service training requirements.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(f)(1) For purposes of this subsection, "licensure year" shall mean the period beginning on the effective date and ending on the expiration date of a license.	

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K.A.R. 28-4-428a Education and training requirements.	C NC R
(f)(2) In each licensure year, each program director shall assess the training needs of each staff member and each volunteer and shall provide or arrange for annual in-service training as needed.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(f)(3)(C) Each program director shall complete 12 clock-hours of professional development training during the licensure year ending during the 2019 calendar year.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(f)(3)(D) Each staff member and each volunteer counted in the staff-child ratio shall complete 16 clock-hours of professional development training during the licensure year ending during the 2020 calendar year, and for each subsequent licensure year.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(f)(4)(C) Each staff member and each volunteer counted in the staff-child ratio shall complete 12 clock-hours of professional development training during the licensure year ending during the 2019 calendar year.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(f)(4)(D) Each staff member and each volunteer counted in the staff-child ratio shall complete 16 clock-hours of professional development training during the licensure year ending during the 2020 calendar year, and for each subsequent licensure year.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(f)(5) Annual in-service training shall be approved by the secretary.	
K.A.R. 28-4-428a Education and training requirements.	C NC R
(g) Documentation: There is documentation of all orientation, training, certifications and education requirements in each individual's file in the child care center.	
K.A.R. 28-4-429 Staff qualifications.	C NC R
(a) ***Program Director is 18 years of age or older. Documentation is on file indicating that the Program Director meets the training requirements for the license capacity of the facility. (NOTE: If no KDHE Letter of Approval is on file, KDHE recommends Program Director submit an application and related documentation to KDHE.)	
K.A.R. 28-4-429 Staff qualifications.	C NC R
(f) Facilities licensed for more than 100 children have an assistant program director who meets the requirements for the program director for up to 100 children. (NOTE: If no KDHE Letter of Approval or other documentation is on file to determine qualifications, KDHE recommends the Assistant Program Director is to submit an application and related documentation to KDHE.)	

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K.A.R. 28-4-429 Staff qualifications.	C NC R
(g) Facilities licensed for more than 160 children have an assistant program director who meets the requirements for the program director up to 100 children AND has no other assigned responsibilities .	
K.A.R. 28-4-429 Staff qualifications.	C NC R
(h) ***Each unit has one staff person who is at least 18 years of age and who has a high school diploma or its equivalent. Each unit has one staff person who meets the training requirements for the maximum capacity of the unit as stated on the license. Infant/toddler units-refer to K.A.R. 28-4-440(n) School age units-refer to K.A.R. 28-4-441(b)(1) Special purpose units or units with more than 1/3 of the children enrolled with handicapping conditions-refer to K.A.R. 28-4-435(d).	
K.A.R. 28-4-429 Staff qualifications.	C NC R
(i) Assistant teachers are at least 16 years of age and participate in staff orientation at time of employment.	
K.A.R. 28-4-430 Health practices; illness and abuse; general health requirements for staff.	C NC R
(a) Children's Health Assessments	
K.A.R. 28-4-430 Health practices; illness and abuse; general health requirements for staff.	C NC R
(a)(1) Preentrance health assessment conducted within six months BEFORE enrollment is on file for each child. Health Assessment conducted by licensed physician or nurse approved to perform child health assessments.	
K.A.R. 28-4-430 Health practices; illness and abuse; general health requirements for staff.	C NC R
(a)(2) Results of health assessment kept in the child's file at the facility. NOTE: Record of Health Assessment no longer required to be on KDHE form.	
K.A.R. 28-4-430 Health practices; illness and abuse; general health requirements for staff.	C NC R
(a)(3) Children transferring from another facility not required to obtain new HA if old record is available.	
K.A.R. 28-4-430 Health practices; illness and abuse; general health requirements for staff.	C NC R
(a)(4) TB testing shall be required only if the child comes in contact with a new active or reactivated case of tuberculosis. The results of the examination shall become a part of the child's health record.	
K.A.R. 28-4-430 Health practices; illness and abuse; general health requirements for staff.	C NC R
(a)(5) Immunizations are current as medically appropriate. Records are maintained. Also required by K.S.A. 65-508(d)	

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K.A.R. 28-4-430 (a)(6)	Health practices; illness and abuse; general health requirements for staff. Certificate from a licensed physician is on file exempting the child from immunizations due to a physical condition. Exceptions to the requirement for immunizations. A statement is on file signed by the parent requesting a religious exemption from immunization.	C NC R
K.A.R. 28-4-430 (a)(7)	Health practices; illness and abuse; general health requirements for staff. Well-child health information is provided to parents at the time of the enrollment OR posted in a conspicuous place.	C NC R
K.A.R. 28-4-430 (b)	Health practices; illness and abuse; general health requirements for staff. Health practices.	C NC R
K.A.R. 28-4-430 (b)(1)	Health practices; illness and abuse; general health requirements for staff. ***Each child's hands are washed with soap and water before and after eating and after toileting.	C NC R
K.A.R. 28-4-430 (b)(2)	Health practices; illness and abuse; general health requirements for staff. Children are allowed to go to the bathroom individually as needed.	C NC R
K.A.R. 28-4-430 (c)	Health practices; illness and abuse; general health requirements for staff. Illness and abuse.	C NC R
K.A.R. 28-4-430 (c)(1)	Health practices; illness and abuse; general health requirements for staff. When a child is absent due to a communicable disease, staff inform other parents of the nature of the illness.	C NC R
K.A.R. 28-4-430 (c)(10)	Health practices; illness and abuse; general health requirements for staff. Prescription medication is administered by a designated staff member, from a pharmacy container labeled with the child's name, name of the medication, dosage, dosage intervals, name of the physician and date the prescription was filled.	C NC R
K.A.R. 28-4-430 (c)(11)	Health practices; illness and abuse; general health requirements for staff. A record of the designated staff who administered the medication and the date and time the medication was given to the child is kept in the child's file.	C NC R
K.A.R. 28-4-430 (c)(2)	Health practices; illness and abuse; general health requirements for staff. Communicable diseases are reported to the health department.	C NC R
K.A.R. 28-4-430 (c)(3)	Health practices; illness and abuse; general health requirements for staff. ***Each staff member is trained to observe symptoms of illness,	C NC R

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	neglect and child abuse. Staff members observe each child's physical condition daily.	
K.A.R. 28-4-430 (c)(4)	Health practices; illness and abuse; general health requirements for staff. Symptoms of illness are reported upon discovery to parents.	C NC R
K.A.R. 28-4-430 (c)(5)	Health practices; illness and abuse; general health requirements for staff. Any evidence of neglect or unusual injuries, including bruises, contusions, lacerations, and burns, are noted on the child's record and reported upon discovery to the program director or in the absence of the program director the person designated in charge of the child care facility.	C NC R
K.A.R. 28-4-430 (c)(6)	Health practices; illness and abuse; general health requirements for staff. Program director or designated person in charge of the facility reports within 24 hours to DCF any evidence of suspected child abuse or neglect. When DCF offices are not open reports are made to local law enforcement.	C NC R
K.A.R. 28-4-430 (c)(7)	Health practices; illness and abuse; general health requirements for staff. If care of sick children is provided, written plans about the needs of a sick child and the care of a sick child are prepared in consultation with the public health nurse and presented to parents at the time of enrollment. Requirements for isolation and quarantine of specific infectious and contagious diseases are met.	C NC R
K.A.R. 28-4-430 (c)(8)	Health practices; illness and abuse; general health requirements for staff. A quiet area is provided for sick children. Sick children are supervised by an adult.	C NC R
K.A.R. 28-4-430 (c)(9)	Health practices; illness and abuse; general health requirements for staff. Non-prescription medication is administered to any child only with written order of the parent or guardian. Orders are to be renewed yearly. Medication is administered by a designated staff member.	C NC R
K.A.R. 28-4-430 (d)	Health practices; illness and abuse; general health requirements for staff. Staff.	C NC R
K.A.R. 28-4-430 (d)(1)	Health practices; illness and abuse; general health requirements for staff. Smoking is prohibited.	C NC R
K.A.R. 28-4-430 (d)(2)	Health practices; illness and abuse; general health requirements for staff. Alcohol or non-prescribed controlled substances are not consumed on the premises during hours of operation nor while children are present.	C NC R

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K.A.R. 28-4-437	Child care centers: outside area.	C NC R
(a)	There is at least 75 square feet of outdoor play space on the premises for each child using the space at a given time. The total outdoor space accommodates not less than one-half the licensed capacity or includes a minimum of 750 square feet, whichever is greater.	
K.A.R. 28-4-437	Child care centers: outside area.	C NC R
(b)	Boundaries of the outdoor play area are enclosed with a fence not less than 4' high.	
K.A.R. 28-4-437	Child care centers: outside area.	C NC R
(c)	Outdoor play space is located to provide both sunshine and shade. Hard-surfaced area or gravel is not used under anchored equipment.	
K.A.R. 28-4-437	Child care centers: outside area.	C NC R
(d)	***Outdoor play space is well drained and free of hazards.	
K.A.R. 28-4-437	Child care centers: outside area.	C NC R
(e)	Outdoor play equipment is safely constructed and in good repair. Climbing equipment and swings are anchored with metal straps or pins or set in cement. Swings are safely located and have canvas or soft rubber seats. Teeter totters and merry go rounds designed for school age children are not used for children under six years.	
K.A.R. 28-4-437	Child care centers: outside area.	C NC R
(f)	Sand boxes are maintained in a safe and sanitary condition.	
K.A.R. 28-4-437	Child care centers: outside area.	C NC R
(g)	Rooftops used as a play area are enclosed with a flat board fence or a chain link fence angled toward the play area. The fence is a least 6 feet high. An approved fire escape leads from the roof to the ground.	
K.A.R. 28-4-437	Child care centers: outside area.	C NC R
(h)	***The play area is arranged so that staff can provide close supervision at all times.	
K.A.R. 28-4-437	Child care centers: outside area.	C NC R
(i)	Outdoor equipment is provided in sufficient quantity so that each child has access to at least one activity appropriate to the child's age level.	
K.A.R. 28-4-437	Child care centers: outside area.	C NC R
(j)	Bathroom facilities are accessible to outdoor play area.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(a)	Single or multi-unit centers serving a meal prepared at the center for 13 or more children:	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(a)(1)	Centers serving a meal employ a staff person who has knowledge of nutritional needs of children.	

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K.A.R. 28-4-439	Child care centers: food service.	C NC R												
(a)(2)	Centers serving a meal employ a staff person who understands quantity food preparation and service.													
K.A.R. 28-4-439	Child care centers: food service.	C NC R												
(a)(3)	Centers serving a meal employ a staff person who practices sanitary methods of food handling and storage.													
K.A.R. 28-4-439	Child care centers: food service.	C NC R												
(a)(4)	Centers serving a meal employ a staff person who is sensitive to the individual and cultural food tastes of children.													
K.A.R. 28-4-439	Child care centers: food service.	C NC R												
(a)(5)	Centers serving a meal employ a staff person who is willing to work with the program director in planning learning experiences for children relative to nutrition.													
K.A.R. 28-4-439	Child care centers: food service.	C NC R												
(b)	"Centers serve meals and snacks as Follows: <table border="0" style="margin-left: 40px;"> <tr> <td>Length of Time at Center</td> <td>Food Served</td> </tr> <tr> <td>2 1/2 to 4 hours</td> <td>1 Snack</td> </tr> <tr> <td>4 to 8 hours</td> <td>1 Snack & 1 Meal</td> </tr> <tr> <td>8 to 10 hours</td> <td>2 snacks & 2 Meals</td> </tr> <tr> <td></td> <td>1 snack & 2 Meals</td> </tr> <tr> <td>10 hours or more</td> <td>2 or 3 snacks & 2 Meals"</td> </tr> </table>	Length of Time at Center	Food Served	2 1/2 to 4 hours	1 Snack	4 to 8 hours	1 Snack & 1 Meal	8 to 10 hours	2 snacks & 2 Meals		1 snack & 2 Meals	10 hours or more	2 or 3 snacks & 2 Meals"	
Length of Time at Center	Food Served													
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K.A.R. 28-4-439	Child care centers: food service.	C NC R												
(c)	Meals and Snacks:													
K.A.R. 28-4-439	Child care centers: food service.	C NC R												
(c)(1)	Breakfasts:													
K.A.R. 28-4-439	Child care centers: food service.	C NC R												
(c)(1)(A)	Breakfasts include a fruit, vegetable, or full-strength fruit or vegetable juice.													
K.A.R. 28-4-439	Child care centers: food service.	C NC R												
(c)(1)(B)	Breakfasts include bread, a bread product or cereal.													
K.A.R. 28-4-439	Child care centers: food service.	C NC R												
(c)(1)(C)	Breakfasts include milk.													
K.A.R. 28-4-439	Child care centers: food service.	C NC R												
(c)(2)	Noon or evening meals:													
K.A.R. 28-4-439	Child care centers: food service.	C NC R												
(c)(2)(A)	Noon or evening meals include one item from the following: Meat, poultry, fish, egg, cheese, cooked, dried peas or beans, or peanut butter.													

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K.A.R. 28-4-439	Child care centers: food service.	C NC R
(c)(2)(B)	Noon or evening meals include one item from the following: Two vegetables, two fruits, or one vegetable and one fruit.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(c)(2)(C)	Noon or evening meals include one item from the following: Bread, bread product or cereal.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(c)(2)(D)	Noon or evening meals include milk.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(c)(3)	Mid-morning and mid- afternoon snacks include at least two of the following: Milk, milk product or food made with milk; Fruit, vegetable or full-strength fruit or vegetable juice; Meat or meat alternate; or Bread, bread product or cereal.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(d)	Sufficient quantity of food is prepared for each meal to allow children second portions of vegetables or fruit, bread and milk.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(e)	Food allergies or special dietary needs of children are known to cooks, staff, child care workers and substitutes.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(f)	Menus are posted where parents can see them. Copies of the menus served the previous month are kept on file.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(g)	Staff sits at the table with the child and socialization is encouraged. Children are encouraged to serve themselves. Spoons and forks are provided for each child's use. Appropriate service is used for meals and snacks.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(h)	Children's food is not placed on a bare table.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(i)	Toothbrushes are provided for each child's use and are used daily after meals. Toothbrushes are stored in a sanitary manner out of children's reach.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(j)	When meals are prepared on premises, the kitchen is separate from the eating, play and bathroom areas. Kitchen is not used as a passageway while food is being prepared.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(k)(1)	Food is stored: Poisonous or toxic materials are not stored with food. Medications requiring refrigeration are labeled and kept in locked storage in the refrigerator.	

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K.A.R. 28-4-439	Child care centers: food service.	C NC R
(k)(2)	Perishables and potentially hazardous foods are continuously maintained at 45 degrees or lower in the refrigerator or 10 degrees or lower in the freezer with 0 degrees recommended. Each cold storage facility is provided with a clearly visible thermometer.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(k)(3)	All foods stored in the refrigerator are covered.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(k)(4)	Foods not requiring refrigeration are stored at least 6" above the floor in clean, dry, well-ventilated storerooms or other areas.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(k)(5)	Dry, bulk foods not in their original, unopened containers are stored in metal, glass, or food-grade plastic containers with tight fitting covers and are labeled.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(l)(1)	Table service is maintained in sanitary condition using disposable plates and cups, plastic utensils of food grade, medium weight.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(l)(2)	Table service is maintained in sanitary condition using a three-compartment sink supplied with hot and cold running water and drain board for washing, rinsing, sanitizing and air drying.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(l)(3)	Table service is maintained in sanitary condition using a mechanical dishwasher.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(m)	Dishes are smooth, hard-glazed surfaces and free from cracks or chips.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(n)	Tables are washed before and after meals and floors are swept after meals.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(o)	If meals are catered:	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(o)(1)	Food for catered meals is obtained from sources licensed by KDHE.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(o)(2)	Food for catered meals is transported in covered and temperature-controlled containers and not allowed to stand. Hot foods are maintained at not less than 140 degrees and cold foods are maintained at 45 degrees or less.	

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K.A.R. 28-4-439	Child care centers: food service.	C NC R
(p)	Fluid dairy products are Grade A pasteurized. Solid dairy products are pasteurized. Dry milk is used only for cooking.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(q)	Meat is from government-inspected sources.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(r)	Home canned food, food from dented, rusted, bulging or leaking cans or food from cans without labels is not used.	
K.A.R. 28-4-439	Child care centers: food service.	C NC R
(s)	Garbage is placed in covered containers inaccessible to children and removed from the kitchen daily.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
	At the time of the survey, the facility is not licensed to provide care for infants or toddlers.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(a)	Infant/toddler programs are conducted on the ground floor only.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(b)	Each unit of infants and each unit of toddlers is separate from each unit of older children. (refer to CCL 306 for more detailed information).	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(c)	Floor furnaces are not used in infant or toddler units.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(d)	Sleeping area is separated from the play area for infants.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(e)	Crib or playpen is provided for each infant in care at any one time. Cribs and playpens are maintained in good condition. Clean individual bedding is provided.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(f)	The following requirements are met by the licensee:	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(f)(1)	Use of stacking cribs, cribs with water mattresses, or bassinets is prohibited.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(f)(2)	Cribs and playpens have slats not more than 2 3/8 inches apart.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(f)(3)	All sides of each crib or playpen are up while the crib or playpen is in use.	

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K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(f)(4)	No crib purchased before June 28, 2011 is in use on or after December 28, 2012.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(g)	The licensee makes any necessary changes to follow the recommendations of any consumer warning or recall of a crib or playpen as soon as the warning or recall is known.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(h)	Safe sleep policies and practices for infants and toddlers are developed and implemented by the licensee and they are discussed with the parent or legal guardian of each child before the first day of care.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(h)	Safe sleep policies and practices include the following requirements:	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(h)(1)	The safe sleep policies and practices of the child care center are followed by each staff member and volunteer who care for children.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(h)(2)	All of the following requirements are met for infants:	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(h)(2)(A)	***Each infant naps or sleeps in a crib or playpen.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(h)(2)(B)	An infant does not nap or sleep in the same crib or playpen as that occupied by another infant or child at the same time.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(h)(2)(C)	If an infant falls asleep on a surface other than a crib or playpen, the infant is moved to a crib or playpen.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(h)(2)(D)	Each infant is placed on the infant's back to nap or sleep.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(h)(2)(E)	When an infant is able to turn over independently, the infant is placed on the infant's back, but is allowed to remain in a position preferred by the infant. Wedges or infant positioners are prohibited.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(h)(2)(F)	Each infant sleeps in a crib or playpen that is free of any soft items, which may include pillows, quilts, heavy blankets, bumpers, and toys.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(h)(2)(G)	If a lightweight blanket is used, the blanket is tucked along the sides and foot of the mattress. It is not placed higher than the infant's chest. The infant's head remains uncovered. Sleep clothing,	

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	including sleepers and sleep sacks may be provided in place of a lightweight blanket for infants.		
K.A.R. 28-4-440	Infant and toddler programs.	C NC R	
(i)	Children that are awake are not left unattended in cribs or other confinement for more than 30 minutes.		
K.A.R. 28-4-440	Infant and toddler programs.	C NC R	
(j)	Adult-size rocking chair is provided for each unit of infants.		
K.A.R. 28-4-440	Infant and toddler programs.	C NC R	
(k)	Children not held for feeding have low chairs and tables, infant seats with trays or high chairs with a wide base and safety strap.		
K.A.R. 28-4-440	Infant and toddler programs.	C NC R	
(l)	Either individually labeled towels and wash cloths or disposable products are used in infant and toddler units.		
K.A.R. 28-4-440	Infant and toddler programs.	C NC R	
(m)	Items in infant and toddler units that children can place in their mouths are washed and sanitized daily and washed and sanitized before being used by another child, if contaminated by saliva or other bodily fluids.		
K.A.R. 28-4-440	Infant and toddler programs.	C NC R	
(n)	***At least one staff member meets one of the following staff requirements and the staff member is present in each unit of infants and toddlers: Option 1: An individual who meets qualifications of K.A.R. 28-4-429(b) and has had at least three months' experience caring for infants and toddlers; Option 2: Licensed LPN or RN with three months' experience in pediatrics or in a licensed child care center enrolling infants and toddlers; or Option 3: Child development associate credential in infant and toddler care.		
K.A.R. 28-4-440	Infant and toddler programs.	C NC R	
(o)	The following program requirements are met:		
K.A.R. 28-4-440	Infant and toddler programs.	C NC R	
(o)(1)(A)	Daily activities in infant and toddler units contribute to gross and fine motor development.		
K.A.R. 28-4-440	Infant and toddler programs.	C NC R	
(o)(1)(B)	Daily activities in infant and toddler units contribute to visual-motor coordination.		
K.A.R. 28-4-440	Infant and toddler programs.	C NC R	
(o)(1)(C)	Daily activities in infant and toddler units contribute to language stimulation.		
K.A.R. 28-4-440	Infant and toddler programs.	C NC R	
(o)(1)(D)	Daily activities in infant and toddler units contribute to social and personal growth.		

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K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(o)(2)	Infants and toddlers spend time outdoors daily unless extreme weather conditions prevail.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(p)	The following food service requirements are met:	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(p)(1)	Nitrate content of water for children under one year does not exceed 10 milligrams per liter (10 mg/l) as nitrogen.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(p)(2)	Drinking water is available to each infant and each toddler at all times when the child is in care.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(p)(3)	Infants are held when bottle fed until they can hold their own bottles.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(p)(4)	Infants and toddlers are not allowed to sleep with bottles in their mouths.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(p)(5)	Each bottle that contains prepared formula or breast milk is refrigerated with the nipple covered. The bottle is labeled with the child's name, the contents, and the date received and is used within 24 hours of the date on the label. If the child does not finish the bottle, the contents are discarded. No formula or breast milk is heated in a microwave oven.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(p)(6)	Solid foods are offered when the program director and the parent or legal guardian of a child determine the child is ready for solid foods. Opened containers of solid foods are labeled with child's name, the contents, and the date opened. Containers are covered and refrigerated. The food is used within three calendar days of the date opened. Food in previously opened containers is reheated only once and is not served to another child.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(q)	The following toileting requirements are met:	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(q)(1)	Each infant's and each toddler's clothing is changed whenever wet or soiled.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(q)(2)	Each infant and each toddler has at least two complete changes of clothing.	
K.A.R. 28-4-440	Infant and toddler programs.	C NC R
(q)(3)	Handwashing facilities are in or adjacent to the diaper changing area.	

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K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(q)(4) A changing table is provided for each unit of infants and each unit of toddlers.	
K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(q)(5) Each changing table has an impervious, undamaged surface. Each table is sturdy and is equipped with railings or safety straps.	
K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(q)(6) Changing tables are sanitized after each use by washing with disinfectant solution of 1/4 cup of chlorine bleach to one gallon of water or with an appropriate commercial disinfectant.	
K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(q)(7) Wet or soiled washable diapers or training pants are stored in labeled, covered container or plastic bag and returned home with the parent.	
K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(q)(8) Wet or soiled disposable diapers are placed in a covered container or plastic bag that is emptied daily.	
K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(q)(9) There is one potty chair or child-sized toilet for every five toddlers.	
K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(q)(9) The following requirements are met when a potty chair is used:	
K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(q)(9)(A) Potty chairs are left in the toilet room.	
K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(q)(9)(B) Potty chair wastes are disposed of immediately in a flush toilet.	
K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(q)(9)(C) The potty chair container is sanitized after each use and washed with soap and water daily.	
K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(q)(9)(D) Potty chairs are not counted as toilets.	
K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(q)(10) Each individual washes their own hands after diapering, assisting a child with toileting, or changing a child's wet or soiled clothing.	
K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(q)(11) Changing and toileting procedures are posted in infant and toddler units.	
K.A.R. 28-4-440 Infant and toddler programs.	C NC R
(f) There is daily communication between the parent(s) or legal guardian and staff about each infant's and each toddler's behavior and	

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	development.	
K.A.R. 28-4-441 Programs for school-age children.		C NC R
	At the time of the survey, the facility is not licensed to provide care for school-age children.	
K.A.R. 28-4-441 Programs for school-age children.		C NC R
(a)	Physical Plant. Centers serving school-age children have a minimum of 35 foot candles of light in each area used for reading, study, and other close work.	
K.A.R. 28-4-441 Programs for school-age children.		C NC R
(b)	Staffing.	
K.A.R. 28-4-441 Programs for school-age children.		C NC R
(b)(1)	Centers employ teaching staff for school-age units who meet the requirements under one of the following: Option1: As specified in K.A.R. 28-4-429 or Option2: B.A. or B.S. degree in elementary education, physical education, child development or a related academic discipline, and three months experience with school age children.	
K.A.R. 28-4-441 Programs for school-age children.		C NC R
(b)(2)	Each unit of school age children is separate from units for younger children except for periods not to exceed two hours before and after school. Staff/child ratios and unit size conform to the provisions of K.A.R. 28-4-428 and are based on the age of the youngest child in the group.	
K.A.R. 28-4-441 Programs for school-age children.		C NC R
(c)	Program.	
K.A.R. 28-4-441 Programs for school-age children.		C NC R
(c)(1)	Educational and recreational activities in programs for school-age children meet the individual needs of the children.	
K.A.R. 28-4-441 Programs for school-age children.		C NC R
(c)(2)	School-age children are provided the opportunity to plan activities appropriate to their age.	
K.A.R. 28-4-441 Programs for school-age children.		C NC R
(c)(3)	Activities in school-age units include arts, crafts, music, reading, table games and sports.	
K.A.R. 28-4-441 Programs for school-age children.		C NC R
(c)(4)	Program plans are written and posted in school-age units.	
K.A.R. 28-4-441 Programs for school-age children.		C NC R
(c)(5)	Written parental permission is obtained for school-age children to participate in activities away from the center.	

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K.A.R. 28-4-441	Programs for school-age children.	C	NC	R
(d)	Summer programs for school age children.			
K.A.R. 28-4-441	Programs for school-age children.	C	NC	R
(d)(2)	Summer programs for school-age children are based in facilities that meet license requirements.			
K.A.R. 28-4-441	Programs for school-age children.	C	NC	R
(d)(3)	Sack lunches may be served in summer programs for school-age children. Sack lunches and beverages are refrigerated.			