



Kansas Department of Health and Environment
 Bureau of Air
 Healthy Homes & Lead Hazard Prevention Program
 1000 SW Jackson, Suite 310, Topeka, KS 66612
 Phone: (866) 865-3233 Fax: (785) 559-4246
 Email: KDHE.lead@ks.gov
 Website: www.kshealthyhomes.org



INSTRUCTIONS FOR COMPLETING THE LEAD OCCUPATION APPLICATION

Please print clearly or type all the information requested on this application. The processing time for completed applications is generally 5-7 business days. Applications are processed in the order they are received and may take up to 30 days during peak renewal times. Submitting an incomplete application will delay processing. If you do not receive your certification or do not receive an incomplete application notice within 30 days, please contact our office.

Training requirements

A copy of your training course diploma must be submitted with your application. If you have taken a refresher course but were not previously certified in Kansas, you must also submit a copy of your initial training course diploma.

Initial certification applicants- You have one year from the date of your training to submit your application for certification. If it is over one year since your training you will be required to take the appropriate refresher course. If it has been over two years from your initial training and you have not completed a refresher course, you will be required to complete the initial training again.

Renewal certification applicants- You have one year from the date of your training to submit an application. If your training was over one year ago, you will be required to complete a refresher course before you can proceed with your certification.

Previous expired certification applicants- Please contact our office prior to submitting your application or attending a training course. Certain situations may require you to take an initial course instead of the refresher course.

Third Party Examination

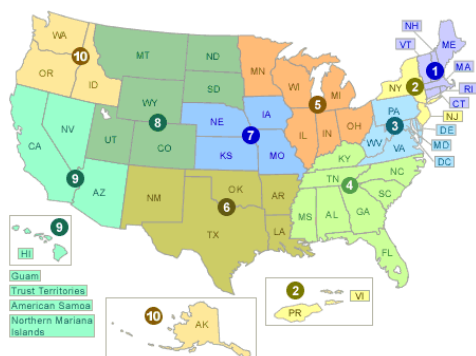
If you are applying for certification as a Lead Inspector, Risk Assessor or Lead Abatement Supervisor, you will be required to take a third party examination and attain a passing score of 80% or above. The cost for the exam is \$50.00 for each attempt. We will send you instructions on how to register for this exam once your application has been received and reviewed. You may also take this examination in person. Please contact our office to schedule a time to take the exam at our office location.

All exams must be completed within 180 calendar days and you have three attempts to achieve a passing score of 80% or above. If you fail to achieve a passing score your application will be denied. You may reapply for certification, however, you must successfully complete the appropriate initial course again.

Self-employed individuals

If you do not have a formal business name you operate under, please list your name in the PRESENT EMPLOYER section. All self-employed individuals must also be licensed as a Lead Activity Firm. The Lead Activity Firm application can be found on our website at www.kshealthyhomes.org.

Please use the map below when choosing your certification in EPA regions.



If you have questions regarding this application, please contact our office. We would be happy to assist you!



LEAD OCCUPATION INITIAL/RENEWAL APPLICATION

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General Information:

Individuals applying for a certification to conduct lead-based paint activities in Kansas must provide all of the information requested in this application. A complete application includes: A completed Lead Occupation Application, a copy of your training course certificate(s) and documentation supporting education and/or experience requirements (resume, letters of reference, official transcripts/diplomas and Non refundable fees as specified in K.A.R. 28-72-3

Mail completed applications to: Healthy Homes and Lead Hazard Prevention Program
 1000 SW Jackson, Ste 310, Topeka KS 66612

PART A. APPLICATION TYPE

<input type="checkbox"/> Initial or Previous Expired Certification	Previous Certification Number	
<input type="checkbox"/> Renewal	Current Certification Number	

Check the appropriate box: Note: if your previous certification has expired the initial fee will be required.

Initial For:	Fee	Renewal For:	Fee
<input type="checkbox"/> Lead Inspector	\$200	<input type="checkbox"/> Lead Inspector	\$100
<input type="checkbox"/> Risk Assessor	\$300	<input type="checkbox"/> Risk Assessor	\$150
<input type="checkbox"/> Lead Abatement Supervisor	\$150	<input type="checkbox"/> Lead Abatement Supervisor	\$75
<input type="checkbox"/> Lead Abatement Worker	\$50	<input type="checkbox"/> Lead Abatement Worker	\$25
<input type="checkbox"/> Project Designer	\$150	<input type="checkbox"/> Project Designer	\$75

PART B. PERSONAL INFORMATION

First Name		Middle Initial	Last Name	
Home Address (Street)		Apartment		
City	State	Zip	County	
Phone Number	State Issued ID Number or Social Security Number	E-Mail Address		
Present Employer		Employer Phone Number		
Employer Address (Street)				
City	State	Zip	County	

Please send all correspondence regarding this application to :

Home Address Present Employer Training Provider E-Mail

LEAD ABATEMENT WORKER – NO EXPERIENCE REQUIRED - SKIP TO PART E.**LEAD INSPECTOR (check one box)**

- A Bachelor's Degree;
- An Associate's degree and one (1) year experience in a related field such as lead, asbestos, housing repair or inspection, and or environmental hazard remediation work; or
- A high school diploma or certificate of high school equivalency (GED) and two (2) years of experience in a related field such as lead, asbestos, housing repair or inspection, and/or environmental hazard remediation work.

RISK ASSESSORS (check one box)

- A Bachelor's degree, and at least one year of experience in a related field, including housing repair and inspection, and lead, asbestos, and environmental remediation work;
- An Associate's degree and two years of experience in a related field, including housing repair and inspection, and lead, asbestos, and or environmental hazard remediation work;
- Certification as an industrial hygienist, professional engineer, or registered architect, or certification in a related engineering health, or environmental field, including a safety professional and environmental scientist; or
- A high school diploma or certificate of high school equivalency (GED) and three years of experience in a field, including housing repair and inspection, and lead, asbestos, and environmental hazard remediation work;

LEAD ABATEMENT SUPERVISOR (check one box)

- At least one year of experience as a certified lead abatement worker certified by Kansas, EPA, or an EPA-approved state;
- At least two years of experience in asbestos abatement work as a construction manager or superintendent; or
- At least two years of experience as a manager for environmental hazard remediation projects.
- At least two years of experience as a supervisor in residential construction.

PROJECT DESIGNER (check one box)

- A bachelor's degree in engineering, architecture or a related profession, and one year of experience in building construction and design;
- At least one year of experience as a certified project designer, certified by Kansas, EPA, or an EPA-approved state, and at least two years of experience in building construction and design; or
- At least four years of experience in building construction and design.

PART D. EMPLOYMENT HISTORY For initial applicants only

Note: If additional space is needed please attach a separate sheet with application information

Employer Name

Employer Address

City

State

Zip

Phone

Supervisor Name

Dates of Employment (Month/Year)

Job Duties:

Employer Name

Employer Address

City

State

Zip

Phone

Supervisor Name

Dates of Employment (Month/Year)

Job Duties:

PART E. TRAINING INFORMATION

Name of Training Provider

Date Training Course Completed

Address of Training Provider

Training Certificate Number

Training Completed: (Please check appropriate boxes for this certification)

 Kansas Department of Health & Environment (KDHE) - Accredited Training Provider
 EPA - Accredited Training Provider
PART F. OTHER CERTIFICATIONS

Please list all self-authorized state(s) or EPA region you are currently certified

State/Region	Certification Number	Expiration Date

PART G. WAIVER (OPTIONAL)

I hereby authorize the person named in this waiver to act on my behalf regarding this application. If at any time I decide to change this authorization, I shall notify KDHE in writing of such change.

Name	Title/Relationship to applicant	
Address		City
State	Zip	Phone

PART H. CERTIFICATION

I hereby certify that the information included in this application and any supplemental information attached to it is true and accurate to the best of my knowledge and understanding. I further certify that I will comply with Section 28-72-1 through 28-72-22 of the Kansas Administrative Regulations and with any regulations promulgated pursuant to Sections 28-72-1 through 28-72-22 of the Kansas Administrative Regulations.

Signature of Applicant

Date

Credit Card Authorization

If you would like to pay for your accreditation fee by credit card please complete the sections below. Cards accepted are VISA, MASTERCARD and DISCOVER.

Card Type: VISA Mastercard DISCOVER

Card Number:	Expiration Date (Month/Year)	Credit Card Code (3 or 4-digit code on the card)
Card Holders Name As It Appears On Card		Phone Number
Billing Address of Card City		
City	State	Zip

Total Amount To Be Charged To Card

Please provide e-mail address to receive receipt via email:

Card Holders Signature

Date