

Bureau of Health Promotion Data
Kansas Department of Health and Environment (KDHE)

The Bureau of Health Promotion within KDHE provides leadership for population health surveillance related to chronic disease, injury and violence prevention and control. Bureau programs collaborate with other KDHE programs, local health departments, researchers and other partners on access to data for planning, program implementation, evaluation and policy decision-making. Much of these data may be accessed online through published reports and dashboards. Please check these links to see if the data you are looking for may be found here.

- Kansas Local Behavioral Risk Factor Surveillance System (BRFSS) data
<http://www.kdheks.gov/brfss/BRFSS2017/index.html>
- Kansas BRFSS
<http://www.kdheks.gov/brfss/index.html>
- Arthritis
<http://www.kdheks.gov/arthritis/download/Arthritis-and-Work.pdf>
http://www.kdheks.gov/arthritis/download/Arthritis_facts_Oct_2016.pdf
- Cancer
<http://kscancerpartnership.org/Portals/0/KCP%20Doc/KDHE%20CPCP%20Burden%20Cancer%20Plan.pdf>
http://www.kdheks.gov/cancer/download/Kansas_Survivorship_Among_Kansas_Adults_March_2019.pdf
- Diabetes
http://www.kdheks.gov/diabetes/download/Kansas_Diabetes_Facts.pdf
- High blood pressure
- http://www.kdheks.gov/cardio/download/hypertension_facts.pdf
- Injury and Violence
http://www.kdheks.gov/idp/core_injury.html
<http://www.safekidskansas.org/reports.htm>
http://www.kdheks.gov/idp/KsVDRS_resources.htm
<http://www.kansaspowerofthepositive.org/>
- Substance misuse and overdose (including prescription opioids)
<http://www.preventoverdoseks.org/index.htm>
http://www.preventoverdoseks.org/kpdo_data.htm
- Tobacco use
http://www.kdheks.gov/tobacco/tobacco_facts.html

Additional Kansas-specific public health data is available through KDHE's Bureau of Epidemiology and Public Health Informatics and the Kansas Cancer Registry.

<http://www.kdheks.gov/bepihi/index.html>
<http://kic.kdheks.gov/>
<https://www.kumc.edu/kcr/zsearch.aspx>

If the information you are seeking is not available on the KDHE website and you want to make a formal data request, please complete the following. Contact Julie Sergeant (Julie.sergeant@ks.gov; 785-865-8916) with any questions.

Bureau of Health Promotion Data Requests

Requests for standard external use datasets (Complete Data Request Form Sections A & C)

It is potentially possible to identify individual(s) in data sets which include zip code and/or county in sparsely populated areas. Because of this, the Bureau of Health Promotion's standard external use datasets are adjusted to remove these identifiers. These datasets from surveys and databases from chronic disease and injury prevention and control programs do not contain the following:

- Telephone numbers (full telephone numbers, area code, phone exchange)
- Geographic information with less than 50 observations (zip codes, FIPS/ANSI, INCITS, other census codes). Kansas BRFSS datasets do not contain zip codes prior to 2005
- Other personally identifiable information

Requests for datasets with personally identifiable information (Complete Data Request Form Sections A, B, C and provide any additional required documentation)

Requests for datasets with geographical codes (county, zip code) or other personal identifying information must also complete Section B and submit a copy of the proposal with approval from your organization's Institutional Review Board. The KDHE Internal Review Board will review these documents and send a letter of approval, denial or request for additional information as needed.

Please send the completed Dataset Request Form with any additional documentation to:

Julie Sergeant, PhD
Population Health Strategies Director
Bureau of Health Promotion
Kansas Department of Health and Environment
1000 SW Jackson, Suite 230
Topeka, KS 66612

785-925-1232

julie.sergeant@ks.gov

Dataset Delivery

Datasets will be emailed to the requestor through secure email, on a CD-ROM or through another pre-arranged, secure delivery method.

Please contact Julie Sergeant at 785-925-1232 or email julie.sergeant@ks.gov with any questions.

**Bureau of Health Promotion Data Request form
Section A**

Requestor Information

Date: _____

Name: _____ Title: _____

Organization: _____

We are a bureau, section, or program of KDHE

My organization sponsored/paid for questions to collect the data that I am requesting

My organization has an existing Data Use Agreement with KDHE for the dataset I am requesting

Address (signature may be needed for Fed-Ex delivery): _____

Phone: _____ Email: _____

Contact information for the staff person who will be responsible for security of the requested dataset:

Check if same as above

Name: _____ Title: _____

E-Mail address: _____

Project Information

1. Project or study title: _____

2. Brief description of the project or study:

3. Purpose of the project or study:

4. Anticipated dates for:

Project initiation _____

Completion of data analysis _____

Data Request and Dissemination

1. Specify the dataset(s) you are requesting:

Kansas Behavioral Risk Factor Surveillance System (BRFSS)

Other health risk survey

Specify: _____

K-TRACS Prescription Drug Monitoring System

Kansas Violent Death Reporting System (KVDRS)

State Unintentional Drug Overdose Reporting System (SUDORS)

Other chronic disease or injury program data (e.g., Early Detection Works breast and cervical cancer screening and diagnostic services data)

Specify: _____

2. Time frame for the data requested:

Start _____

End _____

3. Type of dataset:

Standard external use dataset

The standard external use dataset includes data (e.g., respondent answers to BRFSS questions) with demographic and personally identifiable information are removed. For these datasets, complete Sections A & C – Section B is not required.

Dataset containing personally identifiable information

Includes respondent answers to BRFSS questions, respondent demographics, and personally identifiable information.

_____ KDHE program. *Please complete all sections (A, B, C) of this form.*

_____ *Non-KDHE entity. Please complete all sections (A, B, C) of this form **AND a copy of the research proposal and approval or exemption from your organization's Institutional Review Board.***

4. Format (Formats other than SAS may not be available)

SAS dataset Other _____

5. Description of proposed data use (Include need for personal identifiers):

6. How will the data be disseminated? (Mark all that apply)

Publication Grant application Conference presentation/poster
Print materials Social media/webpage Other: _____

Please share your final product with us so we have documentation for our funders. This helps us make these datasets available at little or no cost to you. Please send a copy of the material(s) to:

Julie Sergeant, PhD
Population Health Strategies Director
Bureau of Health Promotion
Kansas Department of Health and Environment
1000 SW Jackson, Suite 230
Topeka, KS 66612

785-925-1232
julie.sergeant@ks.gov

Section B
Request for Identifying Information

(If requesting the standard external dataset with no identifying information, proceed to Section C.)

7. Has the project been approved by an Institutional Review Board?

Yes

No

N/A

a. IF YES, please enclose a copy of the Institutional Review Board proposal and approval or exemption letter.

b. IF NO, has the project been submitted to an Institutional Review Board?

Yes

No

N/A

***NOTE: Data request from organizations outside KDHE will not be processed until IRB approval or exemption from your institution has been granted and reviewed by the KDHE IRB Chair. Dataset as per KDHE approval will be provided only after submission of required documents mentioned in 7a.*

8. *(Complete if not included in the IRB documentation provided)* Description of the data security procedures you or your organization will follow:

9. *(Complete if not included in the IRB documentation provided)* Who will have access to these data? Please list the names of everyone who will have access to the dataset:

Section C Assurances

I agree to the following terms regarding use of the requested dataset(s) from the KDHE Bureau of Health Promotion:

1. I will restrict the use of the dataset to my research staff and myself.
2. I agree that no digital copy, printouts or other productions of these data will be transmitted to any person, institutions, agencies or organizations that are not part of this research team.
3. I will not use or disclose the dataset for any purposes other than the research purposes outlined above in this request.
4. I understand that attempts to identify individuals through any method, including linkage, are prohibited. I will not attempt to match these data with other databases containing identifying information unless specifically approved by KDHE for this purpose.
5. I will provide KDHE with an updated copy of the Institutional Review Board proposal and approval letter if there are any changes to the originally approved processes, methodology or security procedures.
6. I agree that commercial use (i.e. sale or distribution for profit) of the requested data is not permitted.
7. I understand that data, statistics, or information derived from these data that directly or inferentially identifies any individual(s) shall not be published or released in any form. I agree to the following data suppression rules:
 - a. Derived tabular data, percentages, subtotals, totals, statistics or results prepared for publication, presentation or distribution shall not display cells with frequencies less than six.
 - b. Results from geographic unit analysis representing populations less than 50,000 (e.g., zip code, county, groups of counties) that allow the derivation of cells with frequencies less than six shall not be published, presented, or distributed.
 - c. Percentages based on an un-weighted number of respondents fewer than 50 shall not be reported or interpreted.
 - d. Estimates having a relative standard error (RSE) greater than 30% shall not be reported or interpreted.
8. I understand that some of the data available through the Bureau of Health Promotion are weighted, and that interpreting and reporting weighted numbers that are based on a small, un-weighted number of respondents can mislead the reader into believing that a given finding is much more precise than it is. The reliability of population estimates depends on the actual, un-weighted number of respondents used as the base. I understand that KDHE's recommendation for dissemination of KS BRFSS and other health risk survey data is to not report or interpret percentages based on an un-weighted number of respondents fewer than 50.

9. I will acknowledge the Kansas Department of Health and Environment as the data source for any products prepared for publication, presentation, or distribution using data or statistics derived from these health data. This acknowledgement will specify a disclaimer that the analyses, conclusions, interpretation and recommendations drawn from such data are solely those of the requestor and do not represent the views of the Kansas Department of Health and Environment.

10. I agree that I will maintain all data provided by KDHE until data are no longer in use by my research team or three years past project completion, whichever is longer. After that time, I will destroy all original and copies of the data provided, and I will inform the Bureau of Health Promotion, KDHE through the contact provided above.

By my signature below, I agree to the terms regarding use of the dataset request through KDHE's Bureau of Health Promotion. I understand that breach of this agreement will result in denial of future requests for data from the Bureau of Health Promotion.

Requestor

Title/Position

Date

Printed Name

(If student) Faculty Advisor

Title/Position

Date

Printed Name

Julie F. Sergeant, PhD

Director, Population Health Strategies

Director, Kansas BRFSS Program

Bureau of Health Promotion

Kansas Department of Health and Environment

Date