I. POLICY
K.A.R. 28-4-428(d)(2) states: Each preschool and child care center licensed for more than 60 children shall employ a program director who has no other assigned responsibilities.

A program director is defined, as outlined in K.A.R. 28-4-420(w), as a staff member of a child care center or preschool who meets the requirements as specified in K.A.R. 28-4-429(b), (c), (d) or (e) and who is responsible for implementing and supervising the program.

An exception to K.A.R. 28-4-428(d)(2) is granted to allow the program director to have additional responsibilities as needed for the daily operation of the preschool or child care center.

1. This exception is granted in order to meet the ongoing child care workforce challenges.
2. Additional assigned duties may include, cook, bus driver, substitute staff, etc.
3. This exception may be rescinded if it is determined to no longer be in the best interest of a child or children in care and their families.
4. This exception shall be posted next to the license.

II. PROCEDURES
This exception is effective on the date stated above and remains in effect unless the Department determines the exception is no longer in the best interest of children and families.

III. PURPOSE
The purpose of this exception is to allow greater flexibility to program operations.

IV. AUTHORITY
The Secretary of the Kansas Department of Health and Environment has the authority to grant exceptions to regulations when it is in the best interest of children and families pursuant to K.A.R. 28-4-422(f)(1).

[Signatures]
Program Director
Bureau Director