

09/2017

Kansas Department of Health and Environment  
Bureau of Family Health  
Child Care Licensing Program  
1000 SW Jackson Street, Suite 200  
Topeka, Kansas 66612-1274  
Phone: 785-296-1270 Fax: 785-559-4244 [www.kdheks.gov/kidsnet](http://www.kdheks.gov/kidsnet)



# Preschool

## Full Survey Inspection Tool

For survey results, click on the “Search for a Licensed Child Care Facility Inspection Results” on the prior screen. The “View Findings” link will provide the user with a list of violations cited at the time of the survey. The findings are listed by statute (KSA) or regulation (KAR) number.

**Please note:** All regulations were reviewed. Only those regulations that were found to be in noncompliance will show on the inspection results. Those regulations that were in compliance at the time of the survey will not be listed.

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**K.S.A. 65-501**      **License or temporary permit required; exemptions.**  
If initial applicant and no temporary permit or license has been issued by KDHE, the applicant does not have children in care. Also required by K.A.R. 28-4-422(a)(4).      **C NC R**

**K.S.A. 65-506**      **Notice of issuance, limitation, modification, suspension or revocation of license; notice to parents or guardians of enrollees of limitation, modification, suspension, revocation or denial; unlicensed placements prohibited.**  
Parents or guardians notified in writing if the license is suspended, revoked or denied. No child placed in a facility not licensed by KDHE.      **C NC R**

**K.S.A. 65-508**      **Equipment, supplies, accommodations; competent supervision and care of children; rules and regulations; immunizations.**  
(a)(1) Each facility shall be properly heated, plumbed, lighted and ventilated.      **C NC R**

**K.S.A. 65-508**      **Each facility shall have plumbing, water and sewerage systems which conform to all applicable state and local laws.**  
(a)(2)      **C NC R**

**K.S.A. 65-508**      **Each facility shall be operated with strict regard to the health, comfort, safety, and social welfare of children.**  
(a)(3)      **C NC R**

**K.S.A. 65-508**      **Each facility complies with applicable fire codes, rules, and regulations of The Kansas State Fire Marshal.**  
(b)      **C NC R**

**K.S.A. 65-512**      **Inspections.**  
Surveyor is given right of entry and access to every place on the premises and is provided with records which are required to be inspected.      **C NC R**

**K.S.A. 65-513**      **Changes or alterations required to comply with law; notice; duty of licensee.**  
Licensee understands that it is her/his responsibility to make changes or alterations provided in any Notice of Survey Finding within 5 days of the receipt of the notice.      **C NC R**

**K.A.R. 28-4-126**      **Health of persons 16 years or older in child care facilities.**  
(a)(1) Persons caring for children are: Free from physical, mental, emotional handicaps, and are qualified by temperament, maturity, sound judgment and an understanding of children. (If no, document why):      **C NC R**

**K.A.R. 28-4-126**      **Persons in contact with children are not impaired due to alcohol or drugs.**  
(a)(2)      **C NC R**

**K.A.R. 28-4-126**      **\*\*\*Each person regularly caring for children has a health assessment conducted by licensed physician or nurse trained to perform HA. HA is conducted no more than one year before date of employment or not later than 30 days after date of employment.**  
(b)(1)      **C NC R**

**K.A.R. 28-4-126**      **\*\*\*Each person living in, working or regularly volunteering has record of negative TB or x-ray. TB test or x-ray not more than two years before employ or not later than 30 days after date of employment.**  
(c)(1)      **C NC R**

**K.A.R. 28-4-126**      **Results of HA and TB test recorded on KDHE form and kept on file. (TB results may be recorded on a separate form and attached to the KDHE HA form) HA and TB results may be transferred to a new place of employment if transfer occurs within one year of previous employ.**  
(d)      **C NC R**

**K.A.R. 28-4-426**      **Administration.**  
(d) Staff Records. Records are maintained for each staff person.      **C NC R**

**K.A.R. 28-4-426**      **Record of education and experience maintained for each staff.**  
(d)(1)      **C NC R**

**K.A.R. 28-4-426**      **Date of employment maintained for each staff.**  
(d)(2)      **C NC R**

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<u><b>K.A.R. 28-4-426 Administration.</b></u> (d)(3)	Record of scheduled hours maintained for each staff.	C NC R	<u><b>K.A.R. 28-4-426</b></u> (e)(2)(D)	Person authorized to call for each child is readily accessible and near phone.	C NC R
<u><b>K.A.R. 28-4-426</b></u> (d)(4)	Record of in-service training maintained for each staff.	C NC R	<u><b>K.A.R. 28-4-426</b></u> (e)(3)(A)	Application for enrollment, including beginning date and date of termination is on file for each child.	C NC R
<u><b>K.A.R. 28-4-426</b></u> (d)(5)	Health Certificate maintained for each staff.	C NC R	<u><b>K.A.R. 28-4-426</b></u> (e)(3)(B)	A record of scheduled hours and days of attendance is on file for each child.	C NC R
<u><b>K.A.R. 28-4-426</b></u> (d)(6)	Work References maintained for each staff.	C NC R	<u><b>K.A.R. 28-4-426</b></u> (e)(3)(C)	A health assessment and immunization records is on file for each child.	C NC R
<u><b>K.A.R. 28-4-426</b></u> (e)	Children's Records		<u><b>K.A.R. 28-4-426</b></u> (e)(3)(D)	Each accident report is on file for each child.	C NC R
<u><b>K.A.R. 28-4-426</b></u> (e)(1)	Daily attendance record is maintained and kept on file at the facility.	C NC R	<u><b>K.A.R. 28-4-426</b></u> (e)(3)(E)	Signed parent permission for off-premise trips is on file for each child.	C NC R
<u><b>K.A.R. 28-4-426</b></u> (e)(2)	Emergency information readily accessible and near phone.	C NC R	<u><b>K.A.R. 28-4-430</b></u> (a)	<u><b>Health practices; illness and abuse; general health requirements for staff.</b></u> Children's Health Assessments	
<u><b>K.A.R. 28-4-426</b></u> (e)(2)(A)	Name, date of birth, and sex of each child readily accessible and near phone.	C NC R	<u><b>K.A.R. 28-4-430</b></u> (a)(1)	Preentrance health assessment conducted within six months BEFORE enrollment is on file for each child. Health Assessment conducted by licensed physician or nurse approved to perform child health assessments.	C NC R
<u><b>K.A.R. 28-4-426</b></u> (e)(2)(B)	Name, home and business address, and phone numbers of legal guardian for each child is readily accessible and near phone.	C NC R	<u><b>K.A.R. 28-4-430</b></u> (a)(2)	Results of health assessment kept in the child's file at the facility. NOTE: Record of HA no longer required to be on KDHE form.	C NC R
<u><b>K.A.R. 28-4-426</b></u> (e)(2)(C)	Name, address and number of physician, hospital and person to notify in case of emergency for each child is readily accessible and near phone.	C NC R			

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**K.A.R. 28-4-430** **Health practices; illness and abuse; general health requirements for staff.**  
(a)(3) Children transferring from another facility not required to obtain new HA if old record is available. C NC R

**K.A.R. 28-4-430**  
(a)(5) Immunizations are current as medically appropriate. Records are maintained. Also required by K.S.A. 65-508(d) C NC R

**K.A.R. 28-4-430**  
(a)(6) Certificate from a licensed physician is on file exempting the child from immunizations due to a physical condition. A statement is on file signed by the parent requesting a religious exemption from immunization. C NC R

**K.A.R. 28-4-430**  
(a)(7) Well-child health information is provided to parents at the time of the enrollment OR posted in a conspicuous place. C NC R

**K.A.R. 28-4-123** **Parental access to child care facilities.**  
Parental/Guardian access allowed during all hours of operation. C NC R

**K.A.R. 28-4-124** **Parental permission for children to go off-premises.**  
Signed permission for each location on KDHE form. Destination, times and adults responsible posted in a place accessible to parents. C NC R

**K.A.R. 28-4-125** **Criminal history and child abuse registry information for the purpose of obtaining criminal and child abuse histories.**  
(a) KBI/DCF form submitted with Application/Renewal. C NC R

**K.A.R. 28-4-125**  
(b) \*\*\*All persons over 10 years who reside, work or regularly volunteer are submitted on a KBI/DCF form within one week for new persons. C NC R

**K.A.R. 28-4-125**  
(c) Copy of submitted KBI/DCF form is kept on file. C NC R

**K.S.A. 65-516** **Restrictions on persons maintaining or residing, working or volunteering at child care facility; criminal history check by secretary of health and environment; information to be provided sponsoring child placement agency.**  
No person known to be a prohibited person is residing, working or regularly volunteering in the facility. C NC R

**K.A.R. 28-4-127** **Emergencies.**  
(a) Working telephone on the premises during all hours of operation. C NC R

**K.A.R. 28-4-127**  
(a) Emergency telephone numbers posted next to the phone. (police, fire, ambulance, hospital, poison control) C NC R

**K.A.R. 28-4-127**  
(b)(1)(A) EMR on file for each child: C NC R

**K.A.R. 28-4-127**  
(c) Health assessments and emergency release forms are taken to the emergency room with the child. C NC R

**K.A.R. 28-4-127**  
(d) When a staff member accompanies child, person stays with the child during emergency care. Other children are adequately supervised during emergency. C NC R

**K.A.R. 28-4-127**  
(e)(2) Injuries or illnesses requiring medical attention are reported to the parent or guardian immediately. C NC R

**K.A.R. 28-4-127**  
(e)(3) Communicable diseases are reported to health department by the next working day. C NC R

**K.A.R. 28-4-127**  
(f) Deaths are reported to KDHE or health department by the next working day. C NC R

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**K.A.R. 28-4-128 Safety procedures.**

(a) Disaster plans are developed for emergencies such as fire, tornadoes, storms, serious injury and floods (covers disasters likely to affect the facility due to its location, as identified). **C NC R**

**K.A.R. 28-4-128**

(b) Disaster plans are posted in a conspicuous place and reviewed with parents. **C NC R**

**K.A.R. 28-4-128**

(c) \*\*\*All persons caring for children are informed and follow emergency plans. **C NC R**

**K.A.R. 28-4-128**

(d) Fire drills are conducted monthly, to allow participation of all children, and are recorded. **C NC R**

**K.A.R. 28-4-128**

(e) Tornado drills are conducted monthly, to allow participation of all children, and are recorded. **C NC R**

**K.A.R. 28-4-129 Swimming and wading activities.**

At the time of the survey, there is not a swimming pool, wading pool, or a hot tub on the premises. Licensee understands that he/she is responsible for compliance with the applicable regulations if a swimming pool, wading pool or hot tub is added to the premises. **C NC R**

**K.A.R. 28-4-129**

(a) Swimming and wading pools on premises.

**K.A.R. 28-4-129**

(a)(1) Swimming/wading pools and hot tubs are constructed, maintained and used to safeguard children. **C NC R**

**K.A.R. 28-4-129**

(a)(2) Appropriate supervision provided by an adult for swimming/wading activities. **C NC R**

**K.A.R. 28-4-129**

(a)(3) Staff/child ratios maintained at all times for swimming/wading activities. **C NC R**

**K.A.R. 28-4-129**

(a)(4) Safety rules for swimming activities posted and reviewed by persons caring for children (during months of pool use). **C NC R**

**K.A.R. 28-4-129**

(b) Swimming pools on the premises (water over 24 inches)

**K.A.R. 28-4-129**

(b)(1) \*\*\*Below ground pools are enclosed by at least a 5 foot fence. **C NC R**

**K.A.R. 28-4-129**

(b)(2) \*\*\*Above ground pools are 4 feet high or enclosed by a 5 foot fence. Steps are removed when not in use. **C NC R**

**K.A.R. 28-4-129**

(b)(3) Sensors not used in lieu of fence around pools. **C NC R**

**K.A.R. 28-4-129**

(b)(4) Swimming pool is cleaned daily. Swimming pool water has pH of 7.2-8.2. Free chlorine content is between 0.4 and 3.0 parts/million. Tests are recorded and available. **C NC R**

**K.A.R. 28-4-129**

(b)(5) A person with a life saving certificate or CPR training who can swim is in attendance when swimming pool is in use. **C NC R**

**K.A.R. 28-4-129**

(b)(6) If swimming pool more than 6 ft. across, has a ring buoy, rope or shepherd's hook of adequate length. **C NC R**

**K.A.R. 28-4-129**

(c) Wading pools on premises

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**K.A.R. 28-4-129 Swimming and wading activities.**

(c)(1) \*\*\*If water is in the wading pool, children are only allowed to play in the area with supervision.

C NC R

**K.A.R. 28-4-129**

(c)(2) \*\*\*Water in wading pools is emptied daily.

C NC R

**K.A.R. 28-4-129**

(d) Hot Tubs on premises.

**K.A.R. 28-4-129**

(d)(1) Hot tub or spa is covered and secured by straps or locks.

C NC R

**K.A.R. 28-4-129**

(d)(2) Children prohibited from using hot tub or spa.

C NC R

**K.A.R. 28-4-129**

(e) Ponds and lakes only used for children over 6, swimming areas are approved, a certified life guard is on duty, required staff/child ratios maintained.

C NC R

**K.A.R. 28-4-130 Transportation.**

At the time of the survey, provider does not transport or plan to transport children. Licensee understands he/she is responsible for compliance with the applicable regulations if children are transported.

C NC R

**K.A.R. 28-4-130**

(a) Facility owned or leased vehicles.

**K.A.R. 28-4-130**

(a)(1) For facility owned or leased vehicles, driver 18 years or older with a driver's license of type appropriate for the vehicle being used. Trailers pulled by another vehicle, camper shells or truck beds not used to transport children.

C NC R

**K.A.R. 28-4-130**

(a)(2)(A) For facility owned or leased vehicles, vehicles maintained in safe condition.

C NC R

**K.A.R. 28-4-130**

(a)(2)(B) For facility owned or leased vehicles, yearly mechanical safety check and corrections recorded and on file.

C NC R

**K.A.R. 28-4-130**

(a)(3) For facility owned or leased vehicles, accident and liability insurance is current. Coverage is as follows: \$100,000 for personal injury or death in any one accident, \$300,000 for injury or death of 2 or more persons in one accident and \$50,000 for loss of property.

C NC R

**K.A.R. 28-4-130**

(a)(4)(A) For facility owned or leased vehicles, health assessments, and emergency release forms are in the vehicle when children are transported.

C NC R

**K.A.R. 28-4-130**

(a)(4)(B) For facility owned or leased vehicles, first-aid kit is in the vehicle when transporting children.

C NC R

**K.A.R. 28-4-130**

(a)(5)(A) For facility owned or leased vehicles, appropriate individual restraint is used.

C NC R

**K.A.R. 28-4-130**

(a)(5)(D) For facility owned or leased vehicles, only one child is restrained per seat belt.

C NC R

**K.A.R. 28-4-130**

(a)(5)(E) For facility owned or leased vehicles, school type buses are used for school age children only without restraints.

C NC R

**K.A.R. 28-4-130**

(a)(6) Safety of children protected as follows:

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**K.A.R. 28-4-130 Transportation.**

(a)(6)(A) For facility owned or leased vehicles, doors are locked (driver's door exempt) when vehicle is in motion.

C NC R

**K.A.R. 28-4-130**

(a)(6)(B) For facility owned or leased vehicles, discipline maintained at all times.

C NC R

**K.A.R. 28-4-130**

(a)(6)(C) For facility owned or leased vehicles, all parts of child's body in vehicle at all times.

C NC R

**K.A.R. 28-4-130**

(a)(6)(D) For facility owned or leased vehicles, children enter and exit the vehicle away from traffic.

C NC R

**K.A.R. 28-4-130**

(a)(6)(E) For facility owned or leased vehicles, children under 10 years are not left in vehicle unattended; no child is left in the vehicle when vacated.

C NC R

**K.A.R. 28-4-130**

(a)(6)(F) For facility owned or leased vehicles, no smoking when transporting.

C NC R

**K.A.R. 28-4-130**

(a)(6)(G)(i) For facility owned or leased vehicles, child/staff ratio maintained at all times.

C NC R

**K.A.R. 28-4-130**

(a)(6)(H) For facility owned or leased vehicles, driver transports to authorized destination only.

C NC R

**K.A.R. 28-4-130**

(b) Vehicles owned by staff or volunteers

**K.A.R. 28-4-130**

(b)(1) Vehicles owned by staff or volunteers have personal insurance for accident and liability. (No minimum)

C NC R

**K.A.R. 28-4-130**

(b)(2) Each vehicle owned by staff or volunteers complies with the requirements of K.A.R. 28-4-130(a)(1); (a)(2)(A); (a)(4)(A); (a)(5); and (a)(6)(A) through (H).

C NC R

**K.A.R. 28-4-130**

(c)(1) Each driver is informed of the transportation regs.

C NC R

**K.A.R. 28-4-130**

(c)(2) For vehicles owned by staff or volunteers, K.A.R. 28-4-130(a)(6)(A) through (H) are posted in the vehicle or given to the driver.

C NC R

**K.A.R. 28-4-131 Animals, birds, or fish.**

At the time of the survey, there are no pets on the premises. Licensee understands that he/she is responsible for compliance with the applicable regulations if pets are acquired.

C NC R

**K.A.R. 28-4-131**

(a) Pet area maintained in a sanitary manner. No animal or bird in kitchen during food preparation. Parents informed of children's access to pets.

C NC R

**K.A.R. 28-4-131**

(b) Dogs and cats have current immunizations and records kept on file.

C NC R

**K.A.R. 28-4-131**

(c) Children protected from hazardous animals on the premises. Pit Bull Dogs not on premises. Animal exhibits are supervised by appropriate animal care personnel.

C NC R

**K.A.R. 28-4-132 Child care practices.**

(a) Children supervised by a person 16 years of age and older who is responsible for the children's health, safety and well-being.

C NC R

**K.A.R. 28-4-132**

(b) Discipline.

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**K.A.R. 28-4-132** **Child care practices.**  
(b)(1) Written discipline policy indicating methods of guidance appropriate to the age of children in care. Parents informed of discipline policy. C NC R

**K.A.R. 28-4-132**  
(b)(2) Punishment which is humiliating, frightening, physically or mentally harmful is not used. C NC R

**K.A.R. 28-4-132**  
(b)(2) Prohibited punishment

**K.A.R. 28-4-132**  
(b)(2)(A) The following prohibited punishment is not used: corporal punishment such as spanking with the hand or any implement, slapping, swatting, pulling hair, yanking the arm, or any similar activity. C NC R

**K.A.R. 28-4-132**  
(b)(2)(B) The following prohibited punishment is not used: verbal abuse, threats, or derogatory remarks about the child or the child's family. C NC R

**K.A.R. 28-4-132**  
(b)(2)(C) The following prohibited punishment is not used: binding or tying to restrict movement, or enclosing in a confined space such as a closet, locked room, box, or similar cubicle. C NC R

**K.A.R. 28-4-132**  
(b)(2)(D) The following prohibited punishment is not used: withholding or forcing foods. C NC R

**K.A.R. 28-4-132**  
(b)(2)(E) The following prohibited punishment is not used: placing substances which sting or burn on the child's mouth or tongue or other parts of the body. C NC R

**K.A.R. 28-4-132**  
(b)(4) All child care providers and substitutes comply with discipline practices outlined in K.A.R. 28-4-132. C NC R

**K.A.R. 28-4-132**  
(c) Diapering and toileting.

**K.A.R. 28-4-132**  
(c)(1) Child's clothing or bedding changed when wet or soiled. C NC R

**K.A.R. 28-4-132**  
(c)(2) Children 3 years and under have an extra change of clothes C NC R

**K.A.R. 28-4-132**  
(c)(3)(A) Handwashing facilities are in or readily accessible to diaper changing area. C NC R

**K.A.R. 28-4-132**  
(c)(3)(B) Person's hands are washed with soap and water after changing diapers or soiled clothes. C NC R

**K.A.R. 28-4-132**  
(c)(4) Children are diapered in their own crib/playpen, on a clean pad on the floor or on a changing table. C NC R

**K.A.R. 28-4-132**  
(c)(5) Changing tables and pads have waterproof, undamaged surface, are sturdy and have railings/safety straps, children are not left unattended on the table. C NC R

**K.A.R. 28-4-132**  
(c)(6) Changing tables/pads are sanitized after each use. C NC R

**K.A.R. 28-4-132**  
(c)(7)(A) Washable diapers/training pants are not rinsed out and are stored in labeled covered container or plastic bag and returned home. C NC R

**K.A.R. 28-4-132**  
(c)(8) Disposable diapers are placed in covered container or plastic bag which is emptied daily or more frequently for odor control. C NC R



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**K.A.R. 28-4-132** **Child care practices.**  
(c)(9)(A) Potty chairs if used are left in the toilet room, wastes are disposed of immediately in a flushed toilet, containers are sanitized after each use and washed daily C NC R

**K.A.R. 28-4-132**  
(c)(9)(B) One potty chair or child-sized toilet is available for every 5 toddlers. C NC R

**K.A.R. 28-4-132**  
(c)(10) \*\*\*Proper diaper procedures are followed. If units for children under 2 1/2 years, diapering and toileting procedures are posted. C NC R

**K.A.R. 28-4-421** **Terms of license.**  
(a)(1) Capacity of each unit, age of children enrolled in each unit, and number of units are maintained according to license. Also K.S.A. 65-504. Age of children enrolled in each unit is maintained according to license. Number of units is maintained according to license. C NC R

**K.A.R. 28-4-421**  
(a)(3) If permission was granted by KDHE for a capacity overlap at lunch, the written document is posted. C NC R

**K.A.R. 28-4-426** **Administration.**  
(e)(3)(C) Changes to the license capacity, age of children enrolled or number of units are not made unless permission is granted in writing by KDHE. Written permission for changes is posted. C NC R

**K.A.R. 28-4-421** **Terms of license.**  
(a)(4) Children enrolled on irregular basis do not cause the facility to exceed license capacity. C NC R

**K.A.R. 28-4-421**  
(a)(5) License is valid only for the licensee. License is valid only for the address appearing on the license. C NC R

**K.A.R. 28-4-421**  
(b) Copy of regulations for licensing child care centers and preschools is on the premises at all times. C NC R

**K.S.A. 65-504** **Licenses; contents; limitations; posting; inspections; temporary permits; access to premises; temporary licenses; denial or revocation of license; procedure.**  
(a) License is posted in a conspicuous place on the premises. C NC R

**K.A.R. 28-4-422** **Procedures.**  
(a)(6)(B) Licensee provides financial resources necessary to maintain compliance and licensing regulations. C NC R

**K.A.R. 28-4-422**  
(b) Licensing agency is notified of any change in the position of program director or any change in program which effects licensure. C NC R

**K.A.R. 28-4-422**  
(c)(1)(C) When additional space in an existing building is to be used, prior approval is obtained from KDHE. C NC R

**K.A.R. 28-4-422**  
(d)(1) Licensee has applied for renewal of the license before existing license expires. C NC R

**K.A.R. 28-4-422**  
(d)(3) Licensee understands that a new application and fee is to be submitted for each change of ownership or location. C NC R

**K.A.R. 28-4-422**  
(f)(2) Any exception granted by KDHE is posted with the license. C NC R

**K.A.R. 28-4-423** **Physical plant.**  
(a) Premises. C NC R

**K.A.R. 28-4-423**  
(a)(1) Building meets legal requirements of the community as to fire protection, water supply and sewage disposal. C NC R

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<u>K.A.R.</u> <u>28-4-423</u> <b>Physical plant.</b>			<u>K.A.R.</u> <u>28-4-423</u>		
(a)(2)	Minimum of 35 square feet of floor space per child is available.	C NC R	(a)(11)	Floors are smooth and not slippery, free from cracks, clean and in good condition. Floor covering is required over concrete.	C NC R
(a)(3)	Building has two exits approved by a fire inspector. One exit leads directly to the outside. Exits are not blocked.	C NC R	(a)(12)	Carpeting is clean and in good repair. New carpet meets fire safety.	C NC R
(a)(4)	Second floors approved by a fire inspector may be used for children 2 1/2 yrs of age or over. Second floor windows are guarded.	C NC R	(a)(13)	Walls are clean and free of cracks.	C NC R
(a)(5)	Finished basements approved by a fire inspector may be used for children 2 1/2 yrs of age or older. Basements are dry, well-ventilated, heated and cooled and lighted.	C NC R	(a)(14)	Surfaces are free of toxic materials.	C NC R
(a)(6)	When mobile classroom units are used, they are securely anchored and meet all requirements for permanent structures	C NC R	(a)(15)	Electrical outlets within reach of children under five years of age are covered when not in use	C NC R
(a)(7)	ALL stairs with more than two steps have sturdy hand rails. When balusters are more than 4" apart, provisions are made to prevent a child's head or body from falling through.	C NC R	(a)(16)	Extension cords are not used.	C NC R
(a)(8)	Landings or gates are provided beyond each exterior door and any door opening onto a full-length stairway.	C NC R	(a)(17)	Each room occupied by children has minimum 20 foot candles of light in all parts of the room. Each sleeping room is lighted to allow freedom of movement.	C NC R
(a)(9)	Ceiling height is not less than 7'6".	C NC R	(a)(18)	***Premises is maintained in good condition and clean at all times, free from accumulated dirt and trash and any evidence of vermin or rodent infestation. Outdoor trash and garbage container is covered and contents are removed at least weekly.	C NC R
(a)(10)(A)	Each window and glass door is screened or guarded.	C NC R	(a)(19)	Each room occupied by children is heated, ventilated and cooled. Temperature is not less than 65 degrees and not more than 90 degrees. Area occupied by children is free of drafts.	C NC R
(a)(10)(B)	Each window and door opened for ventilation is screened.	C NC R			

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<b><u>K.A.R. 28-4-423</u></b> <b><u>Physical plant.</u></b> (a)(20)	If used, each electrical fan is mounted high on the wall or guarded.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (a)(21)	If used, a gas heater is approved by a fire inspector. Open-faced heaters are prohibited.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (a)(22)	ALL heating elements, including hot water pipes, are insulated or installed in a way that children cannot come in contact with them. Asbestos insulation is not used. Fireplaces are not used when children are present.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (a)(23)	***Medicines, household poisons, and other dangerous substances and instruments are in locked storage.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (a)(24)	No firearms are stored in any area used for children's activities. Firearms stored in any other area are in locked storage or equipped with trigger locks.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (b)	Water supply.	
<b><u>K.A.R. 28-4-423</u></b> (b)(1)	Water supply is from a source approved by the health department or KDHE.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (b)(2)	Sanitary drinking facilities are available to children while indoors or outdoors. One of the following is used: Individual disposal cups and water dispenser; Individually-marked glasses or cups which are washed daily; or Fountain designed so that a child can get a drink without assistance.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (b)(3)	Drinking fountains are not plumbed to sinks.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (b)(4)	Water from drinking fountains is under pressure with a stream not less than 3" high.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (b)(5)	Cold water and hot water not exceeding 110 degrees is supplied to lavatory fixtures accessible to children.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (c)	Toilet and lavatory facilities.	
<b><u>K.A.R. 28-4-423</u></b> (c)(1)	All plumbing fixtures and building sewers are connected to public sewers where available.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (c)(2)	When public sewer is not available, a private sewage disposal system meeting requirement of the county HD or KDHE is installed and connected to all plumbing fixtures.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (c)(3)	Plumbing is installed and maintained according to local and state plumbing codes.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (c)(4)	Bathroom facilities are readily accessible to children and placed low or provided with safety steps.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (c)(5)	There is one toilet and one washbasin for every 15 children.	C NC R
<b><u>K.A.R. 28-4-423</u></b> (c)(6)	Bathroom facilities are planned to assure privacy for staff.	C NC R

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<b><u>K.A.R. 28-4-423</u></b> <b><u>Physical plant.</u></b> (c)(7)	Soap, individual cloth towels or paper towels, and toilet paper are provided. Use of common towels and wash cloths is prohibited. When cloth towels and wash cloths are used, they are labeled with the child's name and laundered at least weekly.	C NC R
<b><u>K.A.R. 28-4-426</u></b> <b><u>Administration.</u></b> (a)	Written delegation of administrative authority designating the person in charge of the facility for all hours of operation is available.	C NC R
<b><u>K.A.R. 28-4-426</u></b> (b)	Admission Policy.	
<b><u>K.A.R. 28-4-426</u></b> (b)(1)	Arrangements for admission of children are made prior to the admission date to the facility.	C NC R
<b><u>K.A.R. 28-4-426</u></b> (b)(2)	Admission policy is non-discriminatory in regard to race, color, religion, national origin, ancestry, physical handicap, or sex. A copy of the admission policy is available for review.	C NC R
<b><u>K.A.R. 28-4-426</u></b> (b)(3)	Each parent is informed of services offered.	C NC R
<b><u>K.A.R. 28-4-426</u></b> (b)(4)	Each parent is informed when religious training is included in the program.	C NC R
<b><u>K.A.R. 28-4-426</u></b> (c)	Insurance.	
<b><u>K.A.R. 28-4-426</u></b> (c)(1)	Accident insurance is carried on children.	C NC R
<b><u>K.A.R. 28-4-426</u></b> (c)(2)	Liability insurance is carried to provide recourse to parents or children in the event of negligence.	C NC R
<b><u>K.A.R. 28-4-426</u></b> (c)(3)	Documentation of accident and liability insurance coverage is on file and includes the name of the insurance company or companies, policy number(s) and dates of coverage.	C NC R
<b><u>K.A.R. 28-4-426</u></b> (e)(4)	Children's records are confidential. Staff does not disclose or discuss personal information about children and their relatives with any unauthorized person.	C NC R
<b><u>K.A.R. 28-4-426</u></b> (e)(5)	Each child's records and reports are made available to the child's parents on request. Children's health records are returned to parents when children are no longer enrolled.	C NC R
<b><u>K.A.R. 28-4-427</u></b> <b><u>Program.</u></b> (a)	Programs are conducted in self-contained units with staff and children designated for each unit.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (b)(1)	Equipment. Low, open shelves are provided for play equipment and materials so they are readily accessible to the children.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (b)(2)	Equipment is scaled to the size of the children.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (b)(3)	Equipment is of sound construction with no sharp, rough, loose nor pointed edges, and in good operating condition.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (b)(4)	Equipment is placed to avoid danger of accident or collision and to permit freedom of movement.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (b)(5)	Equipment is of sufficient quantity so that each child has a choice of at least three activities when all children are using equipment at the same time.	C NC R

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<b><u>K.A.R. 28-4-427</u></b> <b><u>Program.</u></b> (b)(6)	Storage space located conveniently for staff is provided for supplies and equipment not in use.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (b)(7)	Each child has individual space for the child's garments, clothing and possessions during the session attended.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (c)(1)	Learning Experiences. Written program plan includes daily learning experiences, appropriate to the developmental level of the children.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (c)(1)(A)	Program includes experiences designed to develop self-esteem and positive self-image.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (c)(1)(B)	Program includes experiences designed to develop social interaction skills.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (c)(1)(C)	Program includes experiences designed to develop self-expression and communication skills.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (c)(1)(D)	Program includes experiences designed to develop creative expression.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (c)(1)(E)	Program includes experiences designed to develop large and small muscle skills.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (c)(1)(F)	Program includes experiences designed to develop intellectual growth.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (c)(2)	Program schedule is planned to provide a balance of active, quiet, individual and group activities.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (c)(3)	Written program plan is posted in each unit.	C NC R
<b><u>K.A.R. 28-4-427</u></b> (d)(1)	Written discipline policy is made available to staff and parents.	C NC R
<b><u>K.A.R. 28-4-428</u></b> <b><u>Staff requirements.</u></b> (a)	Minimum staff-child ratio.	C NC R
<b><u>K.A.R. 28-4-428</u></b> (a)(1)	The ratio between staff members and children shall be determined by the ages of the children and the type of care provided.	C NC R
<b><u>K.A.R. 28-4-428</u></b> (a)(2)	***The minimum staff-child ratio and the maximum number of children per unit shall not fall below the minimum level at any time.	C NC R
<b><u>K.A.R. 28-4-428</u></b> (a)(3)	***No child shall be left unsupervised.	C NC R
<b><u>K.A.R. 28-4-428</u></b> (b)	Substitutes. Two additional adults are available to work in case of illness or emergency. Names and phone numbers are posted and health certificates shall be on file.	C NC R
<b><u>K.A.R. 28-4-428</u></b> (c)	Volunteers. Volunteers are at least 14 years of age. Volunteers counted in the staff-child ratio are at least 16 years of age, completes the education and training requirements for a volunteer specified in K.A.R. 28-4-428a, and are supervised by a staff member who is not a volunteer.	C NC R
<b><u>K.A.R. 28-4-428</u></b> (d)(1)	Program Director is employed full time.	C NC R

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<b><u>K.A.R. 28-4-428</u></b> <b><u>Staff requirements.</u></b> (d)(2) If licensed for more than 60 children, program director has no other assigned responsibilities.	C NC R	<b><u>K.A.R. 28-4-428a</u></b> (a)(4)(A) Orientation includes licensing regulations.	C NC R
<b><u>K.A.R. 28-4-428</u></b> (d)(3) If licensed for more than 60 children, the facility has an administrator (may also be the program director).	C NC R	<b><u>K.A.R. 28-4-428a</u></b> (a)(4)(B) Orientation includes policies and practices of the preschool, including emergency procedures, behavior management, and discipline.	C NC R
<b><u>K.A.R. 28-4-428</u></b> (e) References. Each staff member shall provide work references to the licensee at the time of application for employment.	C NC R	<b><u>K.A.R. 28-4-428a</u></b> (a)(4)(C) Orientation includes schedule of daily activities.	C NC R
<b><u>K.A.R. 28-4-428a</u></b> <b><u>Education and training requirements.</u></b> Education and training requirements.		<b><u>K.A.R. 28-4-428a</u></b> (a)(4)(D) Orientation includes care and supervision of children in care, including any special needs and known allergies.	C NC R
<b><u>K.A.R. 28-4-428a</u></b> (a) Orientation.		<b><u>K.A.R. 28-4-428a</u></b> (a)(4)(E) Orientation includes health and safety practices.	C NC R
<b><u>K.A.R. 28-4-428a</u></b> (a)(1) Each licensee or designee attended a KDHE-approved orientation program for operating a preschool or child care center in their county before applying for a license.	C NC R	<b><u>K.A.R. 28-4-428a</u></b> (a)(4)(F) Orientation includes confidentiality.	C NC R
<b><u>K.A.R. 28-4-428a</u></b> (a)(2) Each licensee provides orientation to each program director not later than 7 calendar days after the date of employment and before the program director is given sole responsibility for implementing and supervising the program.	C NC R	<b><u>K.A.R. 28-4-428a</u></b> (b) Health and safety training.	
<b><u>K.A.R. 28-4-428a</u></b> (a)(3) ***Orientation is completed by each staff member and each volunteer counted in staff-child ratio within 7 calendar days after the date of employment or volunteering and before the staff member is given sole responsibility for the care and supervision of children.	C NC R	<b><u>K.A.R. 28-4-428a</u></b> (b)(1) Each staff member or each volunteer counted in the staff-child ratio and each program director has completed health and safety training either before employment or volunteering or not later than 30 calendar days after the date of employment or volunteering. Each staff member shall complete the training before being given sole responsibility for the care and supervision of children.	C NC R
<b><u>K.A.R. 28-4-428a</u></b> (a)(4) Orientation for each program director, staff member, and volunteer is related to work duties and responsibilities and includes the following:		<b><u>K.A.R. 28-4-428a</u></b> (b)(2) Health and safety training is approved by the secretary.	C NC R

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**K.A.R. 28-4-428a** **Education and training requirements.**  
(b)(2)(A) Health and safety training includes recognizing the signs of child abuse or neglect, including prevention of shaken baby syndrome and abusive head trauma, and the reporting of suspected child abuse or neglect.

C NC R

**K.A.R. 28-4-428a**  
(b)(2)(B) Health and safety training includes basic child development, including supervision of children.

C NC R

**K.A.R. 28-4-428a**  
(b)(2)(D) Health and safety training includes prevention and control of infectious diseases, including immunizations.

C NC R

**K.A.R. 28-4-428a**  
(b)(2)(E) Health and safety training includes prevention of and response to emergencies due to food and allergic reactions.

C NC R

**K.A.R. 28-4-428a**  
(b)(2)(F) Health and safety training includes building and premises safety, including identification of and protection from hazards that could cause bodily injury, including electrical hazards, bodies of water, and vehicular traffic.

C NC R

**K.A.R. 28-4-428a**  
(b)(2)(G) Health and safety training includes emergency preparedness and response planning for emergencies resulting from a natural disaster or a human-caused event, including violence at a facility.

C NC R

**K.A.R. 28-4-428a**  
(b)(2)(H) Health and safety training includes handling and storage of hazardous materials and the appropriate disposal of bio-contaminants, including blood and other bodily fluids or waste.

C NC R

**K.A.R. 28-4-428a**  
(b)(2)(I) Health and safety training includes precautions when transporting children, if transportation is provided.

C NC R

**K.A.R. 28-4-428a**  
(c) Pediatric first aid and pediatric CPR certifications.

**K.A.R. 28-4-428a**  
(c)(1) \*\*\*Each staff member and each volunteer counted in the staff-child ratio and each program director has obtained certification in pediatric first aid and pediatric CPR as specified either before employment or volunteering or not later than 30 days after the date of employment or volunteering.

C NC R

**K.A.R. 28-4-428a**  
(c)(2) Each individual's certifications in pediatric first aid and pediatric CPR are current.

C NC R

**K.A.R. 28-4-428a**  
(c)(3) At all times in each unit in the preschool, at least one staff member or volunteer is present and counted in the staff-child ratio who has current certification in pediatric first aid and pediatric CPR.

C NC R

**K.A.R. 28-4-428a**  
(d) Medication administration training.

**K.A.R. 28-4-428a**  
(d)(1) Medication administration training is approved by the secretary.

C NC R

**K.A.R. 28-4-428a**  
(d)(2) Each program director and each staff member designated to administer medications who was employed at the facility before July 1, 2017 shall complete the training not later than December 31, 2017. The program director or the staff member designated to administer medications shall not administer medications after December 31, 2017 unless the individual has completed the training.

C NC R

**K.A.R. 28-4-428a**  
(d)(3) Each program director and each staff member designated to administer medications who is employed at the facility on or after July 1, 2017 shall complete the training before administering medication to any child.

C NC R

**K.A.R. 28-4-428a**  
(e) Education requirements. The program director is a high school graduate or equivalent.

C NC R

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**K.A.R. 28-4-428a Education and training requirements.**

(f) Annual in-service training requirements.

**K.A.R. 28-4-428a**

(f)(1) For purposes of this subsection, "licensure year" shall mean the period beginning on the effective date and ending on the expiration date of a license.

**K.A.R. 28-4-428a**

(f)(2) In each licensure year, each program director shall assess the training needs of each staff member and each volunteer and shall provide or arrange for annual in-service training as needed. C NC R

**K.A.R. 28-4-428a**

(f)(3)(A) For licensure year ending during the 2017 calendar year, the program director shall complete five clock-hours of annual in-service training. C NC R

**K.A.R. 28-4-428a**

(f)(4)(A) For each licensure year ending during the 2017 calendar year, each staff member and each volunteer counted in the staff-child ratio will complete 10 clock-hours of in-service training. C NC R

**K.A.R. 28-4-428a**

(f)(5) Annual in-service training shall be approved by the secretary. C NC R

**K.A.R. 28-4-428a**

(g) Documentation: There is documentation of all orientation, training, certifications and education requirements in each individual's file in the preschool. C NC R

**K.A.R. 28-4-429 Staff qualifications.**

(a) \*\*\*Program Director is 18 years of age or older. Documentation is on file indicating that the Program Director meets the training requirements for the license capacity of the facility. If no KDHE Letter of Approval is on file, KDHE recommends Program Director submit an application and related documentation to KDHE. C NC R

**K.A.R. 28-4-429**

(f) Facilities licensed for more than 100 children have an assistant program director who meets the requirements for the program director for up to 100 children. If no KDHE Letter of Approval or other documentation is on file to determine qualifications, KDHE recommends the Assistant Program Director is to submit an application and related documentation to KDHE. C NC R

**K.A.R. 28-4-429**

(g) Facilities licensed for more than 160 children have an assistant program director who meets the requirements for the program director up to 100 children AND has no other assigned responsibilities. C NC R

**K.A.R. 28-4-429**

(h) \*\*\*Each unit has one staff person who is at least 18 years of age and who has a high school diploma or its equivalent. Each unit has one staff person who meets the training requirements for the maximum capacity of the unit as stated on the license. Special purpose units or units with more than 1/3 of the children enrolled with handicapping conditions- refer to K.A.R. 28-4-435(d). C NC R

**K.A.R. 28-4-429**

(i) Assistant teachers are at least 16 years of age and participate in staff orientation at time of employment. C NC R

**K.A.R. 28-4-430 Health practices: illness and abuse: general health requirements for staff.**

(b) Health practices.

**K.A.R. 28-4-430**

(b)(1) \*\*\*Each child's hands are washed with soap and water before and after eating and after toileting. C NC R

**K.A.R. 28-4-430**

(b)(2) Children are allowed to go to the bathroom individually as needed. C NC R

**K.A.R. 28-4-430**

(c) Illness and abuse.



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**K.A.R. 28-4-430 Health practices; illness and abuse; general health requirements for staff.**

(c)(1) When a child is absent due to a communicable disease, staff inform other parents of the nature of the illness. **C NC R**

**K.A.R. 28-4-430**  
(c)(2) Communicable diseases are reported to the health department. **C NC R**

**K.A.R. 28-4-430**  
(c)(3) \*\*\*Each staff member is trained to observe symptoms of illness, neglect and child abuse. Staff members observe each child's physical condition daily. **C NC R**

**K.A.R. 28-4-430**  
(c)(4) Symptoms of illness are reported upon discovery to parents. **C NC R**

**K.A.R. 28-4-430**  
(c)(5) Any evidence of neglect or unusual injuries, including bruises, contusions, lacerations, and burns, are noted on the child's record and reported upon discovery to the program director or in the absence of the program director the person designated in charge of the child care facility. **C NC R**

**K.A.R. 28-4-430**  
(c)(6) Program director or designated person in charge of the facility reports within 24 hours to DCF any evidence of suspected child abuse or neglect. When DCF offices are not open reports are made to local law enforcement. **C NC R**

**K.A.R. 28-4-430**  
(c)(7) If care of sick children is provided, written plans about the needs of a sick child and the care of a sick child are prepared in consultation with the public health nurse and presented to parents at the time of enrollment. Staff members observe each child's physical condition daily. **C NC R**

**K.A.R. 28-4-430**  
(c)(8) A quiet area is provided for sick children. Sick children are supervised by an adult. **C NC R**

**K.A.R. 28-4-430**  
(c)(9) Non-prescription medication is administered to any child only with written order of the parent or guardian. Orders are to be renewed yearly. Medication is administered by a designated staff member. **C NC R**

**K.A.R. 28-4-430**  
(c)(10) Prescription medication is administered by a designated staff member, from a pharmacy container labeled with the child's name, name of the medication, dosage, dosage intervals, name of the physician and date the prescription was filled. **C NC R**

**K.A.R. 28-4-430**  
(c)(11) A record of the designated staff who administered the medication and the date and time the medication was given to the child is kept in the child's file. **C NC R**

**K.A.R. 28-4-430**  
(d) Staff.

**K.A.R. 28-4-430**  
(d)(1) Smoking is prohibited. **C NC R**

**K.A.R. 28-4-430**  
(d)(2) Alcohol or non-prescribed controlled substances are not consumed on the premises during hours of operation nor while children are present. **C NC R**

**K.A.R. 28-4-434 Preschools.**  
(a) Any building used as a residence may be licensed as a preschool only if there is a room or rooms designated exclusively for preschool use. **C NC R**

**K.A.R. 28-4-434**  
(b) Nutrition.

**K.A.R. 28-4-434**  
(b)(1) Nutritious snack is provided daily and includes at least one of the following foods: milk, milk product or food made with milk; fruit, vegetable or full-strength fruit or vegetable juice; meat; peanut butter; or bread or cereal product. **C NC R**  
K.A.R. 28-4-434(b)(1)(A)through K.A.R. 28-4-434(b)(1)(E).

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**K.A.R. 28-4-434 Preschools.**

(b)(2) Fluid dairy products are Grade A pasteurized. Solid dairy products are pasteurized. C NC R

**K.A.R. 28-4-434**

(b)(3) Refrigeration is provided for perishable foods. C NC R

**K.A.R. 28-4-434**

(b)(4) If reusable table service is used, appropriate dishwashing methods are followed. See K.A.R. 238-4-439(k). C NC R

**K.A.R. 28-4-434**

(b)(5) Appropriate table service is used for serving snacks. Children's food is not placed on a bare table. C NC R

**K.A.R. 28-4-434**

(c) Outdoor play is not required. If outdoor play is included in the program, the requirements of K.A.R. 28-4-437 are to be met. (Complete K.A.R. 28-4-437 section in this survey report.) C NC R

**K.A.R. 28-4-435 Programs serving children with handicapping conditions.**

(a) Written parental permission is on file for evaluation and placement of children. C NC R

**K.A.R. 28-4-435**

(b) Physical Plant

**K.A.R. 28-4-435**

(b)(1) Programs which include non-ambulatory children are conducted on the ground floor. Exits and steps have ramps approved by a fire inspector. C NC R

**K.A.R. 28-4-435**

(b)(2) Facilities enrolling children who use walkers or wheelchairs have 50 square feet of space for each physically handicapped child. C NC R

**K.A.R. 28-4-435**

(b)(3) When physically handicapped children are enrolled, toilets and washbasins are designed to accommodate their needs. C NC R

**K.A.R. 28-4-435**

(c) Transportation. A second adult rides in the rear seat of the vehicle when there or more handicapped children are being transported. C NC R

**K.A.R. 28-4-435**

(d) Staff meet requirements of K.A.R. 28-4-429 and the following additional requirements:

**K.A.R. 28-4-435**

(d)(1) The parent of a child with special needs enrolled in the unit is not a teacher in that unit. C NC R

**K.A.R. 28-4-435**

(d)(2) Each special purpose unit or unit with 1/3 or more of the children enrolled with special needs has a staff person who has a minimum of six hours of academic credits or equivalent clock hours in understanding the needs of handicapped children and in developing individual program plans. C NC R

**K.A.R. 28-4-435**

(d)(3) Special needs consultants meet the educational requirements of their profession. C NC R

**K.A.R. 28-4-435**

(e) If 1/3 or more of the children enrolled in a unit have handicapping conditions, the appropriate staff/child ratio is maintained. (Refer to K.A.R. 28-4-428) C NC R

**K.A.R. 28-4-435**

(f) All staff in special purpose units or units with 1/3 or more of the children enrolled with special needs have 10 clock hours of in-service training specific to handicapped conditions. C NC R

**K.A.R. 28-4-435**

(g) A written individual program plan is on file for each handicapped child enrolled. The written plan is reviewed and revised annually in consultation with the parents. The plan assigns responsibility for the delivery of services, indicates the anticipated change in the child's behavior, how changes will be measured. C NC R

**K.A.R. 28-4-436 Child care centers: physical plant.**

(c) Laundry facilities

C = Compliance  
NC = Noncompliance  
R = Reviewed

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**K.A.R. 28-4-436 Child care centers: physical plant.**

(c)(1) If laundry is done at the preschool, laundry fixtures are located in an area separate from food preparation areas and installed and used in a manner to safeguard the health and safety of children. C NC R

**K.A.R. 28-4-436**

(c)(2) Separate areas are provided for soiled and clean laundry items. C NC R

**K.A.R. 28-4-437 Child care centers: outside area.**

(a) There is at least 75 square feet of outdoor play space on the premises for each child using the space at a given time. The total outdoor space accommodates not less than one-half the licensed capacity or includes a minimum of 750 square feet, whichever is greater. C NC R

**K.A.R. 28-4-437**

(b) Boundaries of the outdoor play area are enclosed with a fence not less than 4' high. C NC R

**K.A.R. 28-4-437**

(c) Outdoor play space is located to provide both sunshine and shade. Hard-surfaced area or gravel is not used under anchored equipment. C NC R

**K.A.R. 28-4-437**

(d) \*\*\*Outdoor play space is well drained and free of hazards. C NC R

**K.A.R. 28-4-437**

(e) Outdoor play equipment is safely constructed and in good repair. Climbing equipment and swings are anchored with metal straps or pins or set in cement. Swings are safely located and have canvas or soft rubber seats. Teeter totters and merry go rounds designed for school age children are not used for children under six years. C NC R

**K.A.R. 28-4-437**

(f) Sand boxes are maintained in a safe and sanitary condition. C NC R

**K.A.R. 28-4-437**

(g) Rooftops used as a play area are enclosed with a flat board fence or a chain link fence angled toward the play area. The fence is at least 6 feet high. An approved fire escape leads from the roof to the ground. C NC R

**K.A.R. 28-4-437**

(h) \*\*\*The play area is arranged so that staff can provide close supervision at all times. C NC R

**K.A.R. 28-4-437**

(i) Outdoor equipment is provided in sufficient quantity so that each child has access to at least one activity appropriate to the child's age level. C NC R

**K.A.R. 28-4-437**

(j) Bathroom facilities are accessible to outdoor play area. C NC R

**K.A.R. 28-4-438 Child care centers: program.**

(c) Routines such as toileting and eating and intervals between activities are planned so that children do not have to wait in lines or assemble in large groups. C NC R

**K.A.R. 28-4-438**

(d) If television is on the premises, use is limited to the children's programs. C NC R

**K.A.R. 28-4-438**

(e) Activities are available for children during the entire time they are in attendance, including early morning and late afternoon. C NC R

**K.A.R. 28-4-439 Child care centers: food service.**

(e) Food allergies or special dietary needs of children are known to cooks, staff, child care workers and substitutes. C NC R

**K.A.R. 28-4-439**

(f) Menus are posted where parents can see them. Copies of the menus served the previous month are kept on file. C NC R

C = Compliance  
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**K.A.R. 28-4-439 Child care centers: food service.**

(g) Staff sits at the table with the children and socialization is encouraged. Children are encouraged to serve themselves. Spoons and forks are provided for each child's use. Appropriate service is used for meals and snacks. C NC R

**K.A.R. 28-4-439**

(h) Children's food is not placed on a bare table. C NC R

**K.A.R. 28-4-439**

(i) Toothbrushes are stored in a sanitary manner out of children's reach. C NC R

**K.A.R. 28-4-439**

(k)(1) Food is stored: Poisonous or toxic materials are not stored with food. Medications requiring refrigeration are labeled and kept in locked storage in the refrigerator. C NC R

**K.A.R. 28-4-439**

(k)(2) Perishables and potentially hazardous foods are continuously maintained at 45 degrees or lower in the refrigerator or 10 degrees or lower in the freezer with 0 degrees recommended. Each cold storage facility is provided with a clearly visible thermometer. C NC R

**K.A.R. 28-4-439**

(k)(3) All foods stored in the refrigerator are covered. C NC R

**K.A.R. 28-4-439**

(k)(4) Foods not requiring refrigeration are stored at least 6" above the floor in clean, dry, well-ventilated storerooms or other areas. C NC R

**K.A.R. 28-4-439**

(k)(5) Dry, bulk foods not in their original, unopened containers are stored in metal, glass, or food-grade plastic containers with tight fitting covers and are labeled. C NC R

**K.A.R. 28-4-439**

(l)(1) Table service is maintained in sanitary condition using disposable plates and cups, plastic utensils of food grade, medium weight. C NC R

**K.A.R. 28-4-439**

(l)(2) Table service is maintained in sanitary condition using a three-compartment sink supplied with hot and cold running water and drain board for washing, rinsing, sanitizing and air drying. C NC R

**K.A.R. 28-4-439**

(l)(3) Table service is maintained in sanitary condition using a mechanical dishwasher. C NC R

**K.A.R. 28-4-439**

(m) Dishes are smooth, hard-glazed surfaces and free from cracks or chips. C NC R

**K.A.R. 28-4-439**

(n) Tables are washed before and after meals and floors are swept after meals. C NC R

**K.A.R. 28-4-439**

(q) Meat is from government-inspected sources. C NC R

**K.A.R. 28-4-439**

(r) Home canned food, food from dented, rusted, bulging or leaking cans or food from cans without labels is not used. C NC R

**K.A.R. 28-4-439**

(s) Garbage is placed in covered containers inaccessible to children and removed from the kitchen daily. C NC R

**K.A.R. 28-4-442 Definitions.**

At the time of the survey, the program does not include any intergenerational activities. Licensee understands that he/she is responsible for compliance with the applicable regulations if intergenerational activities are added. C NC R

**K.A.R. 28-4-442**

(b) When adults are cared for in the same premises as children, adults shall have a space, staff and equipment separate from the children. C NC R

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R = Reviewed

**K.A.R. 28-4-442 Definitions.**

(b) Intergenerational activities are permitted if the facility is in compliance with K.A.R. 28-4-422. **C NC R**

**K.A.R. 28-4-442**

(c) Each adult signs a consent form indicating willingness to participate in intergenerational activities. **C NC R**

**K.A.R. 28-4-442**

(d) Written parental permission is on file for each child participating in intergenerational activities. **C NC R**

**K.A.R. 28-4-442**

(e) No infant participates in intergenerational activities. **C NC R**

**K.A.R. 28-4-442**

(f) There is an intergenerational activities program coordinator. **C NC R**

**K.A.R. 28-4-442**

(g) Written plan for intergenerational activities includes program objectives, space to be used and staffing patterns. Special needs of both adults and children are addressed. **C NC R**

**K.A.R. 28-4-442**

(h) Weekly schedule of intergenerational activities and participants is posted in both the adult and child care facilities. **C NC R**

**K.A.R. 28-4-442**

(i) Staff person from the adult care unit is in attendance when adults are with children during intergenerational activities. **C NC R**

**K.A.R. 28-4-442**

(j) Adults from the intergenerational program who volunteer in the child care center are not counted in the child/staff ratio. **C NC R**