

KANSAS TIER II REPORTING INFORMATION QUESTIONS? FIND ANSWERS HERE.

HIGHER REPORTING THRESHOLDS FOR UST RETAIL FACILITIES: The updated regulations promulgate new threshold levels of 75,000 gallons (not pounds) for gasoline and 100,000 gallons for diesel when stored entirely in underground tanks at retail gas locations in compliance with UST requirements. These higher thresholds will eliminate required reporting for the majority of retail facilities. Aboveground tanks, whether retail or not, will maintain the 10,000 pound reporting threshold. Once a facility is over the reporting threshold for gasoline and diesel, they must report ALL gasoline or diesel stored at the facility.

REQUIRED ELECTRONIC REPORTING: Facilities are required to report using KDHE's web-based Tier II reporting system at <http://kansas.tier2online.com>. The system allows access to the previous year's Tier II data, which is updated to reflect the current report year. Any computer with internet access can be used, but a User ID and Password are required to log in. New users will need to submit a written (email) request for their login information. Previous user's ID and password remain the same.

Send email requests from the company's home domain to kdhe.rtk@ks.gov. Environmental consultants may request the login information for a reporting facility, but the owner/operator must be included (or their email provided) in the request. The User ID and password are unique to a facility/company, not a person.

Please include the following for login requests:

Facility/Company Name
Facility/Company Mailing Address (if different than facility address)
Facility/Company Contact Person name, email address, and telephone number

The Tier II web application allows the generation of fee calculation worksheets and a certification letter, which must be sent to the Right-to-Know office with accompanying fees to complete your submission. This must be done IN ADDITION to the web-based reporting. For those who choose to pay by credit card, your paperwork (certification letter, fee worksheet(s), and payment form) may be submitted by email to kdhe.rtk@ks.gov. Facilities that owe \$0 fees may also submit their paperwork by email.

Payment can be made by check, money order, or credit card payable to the Kansas Dept of Health & Environment. Go to www.kdhe.ks.gov/1129/Right-to-Know-Regulations-Reporting for the credit card payment form.

AGGREGATE FORM ELIMINATION: The aggregate form was a method of reporting developed to reduce the burden of paperwork for oil & gas exploration and production facilities which had the exact same chemicals in similar quantities at all locations. One Tier II was submitted with the aggregate list of all locations. Each location was entered separately into our database utilizing the one Tier II report. Electronic reporting makes the aggregate form redundant.

STORAGE TANK ALTERNATIVE TIER II FORM: LEPC's/Counties and local fire departments will no longer accept paper copies of the Storage Tank form as an alternative Tier II form. A pdf of the Tier II report can be generated from the online system. Some counties may prefer the Tier II report be sent by email. A contact list of LEPC/County Emergency Managers can be found at <http://kansastag.gov/KDEM.asp?PageID=158>. The fire department addresses can be obtained by contacting the LEPC Chair or Emergency Manager of the county where your facility is located.

PETROLEUM FUEL FEE EXEMPTION: Facilities will no longer qualify for a fee exemption for petroleum fuels (gasoline, diesel, gasohol, and aviation fuel) stored in permitted tanks. The higher reporting threshold for UST gasoline and diesel will eliminate required reporting for most retail petroleum facilities.