



KANSAS DEPARTMENT OF HEALTH AND ENVIRONMENT  
 Bureau of Air  
 Kansas Residential Lead Hazard Prevention Program  
 1000 SW Jackson Street, Suite 310, Topeka, KS 66612  
 Toll free: (866) 865-3233 Fax: (785) 599-4246  
 Email: [kdhe.lead@ks.gov](mailto:kdhe.lead@ks.gov) Website: [www.kshealthyhomes.org](http://www.kshealthyhomes.org)



## INSTRUCTIONS FOR COMPLETING THE CERTIFIED RENOVATOR APPLICATION

Please print clearly or type all the information requested on the application. The processing time for completed applications is generally 5-7 business days. Applications are processed in the order they are received and may take up to 30 days during peak renewal times. Submitting an incomplete application will delay processing. If you do not receive an incomplete application notice or your certification within 30 days, please contact our office.

A copy of your training diploma must be submitted with your application. If you have taken a refresher course but were not previously certified in Kansas, you must also submit a copy of your initial training course diploma.

### Training Requirements

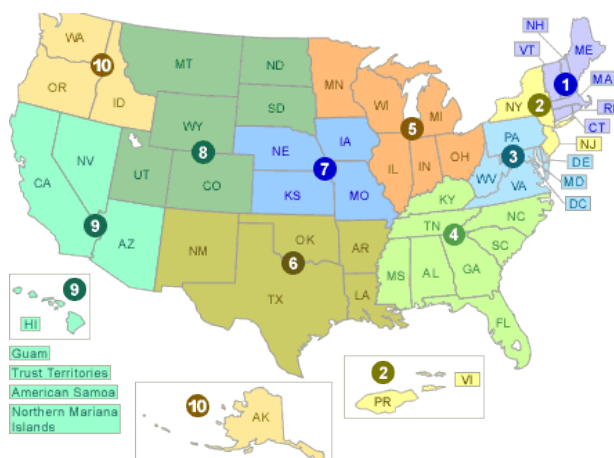
All applicants for certification must have successfully passed an initial Lead Safe Work Practices in Kansas training course and passed any applicable refresher courses. You have one year from the date of your training to submit an application. If your training was over one year ago, you will be required to take a refresher course before you can proceed with certification.

If your training was conducted by a non-KDHE accredited training provider, you will be required to take a third-party exam. We will send you instructions on how to register for this exam once your application has been received and reviewed. Applicants failing to achieve a passing score (80%) on the exam will be required to successfully complete the Lead Safe Work Practices in Kansas training course.

### Self-Employed Individuals

If you do not have a formal business name you operate under, please list your name in the "PRESENT EMPLOYER" section.

Please use the map below when choosing your certification in EPA regions.



If you have questions regarding this application, please contact our office. We will be happy to assist you!



## CERTIFIED RENOVATOR APPLICATION

Kansas Department of Health and Environment  
 Bureau of Air  
 Kansas Residential Lead Hazard Prevention Program  
 1000 SW Jackson Street, Suite 310, Topeka, KS 66612  
 Toll free: (866) 865-3233 Fax: (785) 599-4246  
 Email: [kdhe.lead@ks.gov](mailto:kdhe.lead@ks.gov) Website: [www.kshealthyhomes.org](http://www.kshealthyhomes.org)



### General Information:

Individuals applying for a certification to conduct regulated activities in Kansas must provide all the information requested in this application.

A complete application includes:

1. A completed application with no sections left blank; and
2. A copy of your training course certificate.

Applications may be submitted by mail, email or fax. Mail completed applications to:

Kansas Residential Lead Hazard Prevention Program  
 1000 SW Jackson, Suite 310  
 Topeka, KS 66612

### PART A: APPLICATION TYPE

<input type="checkbox"/> Initial or Previous Expired Certification	Previous Certification Number	
<input type="checkbox"/> Renewal	Current Certification Number	

### PART B: PERSONAL INFORMATION

First Name	Middle Initial	Last Name	
Home Address (Street)			Apartment Number
City	State	Zip	County
Phone Number	State issued ID Number or Social Security Number		E-mail Address
Present Employer Name			Employer Phone Number
Employer Address (Street)			
City	State	Zip	County

Please send all correspondence regarding this application to:

Home     Present Employer     Training Provider     E-mail: \_\_\_\_\_

