



WIC Advisory Committee Minutes

Tuesday, July 23, 2019

9:00 AM

Conference Call

Conference Call Number: 1-866-620-7326 PIN: 976-312-8812#

For staff attending in Topeka, location is California Trail Room.

Facilitator – Erin Laurie (Franklin County)

Welcome and Introductions/Attendance (Facilitator)

Region		Representative		Alternate
Southwest	X	Angie Nelson (Finney)		Tami Myers (Ford)
Northwest	X	Amy Binns (Wichita)	X	Marvel Brandt (Wichita)
South Central	X	Meridith Gierhart (Sumner)	X	Shannon Snyder (Stafford)
North Central	X	Ladonna Reinert (Lincoln)	X	Sheri Suelter (Lincoln)
Southeast	X	Erin Laurie (Franklin)	X	Mary Ann Parkin (Franklin)
Northeast	X	Donna Wiens (Shawnee)		Misty Scott (Nemaha)
LA NWA Rep	X	Heather Peterson (Reno)		
State Staff	X	Amber Pelan	X	Gabrielle Risley
State Staff	X	Ashley Waldo	X	Lisa Medrow
State Staff	X	Kara Watts	X	Patrice Thomsen
State Staff	X	Randy Volz	X	Lisa Long
State Staff	X	Dave Thomason	X	Kelly Vickers

Minutes from the April 23, 2019 conference call were approved by email and are posted to the [WIC Advisory page of the website](#).

National WIC Association Report - Heather Peterson. Unable to participate in June regional call due to scheduling conflicts but did participate in May’s call.

- Most of the discussion was about everyone’s experience in Baltimore at the annual meeting.
- The highlights for most were the recruitment & retention efforts, changing dietitian education standards, and poverty rate remaining unchanged over the past 40 years.
- There was also a discussion about trying to coordinate Medicaid, Head Start, WIC services in some states. In some states, Medicaid sends list to LAs of newly pregnant women with medical card (no states are doing this for infant/child categories). Some states are determining adjunctive eligibility based on Head Start enrollment for 4 year-olds.
- All states are busy updating food lists.

Determination of next NWA Local Agency Rep – Patrice. Information was put out in the July I-Memo. Repeat in August. Slight policy revision emailed to WAC about 7/15. Review policy section about application and selection. If you get an application, forward onto Patrice and she will compile all and send out to WAC.

It was decided that the facilitator will manage the October meeting.

Policy clip follows with yellow highlights showing minor clarifications (for Oct. 1, 2019).

The LA National WIC Association (NWA) Representative

- a. Is elected in odd **Calendar Years (CY)** from nominations solicited from each LA. All nominees must be employed by a LA who is a dues-paying member of NWA.
 - State Agency will initiate a call for nominations for LA NWA Representative by August of the odd **CYs**.
 - Deadline for the application will be 2 weeks before the October (fall) WAC meeting odd **CYs**.
 - An application will be filled out by the candidate and submitted by the WIC Coordinator, then submitted to the WAC committee. The Application for Kansas Local Agency NWA Committee Representative can be found on the Kansas WIC website [Forms/Administrative Materials page](#).
 - At the October (fall) WAC meeting of odd **CYs**, the WAC Members will vote and select the candidate, then notify the candidate by November 1.
 - Term will be **25** months, starting on January 1, the first day of even CY with one month of overlapping terms.

FYI-Determination of next term’s reps for 2020 - for Northeast, Southeast, Northwest. Patrice will put out into in July I-Memo (describes full process), repeat in August, and start process of getting new rep. The counties listed below are responsible for determining regional rep for WAC because current rep terms are ending in those regions. Remember that January 2020 is transition mtg.

CY	North Central	Northeast	South Central	Southeast	Northwest	Southwest
2020		Wyandotte Doniphan		Linn Lyon	Gove Graham	

Concerns raised by a LA about how KWIC is designed to handle food packages for clients turning one. If choose to wait until one year old because does not want formula and there are other family members, KWIC will still look at the original first use date and client’s age as of that day, still prorate to a formula package. After review of LA question/concern and of eWIC FAQs regarding issue, feedback was provided that families would rather have aligned FUDs than the short-term problem of receiving formula for a 1 year old; that sometimes it works well to allow the package to expire and issue new package with FUD after 1 year old (confirmed this is only if child is only person in family on WIC); that maybe half of parents of children turning one would rather have child package than formula; that it’s only for short time, maybe a few weeks; and that some things that help are making sure to tailor to include FVB for some of the baby food, and to use the handout “Using Extra Baby Foods” from Nutrition Matters: <https://stores.numatters.com/extra-baby-food/>.

Diet Questionnaires – Lisa Medrow. The SA is currently looking at what other states are using for Diet Questionnaires and will eventually be updating Kansas’ Diet Questionnaire. Please send your thoughts/feedback/ideas about the existing Diet Questionnaires and/or your dream Diet Questionnaire to Training Coordinator Lisa Medrow at lisa.medrow@ks.gov by **Friday, August 30**. Please summarize ideas from your colleagues as well. It’s preferred to have one email per region, please.

Webinars – Lisa Medrow

We have started providing webinars for WIC Staff and will be providing many more! Some webinars may be a one-hour live CPEU webinar, others might be a 10-minute recorded tutorial for internal training. Information about all webinars (upcoming and recorded) are posted in a webinar link on the Training webpage: http://www.kansaswic.org/local_agencies/webinars_for_staff.htm and are announced in the Training section of the I-Memo every month. Upcoming webinars include “Potential Nutrition Implications of Autism” 7/25 10am and “Coffective” 8/6 1pm. Please promote! At the end of every webinar, participants are asked to complete a survey which includes a question about other topics they would be interested in hearing about on a webinar. We hope to have webinars every month or two from now on and be able to provide webinars on the topics requested. Note: in order to receive CPEUs, must be logged in to live event

individually. Committee provided feedback that webinars would be easier to attend if held first in the morning, at the end of the day, or right before lunch (not at 10am or 2pm, for example.) Will do best to schedule future webinars at more convenient times for clinics.

KWIC Update – Ashley is out of office but has provided these key points about Version 4.2 release:

- Release 4.2 is still on schedule to be released in September 2019
 - Release is scheduled to go out Friday evening September 13th and will be available to staff Monday morning September 16th
 - No new links will be needed
 - UAT testing will begin for State Agency staff August 12th and it will end August 30th
- A few highlights of what is included in Release 4.2
 - Added a Quick Link for Reminders
 - New Nutrition Education Handout Summary Report
 - Changed the Formula Pop up limits on the infant's Health Interview screen
 - Added the Rights and Responsibilities to the WIC Certification Guide
 - Changing the Sort Order on the Notices screen. It will now go from Left to Right-Youngest to Oldest instead of Oldest to Youngest
 - New Risk Factors
 - Retailor Issue has been fixed
 - 30 day temp issue with proofs of income when 1 proof is brought in and 1 is pending and it allows for a full certification - this has been fixed

Note: When SA completes testing, will see how the Sort Order works—if mom is listed first; if it is the same order on Flowsheet as Notices, etc., and will clearly describe in Release Notes.

Update from the State WIC Director (Dave Thomason)

- USDA was able to move money around and we now have sufficient funds for this fiscal year. It is okay to fully utilize your approved budgets for items that are needed for WIC for this fiscal year. Dave will send more information about next year's funding.
- Several state staff members are attending the NWA OKC pre-conference summit in Sept. on the shopping experience. The summit will include grocery store staff. Grocery store staff will be interested to learn how we are training clients and WIC staff will be interested to learn how grocery stores are training grocery store staff. Please let Dave know (**before Sept. 15**) how long you spend teaching clients about shopping at the store, along with any other ideas regarding what first time WIC shoppers might need and/or ideas for the future.

Round Table Discussion (All)

- Amy Binns (NW)-Can the Mid-Receipt handout be translated into Spanish? (Yes, SA will do!)
- Donna Wiens (NE)-Regarding returned formula, will USDA allow re-issuing to clients again? No-the SA does not anticipate USDA changing their policy on donating or destroying returned formula and not re-issuing it to clients. If anyone has successful strategies for reducing returned formula, including ones that encourage clients to only purchase 1 can at a time, please send to SA so we can share with others.

Future Conference calls and facilitators

- October 22, 2019, 9:00 AM Donna Wiens - Shawnee
- January 28, 2020, 9:00 AM Ladonna Reinert - Lincoln (Change-over mtg for departing and new members.)

Adjourned