



KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT

Vendor Booth Rental Agreement		
COMPANY NAME:		
CONTACT PERSON:		
ADDRESS:		
CITY	STATE	ZIP
PHONE:	FAX:	
E-MAIL:		

I am registering the above-listed company to be a vendor at the Geology and Well Technology 28th Annual Seminar/Tech Fair being held on Tuesday, October 24 and Wednesday, October 25, 2023 at the Holiday Inn Wichita East -35, 549 S. Rock Road, Wichita, KS 67207.

Booths are on a first come/first serve basis and the vendor fee is \$350. Booth includes 1- 6 ft table, 2 chairs, wi-fi, electricity and 1 free booth attendant. Additional person(s) in your booth must register as a regular attendee at \$100. Registration and rental fee are due by August 1, 2023.

You may pay by check and mail fee and a copy of this agreement to:

KDHE, GWTU, Attn: Deb Biester, 1000 SW Jackson Street, Ste 420, Topeka, KS 66612-1367.

OR to pay by credit card, have Deb contact: * Visa * Mastercard * Discover Accepted

Name: _____ phone: _____ for payment information.

Number of Booths Requested	Number of Electricity Plugs needed?	Number of power cords needed from Hotel (or bring your own)	How many additional attendees at booth (A registration fee of \$100 will be required for each additional person)	I would like to be a sponsor. Please call me at number listed below	I would like to donate door prize. Type of item if you know now or tell us later
			Name: Name: Name:		

Booth setup will start on Tuesday, October 24 at 7:00 am and tear down will be on Wednesday, October 25 starting at 3:00 pm. (We are looking at the possibility of setup beginning on the evening of Monday, October 23 after 7 pm if available). You will be able to ship your contents to the hotel within one or two days of event. Please contact Deb Biester at 785-296-5524 for name of Hotel contact person to make arrangements.

OFFICIAL USE ONLY

BOOTH #	DATE PAID	CHECK NUMBER	CREDIT CARD	AMOUNT

Thank you for your business