

THE UNIVERSITY OF KANSAS HOSPITAL

Job Description Addendum

Job Title: Trauma and Burn Program Manager

Department Nursing

The Trauma and Burn Program Manager (TBPM) is a registered nurse who is responsible for the management, organization and maintenance of verification of the American College of Surgeons (ACS) verified Level I Trauma Program and American Burn Association (ABA) verified Burn Program at the University of Kansas Hospital. The TBPM provides leadership of the multidisciplinary health care team in order to meet local, state, and national standards and quality care goals for the Level I Trauma Center and Burn Center operation.

PRINCIPALS DUTIES AND RESPONSIBILITIES:

Leadership 25%

1. Provides leadership to the Department of Trauma and Burn Administration by serving as a role model within the organization and the local, regional and national environments.
2. Develops and implements a strategy to maintain the University of Kansas Hospital as a leader in trauma and burn care and to elevate the program to the level of regional expert in provision of injury prevention programs for a safer Kansas.
3. Actively participates in the development of the trauma care system at the community, state &/or national level.
4. Primarily responsible for all activities directed toward maintaining the ACS Level I Trauma Center status and ABA Verified Burn Center status for the University of Kansas Hospital. Assures compliance with the American College of Surgeon's Resources for Optimal Care of the Injured Patient.

Management 25%

1. Directs the research efforts of the trauma program through conduction of clinical trials, original projects and publications. Identifies research opportunities and facilitates analysis and distribution of findings. Assures compliance with federal regulations for human research subjects.
2. In conjunction with the mission and vision of the corporation, leads community based initiatives designed to promote trauma/burn education, injury prevention and healthy community objectives.

3. Serves as the primary liaison for physician services, KUMC medical students and staff, and also as mentor for the development of advanced nursing staff in affiliation with other departments.
4. Consistently supports the complex network of multiple disciplines that work in concert to provide high-quality care serving as an internal resource for staff in all departments.
5. Promotes fiscal responsibility in the management of the Level 1 Trauma and Burn Programs including oversight of grant funding and reporting.

Education, Outreach and Community Relations 25%

1. Leads the professional education efforts of the trauma program to provide trauma and burn specific education to nurses, pre-hospital, physicians and others in trauma/burn care independently and in conjunction with community area health providers through the Kansas City Trauma Education Consortium.
2. Provides direction for strategic planning and implementation of trauma and burn outreach education programs within the University of Kansas Hospital catchment area.
3. Partners with the Time Critical Diagnosis EMS and Outreach Liaison and the Marketing Department to develop strategic marketing for the trauma and burn program.

Quality Management 25%

1. Designs and implements the Performance Improvement and Patient Safety (PIPS) plan. Periodically evaluates and refines the PIPS plan. Identifies appropriate benchmarks and program goals.
2. Oversees the trauma and burn registries for data validity and reliability.
3. Provides oversight and leadership for PIPS activities for both Trauma and Burn Programs. Responsible for oversight of selection and utilization of data sources to identify improvement opportunities. Facilitates the review process for selected cases.
4. Responsible for collaboratively developing and maintaining all policies, PMGs and procedures which validate or contribute to the Level I Trauma Center and Burn Center status and the care of the injured patient.
5. Provides oversight for trauma care management across the continuum, including planning and implementation of clinical protocols/practice management guidelines, monitoring care of in-hospital patients, and serving as a resource for clinical practice.