

## WIC Advisory Committee Agenda

Tuesday, October 22, 2019

9:00 AM

Conference Call

Facilitator – Donna Wiens - Shawnee County

Approved

### Welcome and Introductions/Attendance (Facilitator)

Region		Representative		Alternate
Southwest	x	Angie Nelson (Finney)	x	Tami Myers (Ford)
Northwest	x	Amy Binns (Wichita)	x	Marvel Brandt (Wichita)
South Central	x	Meridith Gierhart (Sumner)		Shannon Snyder (Stafford)
North Central	x	Ladonna Reinert (Lincoln)		Sheri Suelter (Lincoln)
Southeast	x	Erin Laurie (Franklin)	x	Mary Ann Parkin (Franklin)
Northeast	x	Donna Wiens (Shawnee)		Misty Scott (Nemaha)
LA NWA Rep	x	Heather Peterson (Reno)		
State Staff	x	Patrice Thomsen	x	Lisa Long
State Staff	x	Kelly Vickers	x	Lisa Medrow
State Staff	x	Amanda Gerber	x	Janna Gunckle
State Staff	x	Julie Ornelas	x	Ashely Warren
State Staff	x	Dave Thomason	x	Amber Pelan
State Staff	x	Randy Volz		

Minutes from the July 23, 2019 conference call were approved by email and are posted to the [WIC Advisory page of the website](#).

**Development of spreadsheet with LA contacts by region for use by WAC members.** Patrice Thomsen. Ashley Waldo (State Staff) is putting it together for us. Will be a spreadsheet with a tab for each region. Then within each region, will list the Local Agencies, the Coordinator's name, email and LA phone number. Particularly can be used if there is an action in which the reps are asked to gather feedback. It is difficult to keep up with all LA coordinator changes so plan to only update annually. Patrice will email out to WAC when it is available.

#### National WIC Association Report - Heather Peterson

- NWICA weighing in on discussion re: natural/healthy foods
- Public Charge rulings discussion
- Continuing resolution still in place to fund through November
- Introduction of new bill to reduce SNAP funding \$4.5 billion over 5 years
- NWICA now has a health equity statement that can be prominently found on website
- Planning committee for 2020 Annual education conference in NOLA
- Encouraging everyone to follow NWICA on social media outlets
- TeleWIC or co-locating WIC in hospital/outpatient clinics: are agencies doing this in Kansas?

Response from SA: Crawford County – The Health Department runs an additional clinic co-located in the Community Center of Southeast Kansas. Riley County – Riley County Health Department operated the Fort Riley clinic, co-located at Irwin Army Hospital. Geary County – Konza Prairie Health Center will be starting up a WIC Clinic as a separate WIC Local Agency, (with Geary County Health Department remaining a separate Local Agency.)

**Determination of next NWA Local Agency Rep** – Facilitator - There are no applicants. Heather indicated that she would be interested in another term but wanted to give others an opportunity. Policy and application links:

[http://www.kansaswic.org/manual/ADM\\_09\\_00\\_00\\_WIC\\_Advisory\\_Committee.pdf](http://www.kansaswic.org/manual/ADM_09_00_00_WIC_Advisory_Committee.pdf)

Find the application [here](#) – look under “Application for Kansas Local Agency NWA Committee Representative.”

Decision:

1. Recruit again. Heather will send a short item about her experience, including comment about time commitment. Patrice will send out mass email with application link and deadline of Nov. 15.
2. If more than one application. WAC will have short special conference call to discuss the applications and vote on Dec. 3 at 10:00 AM. (Reminder – only the Representative from each of the 6 regions is a voting member.) Group agreed that if a rep is unable to attend the call, they will be allowed to email their vote. Donna agreed to facilitate that call too. Patrice will organize the call as usual.
3. If only one application, no need for a call to discuss the applications. Will organize way for reps to officially respond.

**Determination of next term’s reps for 2020** – report by Patrice on responses for Northwest, Southeast, Northwest. Remember that January 2020 is transition mtg.

CY	Northeast	Southeast	Northwest
2020	Wyandotte – Rep. Ernestine Holmes Doniphan- Alt. Ruth Forney	Linn – Alt. Vicki Brown Lyon- Rep. Shera Lyn Schwindt	Gove Graham Still making a determination.

**KS WIC Webinars** – Lisa Medrow

- Attendance/Survey Results
- Feedback?
- Upcoming Webinar topics
- From Sept. I-memo:

**Seeking LAs Willing to Share Strategies to Increase Caseload**

In response to the continued statewide decline of caseload, the SA would like to host a webinar in January featuring LAs sharing what they have done to try to increase caseload, big and small efforts alike.

**ACTION REQUIRED:** To find out more and/or to share what you are doing/have done to increase caseload, please contact Lisa Medrow, Training Coordinator [lisa.medrow@ks.gov](mailto:lisa.medrow@ks.gov) and Amanda Gerber, Outreach Coordinator [Amanda.gerber@ks.gov](mailto:Amanda.gerber@ks.gov).

FFY 2019								
Overall live webinar statistics								
Date	Title	Speaker(s)	# Registered	# Attended	# Survey	Overall Quality	Understanding	CPEU
4/11/19	Preventing Peanut Allergies	Sherry Coleman Collins	104	57	44	4.48	4.48	1
6/19/19	Choline: Essential Nutrient of Concern	Sandy Procter, PhD, RD, LD	67	43	37	4.39	4.08	1
7/25/19	Potential Nutrition Implications of Autism	Aida Miles, EdD, RDN, LD, LMNT, FAND	66	43	34	4.44	3.84	1
8/6/19	Taking Collective to the Community	Brenda Bandy, IBCLC	55	37	32	4.5	4.44	1
9/19/19	Health Literacy: More Than a Reading Level!	Amy Knoblock-Hahn, PhD, MPH, MS, RDN	75	43	28	4.48	4.57	1
		<b>Total</b>	<b>367</b>	<b>223</b>	<b>175</b>	<b>4.458</b>	<b>4.282</b>	<b>5</b>
FFY 2020								
Date	Title	Speaker(s)	# Registered	# Attended	# Survey	Overall Quality	Understanding	CPEUs
10/8/19	Oral Health Messaging: Part One-Pregnant & Breastfeeding	Kathy Hunt, RDH ECPII	43	29				1
11/7/19	Completing the Affidavit Accurately for Faster Reimbursements	Kelly Vickers	94 as of 10-22-19					0
11/19/19	Public Charge	Sheila Fleischhacker, PhD, JD	13 as of 10-22-19					1
11/21/19	Oral Health Messaging: Part Two-Infants and Toddlers	Kathy Hunt, RDH ECPII	40 as of 10-22-19					1
12/3/19	Ready, Set ... Facebook!	Mona Hargrave and Stephanie Henry, MT, IBCLC, RLC, CLE	N/A					0
1/21/20	Returning to Work: Helping Moms Navigate Workplace Barriers	Brenda Bandy, IBCLC	53 as of 10-22-19					1
January	What Local Agencies are Doing to Increase Caseload	Riley, Shawnee, Reno, Johnson	N/A					0
2/27/20	IRIS	TBD	N/A					0
3/10/20	Marijuana & Breastfeeding	Laurel Wilson	N/A					1
TBD	Mandatory Reporting for Child Abuse & Neglect	TBD	N/A					

**What other counties are doing with foster children?** Heather Peterson. If they are currently on WIC in another county, we can see they are participating or terminated. How can we “save appointment space” for a child coming to a new foster family without remotely transferring them in? Or, for newborns that are going directly to foster care, how are clinics setting up those appointments? What happens here is that the

foster family has to come to clinic twice (once to transfer the child in, or add child to foster family) and again for their appointment (MC/RC/RD).

Response: The SA does not require a face-to-face visit to transfer a foster child in Kansas, or a new applicant, that had not been on WIC in Kansas before. So those cases can be started on the phone, and ask the foster parent to bring documentation to the appointment. Let us know if there is a policy that states or implies something different.

#### **KWIC Update – Ashley Warren**

- Not much to report. The SA is currently making final decisions about what changes will be included in the version 4.3 updates that will be released in April-May 2020.
- Be sure to contact the KWIC Help Desk in these situations.
  - If LA staff get Exception Error pop-ups in KWIC, we need them to follow the message and report to the KWIC Help Desk so CQuest can figure out how to prevent them. Even if staff can close the message and proceed. To speed things along in clinic, we suggest taking and saving a screen shot of the error message, closing the error and finishing with your current client. Then email the KWIC Help Desk at [kwicsupport@cquest.us](mailto:kwicsupport@cquest.us)
  - Some Local IT staff may have installed a Windows update effective 10/15 that caused an error message for some WIC staff “Unable to contact to server.”

#### **Update from the State WIC Director (Dave Thomason)**

Funding may be more stable than last year, but as always, we don’t know for sure at the start of the year and we can expect funding to decrease as case load decreases. Always contact your assigned lead state staff member before making a negative decision because you think funding will be too limited, and if others (e.g. county commissioners) are instructing you to make a negative decision.

#### **Round Table Discussion (All)**

Ladonna Reinert – What are payments so far behind? Lincoln (parent agency) just received their May and June payments.

Response: A variety of reasons. Staff turnover and orientation. Some agency affidavits had errors that required revised affidavits. Kelly is working on finishing July and August now, then will start on September. Realize it takes up to a month for payments to be generated after Kelly sends the affidavits to the next point in KDHE for processing.

Dave Thomason- The SA is working with the American Academy of Pediatrics-Kansas Chapter on a policy about sharing information between WIC and doctors, especially any hemoglobin tests. With SA input, the AAP-KS has developed a form. The form will be for individual clients, and will stay in effective until the client removes permission. Will be able to be done at any time in the certification process. The SA is working on WIC policy/guidance. Good questions from WAC that will help such as – is the form for a specific doctor? How to document in KWIC?

- 10:50 AM      Reminder Next Conference call (Facilitator)  
January 28, 2020, 9:00-11:00 AM Ladonna Reinert - Lincoln (Change-over mtg for departing and new members.)
- 10:52 AM      Adjourn (Facilitator)