

WIC Advisory Committee Minutes

January 16, 2018 10:00 AM	Facilitator: Christa Dean Minutes: Patrice Thomsen																																																																	
Welcome and Attendance (Facilitator)																																																																		
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 15%;">Region</th> <th style="width: 5%;"></th> <th style="width: 35%;">Representative</th> <th style="width: 5%;"></th> <th style="width: 40%;">Alternate</th> </tr> </thead> <tbody> <tr> <td>Southwest</td> <td></td> <td>Paula Rowden (Stevens)</td> <td></td> <td>Trista Nordyke (Stevens)</td> </tr> <tr> <td>Northwest</td> <td>X</td> <td>Amy Binns (Wichita)</td> <td>X</td> <td>Marvel Brandt (Wichita)</td> </tr> <tr> <td>South Central</td> <td>X</td> <td>Christa Dean (Sedgwick)</td> <td>X</td> <td>Mitzi Hesser (Kiowa)</td> </tr> <tr> <td>North Central</td> <td></td> <td>Christy Rogers (Cloud)</td> <td>X</td> <td>Jean Detrich (Dickinson)</td> </tr> <tr> <td>Southeast</td> <td>X</td> <td>Erin Laurie (Franklin)</td> <td>X</td> <td>Mary Ann Parkin (Franklin)</td> </tr> <tr> <td>Northeast</td> <td>X</td> <td>Donna Wiens (Shawnee)</td> <td></td> <td>Misty Scott (Nemaha)</td> </tr> <tr> <td>LA NWA Rep</td> <td>X X</td> <td>Carol Winter (Johnson) Heather Peterson (Reno)</td> <td></td> <td></td> </tr> <tr> <td>State Staff</td> <td>X</td> <td>Patrice Thomsen</td> <td>X</td> <td>David Thomason</td> </tr> <tr> <td>State Staff</td> <td>X</td> <td>Kara Watts</td> <td>X</td> <td>Rachelle Schmid</td> </tr> <tr> <td>State Staff</td> <td>X</td> <td>Julie Ornelas</td> <td>X</td> <td>Elizabeth Ortiz</td> </tr> <tr> <td>State Staff</td> <td>X</td> <td>Lisa Medrow</td> <td>X</td> <td>Randy Volz</td> </tr> <tr> <td>State Staff</td> <td>X</td> <td>Martha Hagen</td> <td></td> <td></td> </tr> </tbody> </table>		Region		Representative		Alternate	Southwest		Paula Rowden (Stevens)		Trista Nordyke (Stevens)	Northwest	X	Amy Binns (Wichita)	X	Marvel Brandt (Wichita)	South Central	X	Christa Dean (Sedgwick)	X	Mitzi Hesser (Kiowa)	North Central		Christy Rogers (Cloud)	X	Jean Detrich (Dickinson)	Southeast	X	Erin Laurie (Franklin)	X	Mary Ann Parkin (Franklin)	Northeast	X	Donna Wiens (Shawnee)		Misty Scott (Nemaha)	LA NWA Rep	X X	Carol Winter (Johnson) Heather Peterson (Reno)			State Staff	X	Patrice Thomsen	X	David Thomason	State Staff	X	Kara Watts	X	Rachelle Schmid	State Staff	X	Julie Ornelas	X	Elizabeth Ortiz	State Staff	X	Lisa Medrow	X	Randy Volz	State Staff	X	Martha Hagen		
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Review and Approval of Previous Minutes	Oct. 17, 2017 conference call were approved by email and are posted to the WIC Advisory page of the website .																																																																	
NWA Report (Carol Winter/Heather Peterson)	Participated in call last week. Highly recommended to have the NWA rep attend the NWA Leadership conference. Most of the states' comments on the call were related to eWIC status.																																																																	
NWA rep Policy revision – Carol Winter and Mitzi Hesser. http://www.kansaswic.org/manual/ADM_09_00_00_WIC_Advisory_Committee.pdf	Drafts of the revised policy and application to be the NWA Rep had been sent out by email and reviewed to solicit comments from the group. The SA stated that we would be willing to change the timeframe for selection of the WAC committee to line up with needed time for NWA rep because there is not a strong reason to keep the WAC “year” with the federal fiscal year – it was just how it had been done. Carol and Mitzi collected comments for changes. A comment for the application that was related to the process rather than content: Would be nice if could be a fillable form and able to save changes and email to the required person. Other comments should be sent to Carol or Mitzi by Jan. 31. They will incorporate and send out again. Will be on agenda again for the April meeting.																																																																	

<p>Special Authorization Form and policy concerning issuing formula via the phone with eWIC and concerning contacting a Health Care Provider before giving any formula other than Similac Advance and Gerber Good Start Soy formula. The 2 pertinent policies: FCI 04.08.00 and FCI 02.01.05. Donna Wiens.</p>	<ol style="list-style-type: none"> 1. Requiring special authorizations for 19 kcal/oz formulas takes a lot of time. Any change of changing the policy? A: The SA will talk to the Mountain Plains Regional Office staff. The infant formula contract is up for bid this spring, so if the contract changes companies, this might be moot if we don't issue under the new contract. <i>(Follow-up note – Patrice asked and learned it could not be changed.)</i> 2. Issuing special formula without the Caregiver in the office – any ideas for Local Agencies to track if waiting for the special authorization and expecting to load benefits without CG coming into office? A: The SA will provide some suggestions in upcoming correspondence with LA's. Also, Policy FCI 02.01.05 will be updated sometime this spring to clarify contact with health care professionals and special formulas. In the meantime, if the CG is not in the office, continue with the same process you have if a Caregiver comes to the office requesting a special formula and does not have a form with them.
<p>eWIC Update – David Thomason.</p>	<ul style="list-style-type: none"> • Pilot is over – thank you to Shawnee County. • Region 1 rollout out started Jan. 10 and there have been very few calls in the few days since then. • It has been a challenge getting systems ready at all the stores. • Provided WIC Shopper App stats for November and December.
<p>Update from the Director – David Thomason</p>	<ul style="list-style-type: none"> • There have been some comments by USDA on our policy eWIC FCI 04.05.00 Damaged, Lost or Stolen eWIC Cards regarding our interpretation of next business day, but no change for now. • The computer purchasing process has changed at the state which will affect purchasing of KWIC computers. Watch for more information sent to all WIC agencies. • Caseload continues to decline.
<p>Round Table Discussion-All</p>	<p>Christa Dean – Concern about it being easy for a client to sell their eWIC card and then have card replaced. eWIC FCI 04.05.00 Damaged, Lost or Stolen eWIC Cards</p> <p>A: At this time, we will continue with the current policy of not limiting the number of lost cards that can be replaced. Staff are encouraged to investigate if it seems like a client is losing cards frequently and contact the state for guidance. We always are interested in feedback from staff about how a policy is working.</p> <p>Donna Wiens: Is there a report for missing signature for cards like with checks. Was replacing a lost card and realized forgot to have the client sign.</p> <p>A: Not at this time. We appreciate the information and will consider the need.</p>

Next Meeting and Adjourn (Facilitator)	All planned for third Tuesday, conference call, 10:00 AM <ul style="list-style-type: none">• Apr. 17, 2018. Facilitator – Christy Rogers• July 17, 2018. Facilitator – Erin Laurie• October 16, 2018. Facilitator- Donna Wiens
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