

TRAUMA PROGRAM MANAGER

Job Title: Trauma Program Manager

Reports to: Director of Nursing

Qualifications:

- **Currently licensed as Registered nurse**
- **Must be employed full time**
- **Currently licensed in Advanced Cardiac Life Support**
- **Currently licensed in Trauma Nurse Core Course**
- **Clinical experience in trauma/emergency care**
- **Ability to accept and implement change**
- **Ability to problem solve and make decisions**
- **Has skills in critical thinking, teaching/coaching and research skills**

Principal Duties and Responsibilities:

- **Support and adhere to hospital policies, procedures, philosophy and mission.**
- **Interpret and implement policies and procedures; make recommendations for revisions; assist with updating policies and procedures based on current literature, input from clinicians and other sources such as information from patient care evaluations.**
- **Participate in the development and planning of goals and objectives related to trauma care**
- **Coordinate with the trauma medical director, hospital administration and clinicians to assess the need for policies, procedures and protocols relating to the care of trauma patients.**
- **Represent the Trauma Program to various hospital and community committees to enhance and foster optimal trauma care management.**
- **Supervise adherence to hospital policies, procedures and standards through observation, medical record review, staff feedback and other resources.**

Program Initiatives:

- **Implements program initiatives**
- **Monitors and maintains compliance with statewide trauma system regulatory requirements.**
- **Participates in state and regional trauma care activities**

Performance Improvement:

- **Assess and improve departmental performance.**
- **Monitor performance of hospital staff involved with the care of trauma patients.**
- **Monitor patient outcomes and trends**
- **Participate in case review**
- **Develop and monitor the trauma PI program in collaboration with the trauma program medical director**
- **Coordinate and schedule trauma meetings**
- **Monitor trauma registry data and identify trends for performance improvement**
- **Monitor trauma team compliance with the educational requirements**
- **Develop, coordinate and implement orientation, nursing education and in-service programs related to care and management of the trauma patient**

Community Outreach:

- **Coordinate and oversee the development and implementation of an injury prevention program**
- **Identify opportunities for injury prevention programming in the local community.**