

BFPC Webinar Minutes
December 17, 2019 from 9-10am

- Welcome and housekeeping
 - Please direct BFPC questions to Lisa Medrow lisa.medrow@ks.gov 785-0949 and please send Quarterly Reports to Ashley Waldo Ashley.waldo@ks.gov (1st quarter report due **1/20/20**).
 - BFPC Quarterly Report Training—from the August I-Memo:

Breastfeeding Peer Counselors and/or Supervisors-Quarterly Report Training

New! Training resources for BFPCs and/or Supervisors who complete BFPC Quarterly Reports. Three new training materials can be found on the training website:

http://www.kansaswic.org/local_agencies/training.html

Additional Training Resources

Kansas Baby Behavior Campaign

Civil Rights

Breastfeeding

Breastfeeding Peer Counselor Quarterly Reports

[BFPC Quarterly Reports-Webinar](#) (Tip: Be sure to view the pdf file

[Breastfeeding Peer Counselor Reports](#) above first!)

[BFPC Quarterly Reports-Webinar Transcript](#)



The new training resources include a [pdf file](#) with step-by-step instructions and a 15-minute recorded [webinar](#) with [slide transcript](#).

ACTION REQUIRED: Share with Breastfeeding Peer Counselor and/or BFPC Supervisor.

- Future webinar schedule. Registration links will be in the I-memo the month leading up to the meeting, as well as in the webinar minutes:
 - Wed, **Feb 5th**, 1-2pm (Note this is the corrected date!)
 - Thurs, April 16th, 9-10 am
 - Tuesday, June 23rd, 1-2 pm
 - Wed, Aug 19th, 9-10 am
 - Thurs, Oct 15th, 1-2 pm
- Five counties will talk about how they administer their breast pump programs:
 - Riley County-Cathy Jones
 - Johnson County-Danica Pelzel
 - Shawnee County-Kay Powell
 - Wyandotte County-Jennifer Jamison
 - Neosho County-Stephanie Henry
- Special presentation about breast pumps and insurance by Stephanie Henry, Neosho County
- Q & A time

- Kansas WIC Breastfeeding Policies: [NED 05.04.00](#), [NED 05.04.01](#), [NED 05.04.02](#), [NED 05.04.03](#)

Current procedure for purchasing pumps:

-Email BF coordinator (or for now, lisa.medrow@ks.gov) and request to purchase items (please include cost)

The Medela phone number for product information is 800-435-8316

-Once approved, order:

The Medela phone number for placing orders: 888-633-3528

If you don't have an account number, Medela will give you one. The date is used as a purchase order number unless you need one. Some counties use a county credit card. The order information is sent by email same or next day.

-Once the order arrives, fill out the [Request for Reimbursement](#) and email it along with the paid invoice packing list to BF Coordinator (or for now, lisa.medrow@ks.gov).

- Supervisor's portion:
 - Poll: Does your BFPC work from home? (22% Yes 50-100%; 30% Yes a little; 48% No)
 - Ran out of time this webinar to talk about how you supervise/monitor BFPCs who work from home. Will add this to the February 5th agenda. If you want to share, please email Lisa at lisa.medrow@ks.gov.
- Closing:
 - Next call Wed, Feb 5th, 1-2pm featuring presentation by Jody Hammerschmidt from Leavenworth County
 - Seeking drafted **text messages!** If you have a list of drafted text messages you like to use with moms and are okay sharing with the group and posting on our website, please email me by Feb 1st.
 - Thank you!