



AFFILIATE ROLES
for
SCHOOL AGE PROGRAM

Use only the roles listed below.
Choose the role that best fits the primary responsibilities of the individual.

Role	Explanation of Role
Administrator	Responsible for the general and fiscal management of the program.
Assistant Director	Also known as Program Director designee. K.A.R. 4-28-576(dd).
Cook	Employed by the facility for food preparation on the licensed premises.
Driver	Employed by the facility for transporting of children.
Employee Unspecified	Any other employee of the licensed facility.
Intern/Student Observer	For purpose of meeting education requirements. Always in direct line of sight of someone who has cleared the comprehensive background check. K.A.R. 28-4-584(d).
Nurse	
Observer	More than one time in facility for observation of the program. NOTE: This is not applicable to individuals observing to complete CCL 207 Record of Observation form.
Owner/Operator - Individual	Individual who owns the facility.
Program Director	Approved by the KDHE secretary as meeting the qualifications specified in K.A.R. 28-4.587 and who is responsible for implementing and supervising the program.
Resource Specialist Supervised	While working with children, person remains in direct line of sight of someone who has cleared the comprehensive background check.
Resource Specialist Unsupervised	While working with children, person remains on the licensed premises and is not in the direct line of sight of someone who has cleared the comprehensive background check (i.e. takes a child to another room).
Substitute	An employee and not dependent on number of hours worked.
Teaching Staff	Employee responsible for children.
Volunteer Supervised	Always in direct line of sight of someone who has cleared the comprehensive background check.
Volunteer Unsupervised	Sole responsibility of children in care and not in the direct line of sight of someone who has cleared the comprehensive background check.