

WIC Advisory Committee Minutes

Tuesday, Jan. 15, 2019 10:00 AM Conference Call
Facilitator – Christy Rogers, North Central Rep



Welcome and Attendance (Facilitator). Thank you to all the members, but especially to those departing from the committee. Special best wishes to **Mitzi Hesser** who is retiring from Kiowa County after 36 years.

Region		Representative		Alternate
Southwest	X	Departing: Paula Rowden (Stevens) New: Angie Nelson(Finney)	X	Departing: Trista Nordyke (Stevens) New: Tami Myers (Ford)
Northwest	X	Amy Binns (Wichita)		Marvel Brandt (Wichita)
South Central	X X	Departing: Christa Dean (Sedgwick) New: Laura Rettig (Sumner) Meridith Gierhart (Sumner)	X	Departing: Mitzi Hesser (Kiowa) New: Shannon Snyder (Stafford)
North Central	X X	Departing: Christy Rogers (Cloud) New: Ladonna Reinert (Lincoln)	X	Departing: Jean Detrich (Dickinson) New: Sheri Suelter (Lincoln)
Southeast	X	Erin Laurie (Franklin)	X	Mary Ann Parkin (Franklin)
Northeast	X	Donna Wiens (Shawnee)	X	Misty Scott (Nemaha)
LA NWA Rep	X	Heather Peterson (Reno)		
State Staff	X	Patrice Thomsen	X	Lisa Long
State Staff	X	Dave Thomason	X	Janna Gunckle
State Staff	X	Lisa Medrow	X	Ashley Warren
State Staff	X	Randy Volz		

Minutes from the October 16, 2018 conference call were approved by email and are posted to the [WIC Advisory page of the website](#).

Revision/Approval of Ground Rules and any corrections to WAC List-last 2 pages of agenda – Patrice Thomsen. No changes proposed so Ground Rules will remain as presented later in these minutes.
Special Note: Patrice forgot to ask if there are corrections to the WAC List/Contact Information (attached at the end of these minutes). Please notify Patrice as soon as possible of any corrections.

Future WAC Conference Call Dates/Facilitators - Patrice Thomsen. Time is 9:00 – 11:00 AM

- April 23, 2019, Heather Peterson
- July 23, 2019, Erin Laurie
- October 22, 2019, Donna Wiens
- January 28, 2020, Ladonna Reinert (Change-over mtg for departing and new members.)

National WIC Association Report - Heather Peterson. No call in December. Items from January call:

- Discussion about the government shutdown and how long states estimate they can stay open.
- Elected new Mountain Plains LA section representative and alternate
- Reviewed bylaws for the representative/alternate
- Preliminary discussion about the NWA Annual Meeting in Baltimore. Heather went on to encourage local staff to consider attending. Can apply for special funds from State Agency if not in LA budget.

2019 Conference Update – Lisa Medrow. Continue good progress. Visited venue on 1/14.

WAC member Erin Laurie will lead Jazzercise at 6:00 AM.

Photo requests for conference will be in next I-Memo

1. WAC Members, please send **your picture** to be included in slides at the 2019 KS WIC Conference in recognition of your WAC service!
2. Requesting any and all KS WIC clinic photos taken in the **1970's**.
3. Requesting all Local Agencies to take a **group photo** (normal photo or dressed in 70's gear to go with the conference theme).

Please email all pictures to lisa.medrow@ks.gov by Friday, March 1, 2019. Please identify people in the photos if possible.

New Employee Training Plan Update – Lisa Medrow. Still working on getting all new employee training modules revised and on TRAIN. Level 1 modules will be interactive. Level 2 modules will be assorted formats, e.g. guidebooks, webinars. Will also have an updated on-line training environment. Goal is to be able to launch new format by the conference.

Food packages- potential changes – Patrice Thomsen

- 2% milk for one-year olds (instead of whole) allowed. Must be based on individual assessment with High Weight for Length risk factor. *(Note: Whole milk for women and older children is NOT a state option for preference or risk conditions. 2% instead of skim-1% for women and children \geq 2 yrs is NOT a state option for preference. State option for a few limited risk factors. KS uses Maternal wt loss for PG women.)*

How often do WAC members get request from a doctor in this situation? Heather – about once a year. Meredith-not a lot. Finney County-at least once/month

Opinion about requiring doctor request vs local professional judgement? Erin & Christy-in favor of local professional judgement and parent request.

Donna – Volume of milk is more important than fat level. *(Note: Excellent point!)*

- Peanut butter for one-year-olds. State RDs plan to implement this option October 2019
- Tofu above 4 pounds (KWIC already allows). Plan to change policy to Match KWIC.
- Client choice of beans vs peanut butter at the store instead of needing to tailor. Request made by a Local Agency. Difficult in KWIC. SA is waiting to consider pros and cons until CQuest has time to assess. **If** decide to change it would not be this year.

WIC Approved Food List – Update on 2019 Revisions – Lisa Long & Janna Gunckle

For this food selection/food list revision, we decided to have two separate committees (one for the food list and one for the program booklet). This was due to the amount of work needed for the program booklet (looking at a completely different design, etc.).

The food committee has been meeting bi-weekly since mid October. Food submission forms were sent to manufacturers and distributors in November. The due date for food submissions was January 7th. Dieticians will review any food submissions to determine if the products meet requirements.

The vendor advisory council has been re-established and our first meeting is on January 23rd. During this meeting, we will discuss the proposed food changes and vendor education materials.

A proposed final food list will be presented during a joint committee meeting that includes the food committee, program booklet committee, vendor advisory council, WAC members and state office staff. The meeting will be a conference call and is scheduled for:

Tuesday, March 12, 2019 at 8:30am
Call in Number: 1-866-620-7326
PIN Number: 976-312-8812#

WAC Members! Note this extra meeting day and time. (Also realize that several LA members on the 2 committees are WAC members so there has been on-going WAC representation.)

Summary of Food Changes

Some of the food changes that will be presented at the joint meeting include:

- Adding 100% tomato juice (64 ounce shelf stable) as an allowed juice
- Adding refrigerated orange juice (64 ounce) as an allowed juice
- Adding additional sizes for whole wheat and corn tortillas (8 ounce, 12 ounce, 20 ounce, etc)
- Expanding fish size/ounces to include 3 ounce containers
- Adding “whole grain” for pasta (in addition to whole wheat)
- Adding 32 ounce (2 lbs) as an allowable size for dried beans and brown rice
- Adding garlic bulbs as an approved fresh vegetable

During the joint meeting we will provide more information re: proposed changes and justification for each change.

KWIC Update – Ashley Warren. Next KWIC Release is tentatively set for Feb. 1. Working on Release Notes.

Some items in next release:

- Known issue with Modify Benefits on Last Use Date
- Find tab - Ability to search using telephone number
- Refresh button on Notices tab.
- Client Header will have a red notification if client has a past-due breast pump
- End certification date will be on all client notice letters

Update from the State WIC Director -Dave Thomason

- Shut down of federal government-As currently stands, estimates that Kansas will have enough food dollars through March 4 and Nutrition Services & Administration dollars through March 16. Keep issuing future benefits as normal unless notified differently. Dave will send mass email to Local Agencies soon.
- Dave asked for comments about eWIC now that has been implemented for some time.
 - Mitzi – recent 7-county South Central Coalition meeting. All positive about eWIC.
 - Christy – Cloud and others – staff, client, vendor comments are positive.
 - Erin – Franklin – Very smooth. Thanks for all the advance planning and training.
 - Christy – today lost card and client said she could reactivate it. *(Note: Subsequent information – Client confusion about registering it again in WIC Shopper App. Could not actually reactivate.*
 - Ladonna – Client confused after getting 8 oz cheese that benefits stated 0.5 left. Janna said that because our system has cheese by the pound as the unit, that it will not state 8 oz remaining. Please explain to client.
- Remodeling/moving etc. There is a policy for LA to request funds. Agencies need to understand they need to work closely with SA staff.
 - Timing can be difficult. The SA needs to know wa-a-ay far in advance. And the approval ends 9/30 with the end of the federal fiscal year.
 - Allocation for the WIC portion is a challenge and requires work with state staff.

Round Table Discussion –All. No items.

Reminder Next Conference call (Facilitator) April 23, 2019, 9:00 AM. Heather Peterson, Facilitator

Adjourn (Facilitator)

WIC Advisory Committee Ground Rules

The purpose of the WIC Advisory Committee is to provide the State Agency with Local Agency and client input and recommendations on proposed, new, or revised policies and procedures. Questions about policy and procedure implementation should be directed to the State Agency, rather than to the WAC ([ADM 09.00.00](#)).

In order to maintain good order, we agree to the following ground rules:

- Be on time and actively participate in meetings
- Establish and adhere to meeting time frames
- Listen and respect opinions and ideas of others
- No side conversations, only 1 person speaks at a time
- Provide honest and open feedback--All comments, questions and ideas are valuable
- Maintain confidentiality
- Speak for your region, participants or the group you represent
- Keep discussions focused on the issue presented
- Disagreements are expected, but dealt with in the meeting
- Support decisions of the group once made
- As much as possible, submit items for the agenda rather than waiting to bring up in the Round Table.
- As indicated in policy [ADM 09.00.00](#), the meeting may be cancelled if there are no agenda items submitted by 2 weeks in advance of the scheduled date.
- Have Fun.

Revised 10/2015

CY 2019 WIC Advisory Committee Members (Start Jan. 2019)

Region	Representative	Alternate
Southwest Region Select Even Calendar Years, Serve starting Odd CY	Angie Nelson Finney County Health Dept. 620-272-3615 anelson@finneycounty.org	Tami Myers Ford County Health Dept. 620-227-4540 tmyers@fordcounty.net
Northwest Region Select Odd Calendar Years, Serve starting Even CY	Amy Binns Wichita County Health Dept. 620-375-2289 whcohd@sunflowertelco.com	Marvel Brandt Wichita County Health Dept. 620-375-2289 whcohd@sunflowertelco.com
South Central Select Even Calendar Years, Serve starting Odd CY	Meridith Gierhart Sumner County Health Dept. 620-326-2774 mgierhart@co.sumner.ks.us MG is only in the office on Tuesdays. If sending urgent info, can also copy Laura Rettig lrettig@co.sumner.ks.us	Shannon Snyder Stafford County Health Dep 620-549-3504 schd@qbta.net
North Central Select Even Calendar Years, Serve starting Odd CY	Ladonna Reinert Lincoln County Health Dept. 785-524-4406 lchd@att.net	Sheri Suelter Lincoln County Health Dept. 785-524-4406 sheridsuelter@gmail.com
Southeast Select Odd Calendar Years, Serve starting Even CY	Erin Laurie Franklin County Health Dept. 785-229-3536 elaurie@franklincoks.org	Mary Ann Parkin Franklin County Health Dept 785-229-3534 mparkin@franklincoks.org
Northeast Select Odd Calendar Years, Serve starting Even CY	Donna Wiens Shawnee County Health Dept. Donna.wiens@snco.us 785 251-5631	Misty Scott Nemaha Co. Community Health nchsrn@rainbowtel.net 785 284-2152
LA NWA Rep Select Odd Calendar years, Serve starting Even CY	Heather Peterson, Reno County Health Department heather.peterson@renogov.org 620-259-8465	

- **Southwest Region:** Finney, Ford, Grant, Haskell, Meade (and sub-agencies), Seward, Stevens, and Stanton
- **Northwest Region:** Gove, Graham, Greeley, Lane, Ness, Norton, Scott, Sheridan, Sherman, Trego, Wichita
- **South Central Region:** Barton, Butler, Cowley, Harvey, Pawnee, Reno (and subagency), Rice, Rush, Sedgwick, Southcentral Kansas Coalition for Public Health (and subagencies), Stafford, and Sumner
- **North Central Region:** Cloud (and subagencies), Dickinson, Geary, Lincoln, (and subagencies) Marion (and subagency), Marshall, Osborne (and subagencies), Riley, Russell, and Saline
- **Southeast Region:** Chautauqua, Cherokee, Crawford, Elk, Franklin, Greenwood, Linn, Lyon (and subagency), Montgomery, Neosho, SEK Multi-County (and subagencies), and Wilson
- **Northeast Region:** Doniphan, Douglas, Jefferson, Johnson, Leavenworth, Miami, Nemaha, Northeast Kansas Multi-County (and subagencies), Shawnee (and subagencies), and Wyandotte.

Non-voting members of WAC include SA staff, and LA National WIC Association (NWA) representative. For more information about the WIC Advisory Committee see policy [ADM 09.00.00 WIC Advisory Committee \(WAC\)](#).