



**Notification of Regulated Waste Activity  
Form  
Instructions  
(Kansas RCRA Subtitle C Site  
Identification Form)**

**01/12/2021**

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# INTRODUCTION

## GENERAL INFORMATION

The U.S. Environmental Protection Agency's (EPA's) mission to protect human health and the environment includes the responsibility to effectively manage, with the States, the nation's hazardous waste facilities regulated under the Resource Conservation and Recovery Act of 1976 (RCRA), as amended by the Hazardous and Solid Waste Amendments of 1984 (HSWA). As part of this task, the EPA and the States:

- Collect and maintain information about sites that are conducting RCRA Subtitle C activities via the RCRA Subtitle C Site Identification Form (8700-12);
- Collect and maintain information about the generation, management, and final disposition of the nation's hazardous waste via the Hazardous Waste Report Form (8700-13 A/B); and
- Collect permit information from owners and operators of RCRA facilities where hazardous waste is treated, stored, or disposed via the Hazardous Waste Permit Part A Form (8700-23).

### NOTE

Although this document contains information and instructions for completing the form listed above, it should not be considered a substitute for the regulations, rather it should be considered a supplement to the regulations and provide additional information not contained in the Kansas Administrative Regulations (K.A.R.) 28-31-4 *et seq.*) and adopted federal regulations in Title 40 of the Code of Federal Regulations (40 CFR). As a handler of regulated waste, you are responsible for learning and complying with all requirements that apply to you and your regulated waste activities.

Please read each section carefully and follow the instructions provided for the forms.

## WHERE TO GET HELP

### KANSAS REGULATIONS

Kansas hazardous waste regulations can be found at: [www.kdheks.gov/waste](http://www.kdheks.gov/waste).

### FEDERAL REGULATIONS

The Federal regulations can be found at: <http://www.gpo.gov/fdsys/>.

## STATE CONTACT

If you have questions regarding the Notification of Regulated Waste Activity Form (Notification Form) after reading these instructions, please contact Stacey Smith by phone at 785-296-0005 or by email at [kdhe.notifications@ks.gov](mailto:kdhe.notifications@ks.gov)

### NOTE

The Kansas Notification Form and addendums include relevant information fields from the Federal RCRA Subtitle C Site Identification Form and addendums, but have been modified specifically for the Kansas regulations. **Therefore, the State forms in this document should always be submitted to the Kansas Department of Health and Environment (KDHE), Bureau of Waste Management (BWM) instead of the Federal forms.**

## FILLING OUT THE FORMS

### SYMBOLS

#### LIST

The **LIST** symbol denotes references to relevant code lists. Please use only the codes included in the instructions or in the lists of codes provided.

#### NOTE

The **NOTE** symbol denotes explanatory text of information relevant to filling out the forms.

### ALPHANUMERIC FIELDS

Valid characters for alphanumeric fields are limited to:

~!@#\$%^&\*()\_+={}|[]\;:”,.~/1234567890ABCDEFGHIJKLMNPOQRSTUVWXYZ

Invalid characters for alphanumeric fields include:

<>

If the “<” or “>” symbols are used to indicate less than or greater than, it is recommended that these symbols be replaced with “LT” or “GT.”

### COMMENTS SECTION OF FORMS

Use the Comments section where applicable to clarify or continue any entry. For the general comment sections, reference the section number and item letter of the entry that is being continued. For example, if your site has more federally regulated hazardous waste codes than can fit in Item 10.B, enter the remaining waste codes in the Comments section and cross-reference Item 10.B. For example, you would write: “Item 10.B, continued: D007.”

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## PAGE NUMBERING OF FORMS

When you have filled out all the appropriate forms on your Notification of Regulated Waste Activity submission, number the pages (each piece of paper is a page) consecutively throughout your submission. **Do not** number each set of forms (i.e., the notification form and any applicable addendums) separately, but rather number each page sequentially. The individual page number and the total number of pages in your submission should appear at the bottom of each page (e.g., Page 1 of 7, Page 2 of 7).

If it is necessary to continue information from one form onto another page, make additional copies of the form and number the additional pages with the same page number as the first page, followed by a letter (e.g., page 27, page 27a, page 28, page 28a, 28b). When continuing information on a supplemental page, enter only the information that is being continued.

NOTIFICATION OF REGULATED WASTE  
ACTIVITY FORM  
(NOTIFICATION FORM)

## INTRODUCTION

These instructions are designed to help you determine if you are subject to requirements for notifying the Kansas Department of Health and Environment (KDHE) of your regulated waste activities. Regulated wastes are hazardous wastes as defined by Kansas Administrative Regulation (K.A.R.) 28-31-261 and adopted federal regulations in Title 40 of the Code of Federal Regulations (40 CFR) 261, universal wastes as defined by K.A.R. 28-31-273 and adopted federal regulations in 40 CFR 273, and used oil as defined by K.A.R. 28-31-279 and adopted federal regulations in 40 CFR 279. In addition, you must notify if:

- you are a facility that either recycles hazardous waste with a RCRA permit (i.e., store the hazardous waste prior to recycling), or recycles hazardous waste without first storing the material
- you are a Conditionally Exempt Small Quantity Generator (CESQG), Kansas Small Quantity Generator (KSQG), or Small Quantity Generator (SQG) and you are taking advantage of the new episodic generation provision. Refer to BWM Policy 2017-P2 for more information about episodic events;
- you are large quantity generator (LQG) consolidating waste from CESQGs or KSQGs under the control of the same person. Refer to BWM Policy 2017-P2 for more information about consolidation of CESQG and KSQG waste sent to an LQG.

The instructions contained in this document will assist you in obtaining or updating an EPA Identification number by completing and submitting the Notification Form.

### NOTE

The Federal regulations referenced in this document are those that have been adopted in the Kansas Administrative Regulations (K.A.R.) found at K.A.R. 28-31-4 *et seq.*

## DETERMINING IF YOU MUST NOTIFY

### HOW TO DETERMINE IF YOU MUST NOTIFY KDHE OF YOUR HAZARDOUS WASTE ACTIVITIES

All persons who generate, transport, recycle, treat, store, or dispose of hazardous waste are required to notify KDHE of their hazardous waste activities. These persons must obtain an EPA Identification Number unless their solid waste has been excluded from regulation or their hazardous waste has been exempted as outlined below. The notification requirements are found in K.A.R. 28-31-4.

In addition to the discussion below, you will need to refer to K.A.R. 28-31-261 and 261a, and the Hazardous Waste Generator Handbook to help you determine if the waste you handle is both a solid waste and a hazardous waste that is regulated under RCRA. If you need help making this determination after reading these instructions, contact the state contact listed in the Introduction section on page 3.

To determine if you handle a solid waste that is also a hazardous waste and regulated under RCRA, ask yourself the following questions:

### DO I HANDLE A SOLID WASTE?

40 CFR 261.2 defines “solid waste” as any discarded material that is not excluded under 40 CFR 261.4(a) or that is not excluded by variance granted under 40 CFR 260.30 and 260.31. A discarded material is any material which is:

- Abandoned, as explained in 40 CFR 261.2(b); or
- Recycled, as explained in 40 CFR 261.2(c); or
- Considered inherently waste-like as explained in 40 CFR 261.2(d); or
- A military munition identified as a solid waste in 40 CFR 266.202.

The list of general exclusions can be found in 40 CFR 261.4. If the solid waste that you handle has been excluded, either by rule or special variance, then you do not need to notify KDHE for that solid waste unless otherwise stated in the regulations. If your solid waste was not excluded from regulation, you need to determine if it is a hazardous waste that KDHE, under EPA’s authority, regulates. EPA regulates a solid waste as hazardous waste in two ways:

- By specifically listing the solid waste as a hazardous waste and assigning it a unique EPA Hazardous Waste Code Number; or
- By regulating it because it possesses any of four hazardous waste characteristics and assigning it a generic EPA Hazardous Waste Code Number.

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### IS MY SOLID WASTE SPECIFICALLY LISTED AS A HAZARDOUS WASTE?

40 CFR 261.30 through 261.33 identify certain solid wastes that EPA has specifically listed as hazardous. Persons who handle listed hazardous waste are subject to regulation and must notify KDHE of their hazardous waste activities unless they are exempted as discussed below. Refer to these regulations to see if your solid waste is included as a “listed hazardous waste.”

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### DOES MY SOLID WASTE POSSESS A HAZARDOUS CHARACTERISTIC?

Even if your solid waste is not specifically listed as a hazardous waste, it may still be hazardous because it exhibits certain hazardous characteristics. These characteristics are:

- Ignitability;
- Corrosivity;
- Reactivity; and
- Toxicity.

40 CFR 261.20 through 261.24 explain each of the characteristics and outlines the testing procedures you should use to determine if your solid waste meets these characteristics. Persons who handle characteristic hazardous waste that is regulated must notify KDHE of their activities unless they are exempted, as discussed below.

## HOW TO DETERMINE IF YOU MUST NOTIFY KDHE OF YOUR UNIVERSAL WASTE ACTIVITIES

Under 40 CFR Part 273, Subpart C, Large Quantity Handlers of Universal Waste (LQHUW) who accumulate a total of 5,000 kilograms (kg) or more of universal wastes at any time are required to notify KDHE of their universal waste activities and obtain an EPA Identification Number, unless they have previously notified KDHE of their hazardous waste activities. LQHUWs must notify KDHE of their universal waste activities and obtain an EPA Identification Number before meeting or exceeding the 5,000-kg storage limit. Small Quantity Handlers of Universal Waste are exempt from these notification requirements.

### NOTE

Please refer to the regulations in 40 CFR Part 273 to ensure that you are aware of all the requirements that apply to your universal waste handling activities.

## HOW TO DETERMINE IF YOU MUST NOTIFY KDHE OF YOUR USED OIL MANAGEMENT ACTIVITIES

Under 40 CFR Part 279, Subparts E, F, G, and H, respectively, persons who transport used oil; process or re-refine used oil; burn off-specification used oil for energy recovery; or market used oil fuel, are required to notify KDHE and obtain an EPA Identification Number, unless they are exempt as outlined below. Off-specification used oil may be burned for energy recovery in an industrial furnace, boiler, or hazardous waste incinerator subject to regulation under Subpart O of 40 CFR Part 264 or 265.

### NOTE

Please refer to the regulations in 40 CFR Part 279 to ensure that you are aware of all the requirements that apply to your used oil management activities.

## EXEMPTIONS

40 CFR 262.13 and 261.6(a)(3) list certain hazardous wastes that are not subject to RCRA regulation. If the hazardous waste that you handle has been exempted, then you do not need to notify KDHE for that hazardous waste.

## USED OIL FOR ENERGY RECOVERY

Used oil that is to be burned for energy recovery and that meets the specification provided under 40 CFR 279.11 is exempt from the regulations. However, the person who first claims that the used oil meets the specification is subject to notification as a used oil fuel marketer and certain other requirements (see 40 CFR Part 279, Subpart H). The burner of fuel that meets the specification in 40 CFR 279.11 is not required to notify.

## USED OIL GENERATORS

Used oil generators are not required to notify KDHE.

## USED OIL GENERATORS OPERATING USED OIL-FIRED SPACE HEATERS

Persons who burn only used oil that they generate (or used oil received from household do-it-yourself used oil changers) in used oil-fired space heaters are exempt from the notification requirement provided that the device is vented to the outdoors and the device is not designed to have a capacity greater than 0.5 million BTU/hour.

## FILING A NOTIFICATION OF REGULATED WASTE ACTIVITY FORM (NOTIFICATION FORM)

### OBTAIN OR UPDATE AN EPA ID NUMBER

If you do not currently have an EPA Identification Number and you handle regulated waste, or if you have an EPA Identification Number and need to revise information regarding your site and/or activity, you must submit a Notification Form with a reason for submittal of Obtaining or Updating an EPA ID Number for an on-going regulated activity that will continue for a period of time. Circumstances under which you should submit this notification include:

- If you generate, transport, treat, store, or dispose of hazardous waste.
- If you recycle hazardous wastes. (Recyclable materials are defined as hazardous wastes that are recycled). The recycling process itself is exempt from regulation, but you must notify KDHE BWM and obtain an EPA Identification Number prior to recycling recyclable materials.
- If you are an eligible academic entity opting into 40 CFR Part 262, Subpart K for managing laboratory hazardous wastes you must submit this form to notify KDHE BWM of your activities. **Kansas has not adopted Subpart K. Therefore, Subpart K is not available to academic entities with laboratories in Kansas.**
- If you will begin managing hazardous secondary material (HSM) under 40 CFR 260.30, 40 CFR 261.4(a)(23), (24), or (27) you must submit this form, pursuant to 40 CFR 260.42, to notify KDHE BWM of your activities. **Kansas has not adopted the 2008 and 2015 Definition of Solid Waste rules. Therefore, HSM may not be managed under these exclusions in Kansas. Please note that HSM is considered hazardous waste in Kansas and must be counted monthly in determining your generator status and must be reported in the annual and biennial LQG reports.**
- If you are an Electronic Manifest Broker that has a contractual relationship and elects to use the system to obtain, complete and transmit an electronic manifest format supplied by the EPA electronic manifest system for handlers of hazardous wastes.
- If you are either a CESQG, KSQG, or SQG who, as a result of a planned or unplanned episodic event, generates a quantity of hazardous waste in a calendar month sufficient to cause the facility to move into a more stringent generator category (i.e., CESQG or KSQG to either an SQG or an LQG; or an SQG to an LQG).
- If your business moves to another location and you are still conducting activities regulated under RCRA Subtitle C.
- If the contact for your site changes.
- If the ownership of your site changes.

- If an additional owner has been added or replaced since you submitted your last notification.
- If the type of RCRA Subtitle C activity you conduct changes.

### HOW MANY FORMS SHOULD I FILE?

If you fall under any of the regulations above to notify KDHE, you must submit one Notification Form along with the applicable addendums. For example, if you are a CESQG, KSQG, or SQG generating hazardous waste from a planned or unplanned episodic event pursuant to 40 CFR262 Subpart L, along with the Notification Form you should submit the Episodic Generator addendum. And if you are an LQG receiving hazardous waste from CESQGs or KSQGs under the control of the same person, along with the Notification Form you should submit the LQG Consolidation of CESQG or KSQG Hazardous Waste addendum.

### WHERE SHOULD I SEND MY COMPLETED FORM?

Send the completed Notification Form either by:

- Mail to:  
Stacey Smith  
Bureau of Waste Management  
1000 SW Jackson St Ste 320  
Topeka KS 66612-1366
- or
- Email to:  
kdhe.notifications@ks.gov

### INSTRUCTIONS FOR FILLING OUT THE NOTIFICATION FORM

Type or print, in black ink, an “X” in all items that apply (if “Yes”, type or print an “X” in the “Y” box, if “No”, type or print an “X” in the “N” box) and then type or print an “X” in all other boxes that apply. In Item 19, provide the required ink signatures. Signatures must be original. Stamped or photocopied signatures are not accepted. Enter your site’s EPA Identification Number in the top left-hand corner on all pages of the form; for an initial notification for this site, leave the EPA identification Number blank. Use Item 18 – Comments to clarify or provide additional information for any entry. When entering information in the comments section, enter the item number and box letter to which the comment refers. If you must use additional sheets for comments, enter your site’s EPA Identification Number in the top left-hand corner of each sheet.

### ITEM 1 – REASON FOR SUBMITTAL

**Place an “X”** in the appropriate box to indicate whether you are submitting this form to obtain or update an EPA ID Number for an on-going regulated activity; as a component of the Hazardous Waste Report; to notify that regulated activity is no longer occurring at your site; to obtain or update an EPA ID Number for conducting electronic manifest broker activities; or as a component of a First or a Revised Hazardous Waste Part A Permit Application.

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**OBTAINING OR UPDATING AN EPA ID NUMBER FOR AN ON-GOING REGULATED ACTIVITY THAT WILL CONTINUE FOR A PERIOD OF TIME.**

- If your waste activity is regulated under Subtitle C of the Resource Conservation and Recovery Act (RCRA) and the rules promulgated pursuant to the Act (specifically 40 CFR Parts 260-299), you must submit this form to notify KDHE BWM of your regulated waste activities and **obtain an EPA Identification Number**.
- If you are an eligible academic entity opting into 40 CFR Part 262, Subpart K for managing laboratory hazardous wastes you must submit this form to notify the appropriate State or EPA Regional Office of your activities. **Kansas has not adopted Subpart K. Therefore, Subpart K is not available to academic entities with laboratories in Kansas and this notification requirement is not applicable.**
- If you are a recognized trader arranging for export or import of hazardous waste, including those managed under the alternate standards of 40 CFR Parts 266 and 273; or an exporter or importer of spent lead acid batteries (SLABs), you must submit this form to notify the appropriate State or EPA Regional Office of your activities. **Kansas has not adopted the Hazardous Waste Export-Import Revisions Final Rule. Therefore, this notification requirement is not applicable in Kansas.**
- If you have previously submitted site identification information and are notifying (or re-notifying) that you will begin managing, are managing, or have stopped managing hazardous secondary material (HSM) under 40 CFR 260.30, 40 CFR 261.4(a)(23), (24), or (27), you must submit this form, pursuant to 40 CFR 260.42, to notify the appropriate State or Regional Office of your activities. **Kansas has not adopted the 2008 and 2015 Definition of Solid Waste rules. Therefore, HSM may not be managed under these exclusions in Kansas and this notification requirement is not applicable in Kansas. Please note that HSM is considered hazardous waste in Kansas and must be counted monthly in determining your generator status, and must be reported in the annual and biennial LQG reports.**
- You must use this form to **submit a subsequent notification** if your site already has an EPA Identification Number and you wish to change information (e.g., generator status, new site contact person, new owner, new mailing address, new regulated waste activity, etc.).
- If you are a Conditionally Exempt Small Quantity Generator (CESQG) or Kansas Small Quantity Generator (KSQG), taking advantage of the episodic generation provision at 40 CFR 262.232 (a), you must submit this form to report your episodic event. Refer to BWM Policy 2017-P2 for more information about requirements for episodic events.
- You must use this form if you are a Large Quantity Generator (LQG):
  - o Consolidating wastes from CESQG OR KSQGs under the control of the same person. (See 40 CFR 262.17 (f)). Such LQGs must complete the Addendum to the Notification Form: LQG Consolidation of CESQG or KSQG Hazardous Waste, and identify the RCRA Identification Number of the CESQG (if applicable) or KSQG, name, address, emergency contact phone number, and contact name of every CESQG or KSQG that they are receiving hazardous wastes from.
  - o Refer to BWM Policy 2017-P2 for more information about requirements for LQG consolidation of CESQG and KSQG hazardous waste.

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**SUBMITTING AS A COMPONENT OF THE HAZARDOUS WASTE REPORT (BIENNIAL REPORT)**

If you are required to submit a Hazardous Waste Report (Biennial Report) indicating the amount of hazardous waste you generate, treat, recycle, or dispose of on-site or ship off-site for subsequent treatment, recycling and disposal, or receive from off-site, you must fill out this form. A Notification Form submitted with a Hazardous Waste Report is equivalent to a subsequent notification.

- *Site was a TSD facility and/or generator of  $\geq 1,000$  kg of hazardous waste,  $> 1$  kg of acute hazardous waste, or  $> 100$  kg of acute hazardous waste spill cleanup in one or more months of the report year (or State Equivalent LQG regulations)*

The purpose of this check box is to distinguish between sites that meet the criteria and are required to file a report versus those who file voluntarily or by State-only requirement but were not a treatment, storage, and disposal facility (TSDF) or a Large Quantity Generator (LQG) during the report year. Sites required to file the report should place an "X" in this box, while non-LQG/TSD sites should not. For more information about who must file a report, refer to the [Who Must File a Hazardous Waste Report](#) section.

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**NOTIFYING THAT REGULATED ACTIVITY IS NO LONGER OCCURRING AT YOUR SITE**

If you are no longer conducting ANY regulated hazardous waste activities listed on the Notification Form, then you can use this Reason for Submittal to deactivate your EPA ID number.

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**OBTAINING OR UPDATING AN EPA ID NUMBER FOR CONDUCTING ELECTRONIC MANIFEST BROKER ACTIVITIES**

If you are requesting an EPA ID in order to create and broker manifest transactions for handlers of hazardous waste, then select this Reason for Submittal. An Electronic Manifest Broker is considered a user of the electronic manifest system that has a contractual relationship and elects to use the system to obtain, complete and transmit an electronic manifest form supplied by the EPA electronic manifest system for handlers of hazardous wastes. This designation is for users of the electronic manifest system, defined in 40 CFR 260.10 as a person that elects to use the system to obtain, complete and transmit an electronic manifest format supplied by the EPA electronic manifest system.

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**SUBMITTING A NEW OR REVISED PART A (PERMIT) FORM**

If your site is planning to treat, store, or dispose of hazardous waste on-site in a unit that is not exempt from obtaining a hazardous waste permit, you must submit this form as a component of the Part A Permit Application. Also, if the activity at this site (treatment, storage, or disposal) became newly regulated under RCRA Subtitle C and the rules promulgated pursuant to the Act (specifically 40 CFR Parts 260-299), you must submit this form as part of the Part A Permit Application. Also, you must submit a Revised Part A Permit Application to reflect changes that have occurred at your site, you must submit this form as part of your Revised Part A Permit Application.

**ITEM 2 – SITE EPA ID NUMBER**

Provide your EPA Identification Number in Item 2 **for this site**. The first two characters of the EPA Identification Number must be a valid Kansas postal code (i.e., KS). Be sure to include your EPA Identification Number at the top of all pages of the form (as well as on any attachments to the Site ID Form).

**NOTE**

If this is your initial notification for this site, leave the EPA Identification Number blank and proceed to Item 3.

**ITEM 3 AND 4 – SITE NAME AND SITE LOCATION ADDRESS**

Provide the legal name of your site and a complete location address. Please note that the address you give for Item 4, Site Location Address, must be a physical address, not a post office box or route number. Only foreign hazardous waste transporters, with their headquarters located outside the U.S., may provide a Site Location Country outside of the U.S.

**NOTE**

A new EPA Identification Number is **required** if you change the location of your site.

**ITEM 5 – SITE MAILING ADDRESS**

Provide the Site Mailing Address. If the Mailing Address and the Site Location Address (Item 4) are the same, you can check the “Same as Location Address” checkbox.

**ITEM 6 – SITE LAND TYPE**

**Place an “X”** in the box that **best describes** the land type of your site. Select only one type: Private, County, District, Federal, Tribal (see below), Municipal, State, or Other. If your site’s Land Type could be described as Municipal **and** another Land Type, such as County, District, or Tribal, do not place an “X” in Municipal. Instead, choose the other appropriate Land Type. (For example, if your site’s Land Type is both Municipal and County, you would place an “X” in the box for County.) You may explain this in Item 18 – Comments.

**Tribal**—The land which your site is on belongs to one of the tribes/entities on the list of Federally recognized American Indian tribes and Alaskan Native entities located at:

<http://www.epa.gov/tribal/whereyoulive/tribes-a-z.htm>.

**ITEM 7 – NORTH AMERICAN INDUSTRY CLASSIFICATION SYSTEM (NAICS) CODE(S)**

Box A (Primary) must be completed. Completing Boxes B-D is recommended, if applicable.

**BOX A**

Provide the North American Industry Classification System (NAICS) code that best describes your site’s **primary** business production process for your products or services. Referencing the latest version of

NAICS codes, use the 6-digit code (most specific description) if available for your business; if not, use the 5-digit code; do not enter any four (4) or less digit codes.

Check with your accounting or business staff to determine your NAICS code(s); the NAICS code is used in tax reporting and other business reports. You can obtain additional information about NAICS codes at <http://www.census.gov/eos/www/naics>.

#### BOXES B – D

List other NAICS codes that describe the other business production processes for your site. Referencing the latest version of NAICS codes, use the 6-digit code (most specific description) if available for your business; if not, use the 5-digit code; do not enter any four (4) or less digit codes.

#### NOTE

The Census Bureau has published NAICS Code effective January 1, 2017. Please verify that your NAICS codes are still applicable. You can obtain additional information about the 2017 NAICS codes at: <http://www.census.gov/eos/www/naics>

#### ITEM 8 – SITE CONTACT INFORMATION

Enter the name, title, business address, e-mail address, telephone number, extension, and fax number of the individual who should be contacted regarding the information submitted in the Site ID Form. A subsequent notification is required when the Site Contact Person changes. **Do not** enter other contact persons here; if there are other persons, who may be contacted about this submission, list them and their contact information in Item 18 – Comments. If the person completing this form is not the primary site RCRA hazardous waste contact, enter the primary site RCRA hazardous waste contact here and add the contact information for the person completing the form in Item 18 – Comments.

#### NOTE

This is NOT the Facility Permit Contact's information. The Facility Permit Contact information should be entered on the RCRA Hazardous Waste Part A Permit Application.

#### ITEM 9 – LEGAL OWNER AND OPERATOR OF THE SITE

This section should be used to indicate all owners and operators of this site. If your Reason for Submittal is for an Electronic Manifest Broker whose site of business is an office only, and you do not otherwise physically generate, treat, store, recycle or dispose of hazardous waste on site, you do not have to fill out this item.

#### A. NAME OF SITE'S LEGAL OWNER

Provide the name of your site's legal owner(s). This includes owner(s) of the building(s) and land. Please review these definitions:

**Owner** – The person who owns a RCRA site or part of a RCRA site. **Note:** This includes the owner(s) of the building(s) and/or land. This may be an individual, company, or business name. See **Person**.

**Person** – An individual, trust, firm, joint stock company, Federal Agency, corporation (including a government corporation), partnership, State, municipality, commission, political subdivision of a State, or any interstate body.

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#### DATE BECAME AN OWNER

Indicate the date on which the above entity became the owner of your site. Enter the date in the format of mm/dd/yyyy. For example: for the date April 22, 2015, enter 04/22/2015. This is required information.

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#### OWNER TYPE

Place an “X” in the box that **best describes** the owner type for your site. Select only one type: Private, County, District, Federal, Tribal (see below), Municipal, State, or Other. If your site’s Owner Type could be described as Municipal **and** another Owner Type, such as County, District, or Tribal, do not place an “X” in Municipal. Instead, choose the other appropriate Owner Type. (For example, if your site’s Owner Type is both Municipal and County, you would place an “X” in the box for County.) You may explain this in Item 18 – Comments.

**Tribal** - A member of one of the tribes/entities on the list of Federally recognized American Indian tribes and Alaskan Native entities located at: <http://www.epa.gov/tribal/wherelive/tribes-a-z.htm>.

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#### LEGAL OWNER ADDRESS

Enter the address of the legal owner. If the address and the Location of Site (Item 4) are the same, you can check the “Same as Location Address” checkbox.

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#### ADDITIONAL OWNER INFORMATION

Enter the e-mail, telephone number, extension, and fax number of the legal owner.

Use the Comments section to list any additional owners, their names, the dates they became owners, owner type, mailing address, and which owner(s), if any, are no longer owners since your last submission of this form. If necessary, attach a separate sheet of paper. Remember to enter your site’s EPA Identification Number in the top left-hand corner of each sheet.

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#### B. NAME OF SITE’S LEGAL OPERATOR

Provide the name of your site’s operator. Please review these definitions:

**Operator** – The person responsible for the overall operation of a RCRA site. **Note:** This is the legal entity which controls the RCRA site operation rather than the plant or site manager. This is usually a company or business name, but may be an individual. See **Person**.

**Person** – An individual, trust, firm, joint stock company, Federal Agency, corporation (including a government corporation), partnership, association, State, municipality, commission, political subdivision of a State, or any interstate body.

**DATE BECAME AN OPERATOR**

Indicate the date on which the above entity became the operator of your site. Enter the date in the format of mm/dd/yyyy. For example: for the date November 7, 2012, enter 11/07/2012. This is required information.

**OPERATOR TYPE**

Place an “X” in the box that **best describes** the operator type for your site. Select only one type: Private, County, District, Federal, Tribal (see below), Municipal, State, or Other. If your site’s Operator Type could be described as Municipal **and** another Operator Type, such as County, District, or Tribal, do not place an “X” in Municipal. Instead, choose the other appropriate Operator Type. (For example, if your site’s Operator Type is both Municipal and County, you would place an “X” in the box for County.) You may explain this in Item 18 – Comments.

**Tribal** - A member of one of the tribes/entities on the list of Federally recognized American Indian tribes and Alaskan Native entities located at: <http://www.epa.gov/tribal/wherelive/tribes-a-z.htm>.

**LEGAL OPERATOR ADDRESS**

Enter the address of the legal operator. If the address and the Location of Site (Item 4) are the same, you can check the “Same as Location Address” checkbox.

**ADDITIONAL OPERATOR INFORMATION**

Enter the e-mail, telephone number, extension, and fax number of the operator.

Use the Comments section to list any additional operators, their names, the dates they became operators, operator type, mailing address, and which operator(s), if any, are no longer operators since your last submission of this form. If necessary, attach a separate sheet of paper. Remember to enter your site’s EPA Identification Number in the top left-hand corner of each sheet.

**NOTE**

A subsequent notification is required when the owner or operator of a site changes. Because an EPA Identification Number is site-specific, the new owner will keep the existing EPA Identification Number for that location. If your business moves to another location, the owner or operator must notify KDHE of this change. Since your business has changed locations, a new EPA Identification Number will be assigned.

**ITEM 10 – TYPE OF REGULATED WASTE ACTIVITY (AT YOUR SITE)**

Place an “X” in box “Y” or box “N” as appropriate for all **current** activities at this site (**as of the date submitting the form**); complete any additional boxes as instructed. **Current** activities mean activities that are in effect when the form is submitted or those that the site plans to begin after EPA Identification Number assignment. The information you provide in Item 10 will be considered current as of the date you certify the form. If the site is no longer a generator as of the date you certify the form, you should mark the “N” (not a generator) box for Generator of Hazardous Waste.

## 10.A HAZARDOUS WASTE ACTIVITIES

### NOTE

Listed below are the Kansas generator status definitions.

**Be sure to include the date the hazardous waste activity began in the date field located at the top of this section on the form.**

### 10.A.1. GENERATOR OF HAZARDOUS WASTE

If you generate a hazardous waste that is listed in 40 CFR 261.31 through 261.33 or identified by one or more hazardous waste characteristic(s) contained in 40 CFR 261.21 through 261.24, place an "X" in the appropriate box for the quantity of hazardous waste that is generated per calendar month. The regulations for hazardous waste generators are found in K.A.R. 28-31-4 *et seq.* Consult these regulations for details about how the regulations apply to your situation. Below is a brief description of the four types of Kansas hazardous waste generators.

**If "Yes", place an "X" in only one of the following – a, b, c, or d. Otherwise, place an "X" in the "N" box.**

#### a. LQG: Large Quantity Generator

For purposes of providing information in this report, the site is an LQG if the site generates **either (or both)** of the following amounts in a calendar month:

- (i) Generates, in any calendar month, (including quantities imported by importer site) 1,000 kilograms (2,200 pounds) or more of non-acute RCRA hazardous waste; **and/or**
- (ii) Generates or accumulates acutely hazardous waste and other waste listed in 40 CFR 261.5(e) in quantities equal to or greater than the generation limits listed in 40 CFR 261.5(e). [K.A.R. 28-31-260a(a)(9)]

### NOTE

If, in addition to being a LQG, you recycle hazardous wastes at your site, mark both this box and Item 10.A.6.

Kansas has not adopted the 2008 and 2015 Definition of Solid Waste (DSW) Final rules. Therefore, **Hazardous Secondary Material (HSM) DOES count toward your generator status.**

#### b. SQG: Small Quantity Generator

This site is an SQG if the site meets **all** of the following criteria:

- (i) Generates more than 100 kilograms (220 pounds) of non-acute hazardous waste in any single calendar month; **and**
- (ii) Generates less than 1,000 kilograms (2,200 pounds) of non-acute hazardous waste in any single calendar month; **and**
- (iii) Generates and accumulates acutely hazardous waste and other waste listed in 40 CFR 261.5(e) in quantities less than the generation limits listed in 40 CFR 261.5(e). [K.A.R. 28-31-260(c)(2)(E)]

#### c. KSQG: Kansas Small Quantity Generator:

This site is a KSQG if the site meets **all** of the following criteria:

- (i) Generates 25 kilograms (55 pounds) or more of non-acute hazardous waste in any single calendar month; **and**

- (ii) Generates no more than 100 kilograms (220 pounds) of non-acute hazardous waste in any single calendar month; **and**
- (iii) Generates and accumulates acutely hazardous waste and other waste listed in 40 CFR 261.5(e) in quantities less than the generation limits listed in 40 CFR 261.5(e). [K.A.R. 28-31-260(a)(8)]

**d. CESQG: Conditionally Exempt Small Quantity Generator:**

This site is a CESQG if the site meets **all** of the following criteria:

- (i) Generates less than 25 kilograms (55 pounds) of non-acute hazardous waste in any single calendar month; **and**
- (ii) Generates and accumulates acutely hazardous waste and other waste listed in 40 CFR 261.5(e) in quantities less than the generation limits listed in 40 CFR 261.5(e). [K.A.R. 28-31-260a(a)(1)]

**e. Date Activity Began:** Indicate the date the hazardous waste activity began at the site. Enter the date in the format of mm/dd/yyyy. For example: for the date August 2, 2017, enter 08/02/2017. This is required information.

**10.A.2. SHORT-TERM GENERATORS**

**Place an “X” in the “Y” box** if the site is normally not a generator of hazardous waste, but is currently generating hazardous waste only as the result of a one-time, non-recurring, temporary event that is not related to normal production processes. In other words, short-term generators produce hazardous waste from a particular activity for a limited time and then cease conducting that activity. Short-term generators are not considered episodic generators because episodic generators (i.e., CESQGs, KSQGs and SQGs) regularly generate hazardous waste as part of their operations, but elevate to a higher generator category as a result of a planned or unplanned event. Examples of short-term generators include: (1) one-time highway bridge waste generation; (2) underground storage tank removals; (3) generation of off-specification or out-of-date chemicals at a site that normally doesn’t generate hazardous waste; (4) remediation or spill clean-up at sites with no previous RCRA EPA Identification Number; and (5) site or production process decommissions by a new operator. If you mark “Y”, you must provide an explanation of your short-term generation event in Item 18 –Comments. Otherwise, **place an “X” in the “N” box**.

<b>NOTE</b>	If your site is a hazardous waste generator that has a generation event that results in a higher generator category, but does not meet the episodic generation conditions in 40 CFR 262 Subpart L, your site is a short-term generator. Place an “X” in the “Y” box for this item and also place an “X” in the appropriate higher generator category box in item 10.A.1.
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**10.A.3. TREATER, STORER, OR DISPOSER OF HAZARDOUS WASTE**

If you treat, store, or dispose of hazardous waste, **place an “X” in the “Y” box**. A RCRA Hazardous Waste Part B Permit is **required** for this activity. Contact KDHE for more information. The Federal regulations for owners and operators of permitted treatment, storage, and disposal facilities (TSDFs) are found in 40 CFR Parts 264, 265, 266, and 270.

Place an “X” in the “N” box if any of the following conditions are true for your facility:

- This facility does not receive hazardous waste from other generators and ships all waste off-site for management within the regulatory timeframe.
- This facility is only involved with on-going post-closure activities, corrective actions under the Hazardous and Solid Waste Amendments of 1984 (HSWA), or a consent order under a non-traditional permit or without a RCRA permit being required.
- Receives waste from off-site but does not store greater than 10 days before re-shipping (i.e., transfer facility).

<b>NOTE</b>	If your site is a destination facility for universal wastes in addition to being a TSDF for other RCRA hazardous wastes, place an “X” in the “Y” box for both this box <b>and</b> Item 11.B.2.
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#### 10.A.4. RECEIVES HAZARDOUS WASTE FROM OFF-SITE

If you received hazardous waste from another site, whether this waste was received as a commercial transaction or waste received from a restricted group of off-site generators, **place an “X” in the “Y” box**. Otherwise, **place an “X” in the “N” box**. Item 10.A.5 "Receives Hazardous Waste from Off-site" is not for transfer facilities. If you are a transfer facility receiving hazardous waste from off-site, you should mark item 11.A.1.b (Transfer Facility).

#### 10.A.5. RECYCLER OF HAZARDOUS WASTE

**Place an “X” in the “Y” box** if you recycle regulated hazardous wastes (recyclable materials) at your site. Otherwise, **place an “X” in the “N” box**. If you mark “Y”, then mark the subsequent box that identifies whether you recycle regulated hazardous wastes, with storage prior to recycling. The Federal regulations for owners and operators of sites that recycle hazardous waste are found in 40 CFR 261.6. You also may be subject to other Federal and State regulations; in some cases, a permit is required.

<b>NOTE</b>	If your site, in addition to being a recycling site for hazardous waste, treats, stores, or disposes of hazardous waste, place an “X” in the “Y” box for both this box <b>and</b> Item 10.A.4.
<b>NOTE</b>	If your site is a destination facility for universal wastes in addition to being a recycling site for other RCRA hazardous wastes, place an “X” in the “Y” box for both this box <b>and</b> Item 11.B.2.
	This activity does <b>not</b> include on-site solvent recovery (i.e., on-site solvent distillation unit).

#### 10.A.6. EXEMPT BOILER AND/OR INDUSTRIAL FURNACE

If “Yes”, **place an “X” in all that apply**. Otherwise, **place an “X” in the “N” box**.

##### a. Small Quantity On-Site Burner Exemption

You burn small quantities of hazardous waste in an on-site boiler or industrial furnace in accordance with the conditions in 40 CFR 266.108, place an “X” in the box to indicate that you qualify for the Small Quantity On-Site Burner Exemption.

**b. Smelting, Melting, and Refining Furnace Exemption**

You process hazardous wastes in a smelting, melting, or refining furnace solely for metals recovery, as described in 40 CFR 266.100(d), or to recover economically significant amounts of precious metals, as described in 40 CFR 266.100(g), or if you process hazardous wastes in a lead recovery furnace to recover lead, as described in 40 CFR 266.100(h), place an “X” in the box to indicate that you qualify for the Smelting, Melting, and Refining Furnace Exemption.

**10.B. WASTE CODES FOR FEDERALLY REGULATED HAZARDOUS WASTES**

Please list the waste codes of the Federal hazardous wastes (described in 40 CFR Part 261) handled at your site. List them in the order they are presented in the regulations using the appropriate 4-digit code(s) (e.g., D001, D003, F007, U112).

<b>NOTE</b>	If you handle more hazardous wastes than will fit under Item 10.B, please continue under Item 18 – Comments or on an extra sheet. Remember to include your EPA Identification Number on the top of each page. If you handle a large number of codes, you may copy the list in this document and mark the ones that you handle. Attach any additional sheets to the Site ID Form. Remember to include your EPA Identification Number on the top of each page.
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<b>LIST</b>	Refer to the <u>EPA Hazardous Waste Codes</u> section for a list of the nationally-defined hazardous waste codes.
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**10.C. WASTE CODES FOR STATE-REGULATED (NON-FEDERAL) HAZARDOUS WASTES**

If you manage State-regulated hazardous wastes that have a State waste code, enter the appropriate code(s) in the box(es) provided. Please list the waste codes of the State-regulated hazardous wastes handled at your site in the order they are presented in the regulations. Kansas only has one State hazardous waste code, which is EBOLA.

**ITEM 11– ADDITIONAL REGULATED WASTE ACTIVITIES**

**11.A OTHER WASTE ACTIVITIES**

Place an “X” in the “Y” or “N” box as appropriate for all additional current regulated waste activities at this site (as of the date submitting the form); complete any additional boxes as instructed. **Current** activities mean activities that are in effect when the form is submitted or those that the site plans to begin after EPA Identification Number assignment. The information you provide in Item 11 will be considered current as of the date you certify the form.

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**11.A.1. TRANSPORTER OF HAZARDOUS WASTE**

If “Y”, place an “X” in all that apply. Otherwise, place an “X” in the “N” box.

**a. Transporter**

You transport hazardous waste within the U.S. The Kansas regulations for hazardous waste transporters are found in K.A.R. 28-31-263 and 263a.

**b. Transfer Facility**

You are a hazardous waste transfer facility, at your site, if you hold manifested hazardous waste(s) at your site for a period of ten (10) days or less while the waste is in transit. The Kansas regulations for hazardous waste transfer facilities are found in K.A.R. 28-31-263.

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**11.A.2. UNDERGROUND INJECTION CONTROL**

If you generate, treat, store, or dispose of hazardous waste and place the waste or its residuals into an underground injection well (e.g., a Class I well) located at your site, **place an “X” in the “Y” box**. Otherwise, **place an “X” in the “N” box**. The Federal regulations for owners and operators of underground injection wells are found in 40 CFR Part 148.

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**11.A.3. UNITED STATES IMPORTER OF HAZARDOUS WASTE**

**Place an “X” in the “Y” box** if you import hazardous waste from a site located in a foreign country into the U.S. Refer to 40 CFR 262.10(e) and 40 CFR 262.84 for additional information. Otherwise, **place an “X” in the “N” box**.

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**11.A.4. RECOGNIZED TRADER**

Kansas has not adopted the Hazardous Waste Export-Import Revisions Final Rule. Therefore, notification of this activity type is not required in Kansas at this time. **Please leave this section blank.**

**Place an “X” in the “Y” box** if you are a recognized trader, defined in 40 CFR 260.10 as a person domiciled in the United States, who acts to arrange and facilitate transboundary movements of wastes destined for recovery or disposal operations, either by purchasing from and subsequently selling to United States and foreign facilities, or by acting under arrangements with a United States waste facility to arrange for the export or import of the waste. Otherwise, **place an “X” in the “N” box**. Mark all that apply.

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**11.A.5. IMPORTER/EXPORTER OF SPENT LEAD-ACID BATTERIES (SLABS) UNDER 40 CFR PART 266 SUBPART G**

Kansas has not adopted these regulations. Therefore, notification of this activity type is not required in Kansas at this time. **Please leave this section blank.**

**Place an “X” in the “Y” box** if you are an importer or exporter of spent lead-acid batteries (SLABs) being managed domestically under 40 CFR 266 Subpart G to obtain an EPA Identification number (see 40 CFR 266.80(a)(6), (8) - (10)). Otherwise, **place an “X” in the “N” box**. Mark all that apply.

## 11.B UNIVERSAL WASTE ACTIVITIES

Refer to 40 CFR 261.9 and 40 CFR Part 273 for definitions and requirements for universal waste. **Complete parts 1 and 2.**

### 11.B.1 LARGE QUANTITY HANDLER OF UNIVERSAL WASTE (LQHUW)

You are a Large Quantity Handler of Universal Waste (LQHUW) if you accumulate a total of 5,000 kilograms (kg) or more total of universal wastes (batteries, pesticides, mercury-containing equipment, or lamps – calculated collectively) at any time. This designation is retained through the end of the calendar year in which the 5,000-kg limit is met or exceeded. **Place an “X” in the “Y” box, then place an “X” in the appropriate box(es) to indicate the type(s) of universal wastes managed at your site. Otherwise, place an “X” in the “N” box.** If your State has other additional universal wastes, indicate what they are by placing an “X” in the corresponding “Other (specify)” box(es) (11.B.1.e through g). Kansas does not have any state-designated universal wastes; therefore, an “X” should not be placed in any of the “Other (specify)” boxes (11.B.1.e through g).

#### NOTE

Most sites are not LQHUVs because very few sites accumulate a total of 5,000 kilograms (11,000 pounds) or more of universal waste.

### 11.B.2 DESTINATION FACILITY FOR UNIVERSAL WASTE

**Place an “X” in the “Y” box** if you treat, dispose, or recycle universal wastes on-site. Otherwise, **place an “X” in the “N” box.** A hazardous waste permit is required if you treat or dispose of universal wastes; a permit may be required if you recycle universal wastes.

#### NOTE

If your site, in addition to being a destination facility for universal wastes, is also a TSD for RCRA hazardous wastes, **place an “X” in the “Y” box** for both this and Item 10.A.4. In addition, if your site recycles RCRA hazardous wastes, **Place an “X” in the “Y” box** for both this and Item 10.A.6.

## 11.C. USED OIL ACTIVITIES

**Place an “X” in the appropriate box(es) to indicate which used oil management activities are taking place at this site. Otherwise, place an “X” in the “N” box.** The Kansas regulations for used oil management are found in K.A.R. 28-31-279 and 279a and the Federal regulations are found in 40 CFR Part 279. **Complete all parts 1 through 4.**

### 11.C.1. USED OIL TRANSPORTER

**Place an “X” in the “Y” box, then place an “X” in all that apply.** Otherwise, **place an “X” in the “N” box.**

#### a. Transporter

You transport used oil within the U.S.

#### b. Transfer Facility (at your site)

You own or operate a used oil transfer facility.

**11.C.2. USED OIL PROCESSOR AND/OR RE-REFINER**

Place an “X” in the “Y” box, then place an “X” in all that apply. Otherwise, place an “X” in the “N” box.

- a. **Processor**  
You process used oil.
- b. **Re-refiner**  
You refine used oil.

**11.C.3. OFF-SPECIFICATION USED OIL BURNER**

Place an “X” in the “Y” box, to indicate that you are conducting this used oil management activity. Otherwise, place an “X” in the “N” box.

**11.C.4. USED OIL FUEL MARKETER**

Place an “X” in the “Y” box, then place an “X” in all that apply. Otherwise, place an “X” in the “N” box.

- a. **Marketer Who Directs Shipment of Off-Specification Used Oil to Off-Specification Used Oil Burners**  
You are a marketer who directs shipment of off-specification used oil to off-specification used oil burners.
- b. **Marketer Who First Claims the Used Oil Meets the Specification**  
You are the first to claim that used oil meets the used oil specifications.

<b>NOTE</b>	If either of these boxes is marked, you must also notify (or have previously notified) as a used oil transporter (11.C.1), used oil processor/re-refiner (11.C.2), or off-specification used oil fuel burner (11.C.3), unless you are a used oil generator. (Used oil generators are not required to notify.)
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**11.D.1 MANAGING HAZARDOUS WASTE PHARMACEUTICALS UNDER 40 CFR 266 SUBPART P**

<b>NOTE</b>	40 CFR Part 266, Subpart P must be in effect in your State in order to report as a healthcare facility or reverse distributor. Kansas has not adopted the Hazardous Waste Pharmaceuticals Final Rule. Therefore, the 40 CFR 266, Subpart P regulations* are not an option in Kansas. <b>Please leave this section blank.</b>
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**\*Important Notes:** Effective August 21, 2019, health care facilities and reverse distributors are no longer allowed to dispose of pharmaceuticals that are hazardous waste by flushing or putting them down the drain. Only pharmaceuticals that also are either a characteristic or listed hazardous waste are subject to the sewer ban.

This requirement (40 CFR 266.505) is part of the US EPA's final rule for the management of hazardous waste pharmaceuticals. The other provisions of the rule do not take effect in Kansas until they are adopted by the State.

40 CFR Part 266, Subpart P is mandatory for the management of hazardous waste pharmaceuticals at all healthcare facilities (except healthcare facilities that are VSQGs) and reverse distributors. The rule is effective at the federal level on August 21, 2019. Authorized States have until July 1, 2021 to adopt this rule. When the rule is effective in your State, healthcare facilities and reverse distributors **must** notify EPA of these pharmaceutical activities using the Site ID Form. If a healthcare facility that is a VSQG chooses to operate under Subpart P, it also must notify using the Site ID Form.

A healthcare facility that is co-located within a larger facility that is not a healthcare facility (e.g., a clinic at a military base, school, or manufacturer), must notify that it is operating as a healthcare facility under 40 CFR Part 266, Subpart P, unless the entire site is a VSQG.

Place an "X" in the "Y" box, if you are a healthcare facility or reverse distributor operating under 40 CFR Part 266, Subpart P for the management of hazardous wastes pharmaceuticals. Otherwise, place an "X" in the "N" box. If you mark "Y" for this box, you must place an "X" in one of the following to indicate whether you are a healthcare facility or reverse distributor.

1. Healthcare Facility

You are a healthcare facility if you are lawfully authorized to –

- (1) Provide preventative, diagnostic, therapeutic, rehabilitative, maintenance or palliative care, and counseling, service, assessment or procedure with respect to the physical or mental condition, or functional status, of a human or animal or that affects the structure or function of the human or animal body; or
- (2) Distribute, sell, or dispense pharmaceuticals, including over-the-counter pharmaceuticals, dietary supplements, homeopathic drugs, or prescription pharmaceuticals. This definition includes, but is not limited to, wholesale distributors, third-party logistics providers that serve as forward distributors, military medical logistics facilities, hospitals, psychiatric hospitals, ambulatory surgical centers, health clinics, physicians' offices, optical and dental providers, chiropractors, long-term care facilities, ambulance services, pharmacies, long-term care pharmacies, mail-order pharmacies, retailers of pharmaceuticals, veterinary clinics, and veterinary hospitals. This definition does not include pharmaceutical manufacturers, reverse distributors, or reverse logistics centers.

2. Reverse Distributor

You are a reverse distributor if you receive and accumulate prescription pharmaceuticals that are potentially creditable hazardous waste pharmaceuticals for the purpose of facilitating or verifying manufacturer credit. Any person, including forward distributors, third-party logistics providers, and pharmaceutical manufacturers, that processes prescription pharmaceuticals for the facilitation or verification of manufacturer credit is considered a reverse distributor.

## ITEM 12 – ELIGIBLE ACADEMIC ENTITIES WITH LABORATORIES

**NOTE**

40 CFR 262, Subpart K must be in effect in your State in order to report as an eligible academic entity with laboratories. Kansas has not adopted the Academic Laboratories Generator Standards Final Rule. Therefore, the 40 CFR 262, Subpart K regulations are not an option in Kansas. **Please leave this section blank.**

40 CFR 262, Subpart K is an optional alternative set of requirements for eligible academic entities with laboratories. Certain generators (i.e., eligible academic entities as defined in 40 CFR 262.200) are eligible to operate under Subpart K for management of their hazardous wastes in laboratories in lieu of 40 CFR 262.15 (or 40 CFR 262.14 for VSQGs). Eligible academic entities with laboratories that generate hazardous waste that elect to opt into Subpart K, are currently operating under Subpart K, or subsequently withdraw from Subpart K must complete this section to meet the notification requirements of this Subpart. Refer to 40 CFR 262.203 and 40 CFR 262.204.

## ITEM 13 – EPISODIC GENERATION

The 2016 Hazardous Waste Generator Improvements Final Rule allows generators (i.e., CESQGs, KSQGs, and SQGs) to take advantage of new episodic generator event provisions. Although Kansas has not adopted this rule, it will allow a generator to use these specific provisions only in accordance with the requirements identified in KDHE BWM Policy 2017-P2.

**Place an “X” in the “Y” box**, if you are a CESQG, KSQG, or SQG notifying that you are taking advantage of the episodic generator event provision in 40 CFR 262.232. This provision allows a CESQG, KSQG, or SQG to generate additional quantities of hazardous waste—temporarily exceeding its normal generator category limits— and still maintain its existing generator category, provided it complies with the specified conditions identified in 40 CFR 262.232 (a) and (b). Otherwise, **place an “X” in the “N” box**.

**NOTE**

If you mark “Y,” you must fill out the Addendum to the Notification Form: Episodic Generator.

The generator may use this provision once per calendar year with the ability to petition for a second event. However, if the first event is planned, the petition must be for a second event that is unplanned, or vice-versa. It is recommended you review the KDHE BWM Policy 2017-P2 requirements as well as the regulation at 40 CFR 262.233 to understand what is required of a generator should you choose to take advantage of this petition process.

Although not inclusive, examples of planned episodic events include tank cleanouts, short-term construction projects, short-term site remediation, equipment maintenance during plant shutdowns, removal of excess chemical inventories, and site and production process decommissions by a new operator. Unplanned episodic events, which KDHE expects would be less frequent, include production process upsets, product recalls, accidental spills, or “acts of nature,” such as a tornado, hurricane, or flood. If you are taking advantage of this provision, you must complete the Addendum to the Notification Form: Episodic Generator. Information to be completed includes:

- the type of episodic event (i.e., planned or unplanned),
- the name and telephone number of an emergency contact at the site,

- the beginning or start date of the episodic event, and expected completion date (no later than 60 days from beginning date),
- the reason for the episodic event (event description),
- identification of the applicable federal waste codes (and state waste codes, if applicable), and
- the estimated total quantity of hazardous wastes that will be generated as a result of the episodic event.

**ITEM 14 – LQG CONSOLIDATION OF CESQG OR KSQG HAZARDOUS WASTE**

The 2016 Hazardous Waste Generator Improvements Final Rule allows LQGs to receive and consolidate hazardous wastes from CESQGs and KSQGs are under the control of the same “person” as defined in KSA 65-343(o). Although Kansas has not adopted this rule, it will allow a generator to use these specific provisions only in accordance with the requirements identified in KDHE BWM Policy 2017-P2

<b>NOTE</b>	<p>“Control,” for the purposes of this section, means the power to direct the policies of the generator, whether by the ownership of stock, voting rights, or otherwise. Contractors who operate generator facilities on behalf of a different person as defined in 40 CFR 260.10 are not deemed to “control” such generators.</p> <p>If you <b>mark “Y,”</b> you must fill out the Addendum to the Notification Form: LQG Consolidation of CESQG and KSQG Hazardous Waste.</p>
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**Place an “X” in the “Y” box,** if you are an LQG taking advantage of this provision (you must notify [or re-notify] KDHE). Otherwise, **place an “X” in the “N” box.**

On the addendum, provide information for each CESQG or KSQG you are receiving hazardous waste from including:

- EPA Identification number (if applicable),
- the site name,
- address,
- contact name, and
- telephone number.

**ITEM 15 – NOTIFICATION OF LQG SITE CLOSURE FOR A CENTRAL ACCUMULATION AREA (CAA) OR ENTIRE FACILITY**

Kansas has not adopted this final rule. Therefore, this LQG closure notification is not applicable in Kansas. **Please leave this section blank.**

The 2016 Hazardous Waste Generator Improvements Final Rule requires LQGs to notify EPA no later than 30 days prior to closing their facility. They must also notify EPA within 90 days after closing the facility and having complied with the closure performance standards of 40 CFR 262.17 (a)(8) (iii) or 40 CFR 262.17 (a)(8)(iv), or notify EPA that they cannot meet the closure performance standards. Optionally, an LQG may notify that they are closing a central accumulation area.

**Place an “X” in the “Y” box,** then **complete the appropriate boxes: 15.A – D.** Otherwise, **place an “X” in the “N” box.**

## ITEM 16 – NOTIFICATION OF HAZARDOUS SECONDARY MATERIAL (HSM) ACTIVITY

**NOTE**

40 CFR 260.42 must be in effect in your State in order to manage hazardous secondary material under these regulations. Kansas has not adopted the 2008 and 2015 Definition of Solid Waste Final Rules. Therefore, this notification requirement is not applicable in Kansas.

**Please leave this section blank.**

Please note that **HSM is considered a hazardous waste in Kansas**, which must be counted monthly and, if the generator is an LQG, reported in the annual and biennial LQG reports.

## ITEM 17 – ELECTRONIC MANIFEST BROKER

**Place an “X” in the “Y” box** if you are a person as defined in 40 CFR 260.10 that elects to use the electronic manifest system to obtain, complete and transmit an electronic manifest format supplied by the EPA electronic manifest system under a contractual relationship with a hazardous waste generator. Otherwise, **place an “X” in the “N” box.**

## ITEM 18 – COMMENTS

Use this section as needed to provide additional information for Items 1 through 17. Include the item number and box letter (if any) for each comment you make. You may attach additional sheets if needed. Remember to include your EPA Identification Number on the top of each page.

## ITEM 19 – CERTIFICATION

This certification must be signed and dated by the generator(s), owner(s), operator(s), or authorized representative(s) of the site. An “authorized representative” is a person responsible for the overall operation of the site or an operational unit (i.e., a plant manager or superintendent, or a person of equivalent responsibility). In order for a third party, (i.e., contractor) to be recognized as an “authorized representative,” the generator, owner, operator, or other responsible company official must submit to KDHE a letter (or a copy of the contract/agreement) stating that the third party is authorized to sign on the company’s behalf. This document may cover multiple sites and does not need to be resubmitted in subsequent years unless there is a change. Refer to the Where Should I Send My Completed Form section of this document for the KDHE contact mailing information.

**NOTE**

All Notification Form submissions must include this certification to be complete.

## ADDENDUM TO THE NOTIFICATION FORM: LQG CONSOLIDATION OF CESQG OR KSQG HAZARDOUS WASTE

### YOU MUST FILL OUT THIS ADDENDUM IF:

You must fill out this addendum if you are an LQG taking advantage of the new provision at 40 CFR 262.17(f) allowing you to consolidate hazardous wastes from CESQGs or KSQGs under the control of the same person (as defined in 40 CFR 260.10). Refer to BWM Policy 2017-P2 for more information on this activity.

For each CESQG or KSQG that the LQG is receiving hazardous waste from, the LQG must identify the EPA Identification (ID) Number (if applicable), name of the site, site address, contact name, phone number, and email address; and whether or not this information is:

- a. new information adding this CESQG or KSQG to this LQG's consolidating facilities,
- b. updating the CESQG or KSQG information, or
- c. deleting this CESQG or KSQG from the LQG's list of consolidated facilities.

The information for Items a through c, above, should be included in the Comments section (Item 18) of the Notification Form.

### ITEM 1 – EPA ID NUMBER

Provide the EPA Identification Number for the CESQG or KSQG whose waste you are consolidating, if applicable. A KSQG must have an EPA ID Number. A CESQG may have an EPA ID Number because it may have been a KSQG, SQG or LQG at one time, or for another reason. If the CESQG does not have an EPA ID Number, leave this blank.

### ITEM 2 – SITE NAME

Provide the legal name of the CESQG or KSQG.

### ITEMS 3-6 – SITE LOCATION

Provide the complete location address for the CESQG or KSQG. Please note that the address must be a physical address, not a post office box or route number.

### ITEM 7-9 – CONTACT INFORMATION

Enter the telephone number, email address, and name of the individual who should be contacted for information about the CESQG or KSQG.

## ADDENDUM TO THE NOTIFICATION FORM: EPISODIC GENERATOR

### YOU MUST FILL OUT THIS SECTION IF:

You must fill out this addendum if you are a CESQG, KSQG or SQG taking advantage of the provision in 40 CFR 262 Subpart L allowing you to generate additional quantities of hazardous waste—temporarily exceeding your normal generator category limits — and still maintain your existing generator category, if complying with the specified conditions identified at 40 CFR 262.232(a) and (b). These conditions include management standards, completing the event, and removing all hazardous waste from the site within sixty (60) days. Refer to BWM Policy 2017-P2 for more information on this activity.

<b>NOTE</b>	You cannot use this addendum when submitting your Hazardous Waste Report (Biennial Report).
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Examples of planned episodic events include tank cleanouts, short-term construction projects, short-term site remediation, equipment maintenance during plant shutdowns, removal of excess chemical inventories, and site and production process decommissions by a new operator. Unplanned episodic events, which EPA expects would be less frequent, include production process upsets, product recalls, accidental spills, or “acts of nature,” such as a tornado, hurricane, or flood. Generators conducting episodic events must notify with the type of event (planned or unplanned), an emergency contact and phone number, the start and end date of the episodic event (must be sixty (60) days or fewer apart), a description of the event, federal and state waste codes of wastes being generated, and the expected amount of waste to be generated.

### ITEM 1-2 – PLANNED/UNPLANNED EVENT

Indicate whether the event being conducted is planned or unplanned. Furthermore, indicate the reason for the planned or unplanned event. If none of the reasons listed apply, mark “Other” and describe the event in Item 18 - Comments.

### ITEM 3-4 – EMERGENCY CONTACT INFORMATION

Provide an emergency contact phone number and contact name for the individual who should be contacted regarding the information relating to this episodic event.

### ITEM 5-6 – BEGINNING AND END DATES

Provide the estimated start date and end date of the event. The event must be completed within sixty (60) days of the start date.

WASTE 1 – 3

For each waste stream produced as a result of the episodic event, provide a description of the waste generated, the estimated quantity generated, and the applicable federal and/or state hazardous waste codes. If necessary, attach a separate sheet of paper. Remember to enter your site's EPA Identification Number in the top left-hand corner of each sheet.

ITEM 7. WASTE DESCRIPTION

Provide a short narrative description of the hazardous waste, such as:

- General type;
- Source;
- Type of hazard; and
- Generic chemical name or primary hazardous constituents.

ITEM 8. ESTIMATED QUANTITY

Provide an estimated quantity, **in pounds**, of hazardous waste to be generated as a result of the episodic event.

ITEM 9. FEDERAL AND/OR STATE HAZARDOUS WASTE CODES

Provide the federal hazardous waste codes and/or the state hazardous waste codes for the hazardous wastes you expect to generate during the episodic event.

<b>LIST</b>	Refer to the <u>EPA Hazardous Waste Codes</u> section for a list of the nationally-defined hazardous waste codes.
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# EPA HAZARDOUS WASTE CODES

## EPA HAZARDOUS WASTE CODES

A list of all the hazardous waste codes is shown below. See the regulations for details.

**CHARACTERISTICS OF HAZARDOUS WASTE (SEE 40 CFR 261.24) – DXXX**

**HAZARDOUS WASTE FROM NON-SPECIFIC SOURCES (SEE 40 CFR 261.31) – FXXX**

**HAZARDOUS WASTE FROM SPECIFIC SOURCES (SEE 40 CFR 261.32) – KXXX**

**DISCARDED COMMERCIAL CHEMICAL PRODUCTS, OFF-SPECIFICATION SPECIES, CONTAINER RESIDUES, AND SPILL RESIDUES THEREOF – ACUTE HAZARDOUS WASTE (SEE 40 CFR 261.33) – PXXX**

**DISCARDED COMMERCIAL CHEMICAL PRODUCTS, OFF-SPECIFICATION SPECIES, CONTAINER RESIDUES, AND SPILL RESIDUES THEREOF – TOXIC WASTES (SEE 40 CFR 261.33)– UXXX**

D001	F001	K001	K047	K123	P001	P050	P106	U001	U048	U095	U143	U189	U247
D002	F002	K002	K048	K124	P002	P051	P108	U002	U049	U096	U144	U190	U248
D003	F003	K003	K049	K125	P003	P054	P109	U003	U050	U097	U145	U191	U249
D004	F004	K004	K050	K126	P004	P056	P110	U004	U051	U098	U146	U192	U271
D005	F005	K005	K051	K131	P005	P057	P111	U005	U052	U099	U147	U193	U278
D006	F006	K006	K052	K132	P006	P058	P112	U006	U053	U101	U148	U194	U279
D007	F007	K007	K060	K136	P007	P059	P113	U007	U055	U102	U149	U196	U280
D008	F008	K008	K061	K141	P008	P060	P114	U008	U056	U103	U150	U197	U328
D009	F009	K009	K062	K142	P009	P062	P115	U009	U057	U105	U151	U200	U353
D010	F010	K010	K069	K143	P010	P063	P116	U010	U058	U106	U152	U201	U359
D011	F011	K011	K071	K144	P011	P064	P118	U011	U059	U107	U153	U203	U364
D012	F012	K013	K073	K145	P012	P065	P119	U012	U060	U108	U154	U204	U367
D013	F019	K014	K083	K147	P013	P066	P120	U014	U061	U109	U155	U205	U372
D014	F020	K015	K084	K148	P014	P067	P121	U015	U062	U110	U156	U206	U373
D015	F021	K016	K085	K149	P015	P068	P122	U016	U063	U111	U157	U207	U387
D016	F022	K017	K086	K150	P016	P069	P123	U017	U064	U112	U158	U208	U389
D017	F023	K018	K087	K151	P017	P070	P127	U018	U066	U113	U159	U209	U394
D018	F024	K019	K088	K156	P018	P071	P128	U019	U067	U114	U160	U210	U395
D019	F025	K020	K093	K157	P020	P072	P185	U020	U068	U115	U161	U211	U404
D020	F026	K021	K094	K158	P021	P073	P188	U021	U069	U116	U162	U213	U409
D021	F027	K022	K095	K159	P022	P074	P189	U022	U070	U117	U163	U214	U410
D022	F028	K023	K096	K161	P023	P075	P190	U023	U071	U118	U164	U215	U411
D023	F032	K024	K097	K169	P024	P076	P191	U024	U072	U119	U165	U216	
D024	F034	K025	K098	K170	P026	P077	P192	U025	U073	U120	U166	U217	
D025	F035	K026	K099	K171	P027	P078	P194	U026	U074	U121	U167	U218	
D026	F037	K027	K100	K172	P028	P081	P196	U027	U075	U122	U168	U219	
D027	F038	K028	K100	K174	P029	P082	P197	U028	U076	U123	U169	U220	
D028	F039	K029	K101	K175	P030	P084	P198	U029	U077	U124	U170	U221	
D029		K030	K102	K176	P031	P085	P199	U030	U078	U125	U171	U222	
D030		K031	K103	K177	P033	P087	P201	U031	U079	U126	U172	U223	
D031		K032	K104	K178	P034	P088	P202	U032	U080	U127	U173	U225	
D032		K033	K105	K181	P036	P089	P203	U033	U081	U128	U174	U226	
D033		K034	K106		P037	P092	P204	U034	U082	U129	U176	U227	
D034		K035	K107		P038	P093	P205	U035	U083	U130	U177	U228	
D035		K036	K108		P039	P094		U036	U084	U131	U178	U234	
D036		K037	K109		P040	P095		U037	U085	U132	U179	U235	
D037		K038	K110		P041	P096		U038	U086	U133	U180	U236	
D038		K039	K111		P042	P097		U039	U087	U134	U181	U237	
D039		K040	K112		P043	P098		U041	U088	U135	U182	U238	
D040		K041	K113		P044	P099		U042	U089	U136	U183	U239	
D041		K042	K114		P045	P101		U043	U090	U137	U184	U240	
D042		K043	K115		P046	P102		U044	U091	U138	U185	U243	
D043		K044	K116		P047	P103		U045	U092	U140	U186	U244	
		K045	K117		P048	P104		U046	U093	U141	U187	U246	
		K046	K118		P049	P105		U047	U094	U142	U188		