

## WIC Advisory Committee Minutes

<b>April 19, 2016</b> 10:00 AM	<b>Facilitator: Angela Reith, NE Region Rep</b> <b>Minutes: Patrice Thomsen</b>																																																												
Welcome and Attendance (Facilitator)																																																													
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <thead> <tr> <th style="width: 15%;">Region</th> <th style="width: 5%;"></th> <th style="width: 30%;">Representative</th> <th style="width: 5%;"></th> <th style="width: 45%;">Alternate</th> </tr> </thead> <tbody> <tr> <td>Southwest</td> <td></td> <td>Tiffani Krause</td> <td></td> <td>Yolanda Erives</td> </tr> <tr> <td>Northwest</td> <td>X</td> <td>Rhea Daise</td> <td></td> <td>Melissa Wachendorfer</td> </tr> <tr> <td>South Central</td> <td>X</td> <td>Bev Frizell</td> <td>X</td> <td>Pam Guldner</td> </tr> <tr> <td>North Central</td> <td>X</td> <td>Aarynne Struble</td> <td>X</td> <td>Rebecca Potvin</td> </tr> <tr> <td>Southeast</td> <td>X</td> <td>Kandy Dowell</td> <td>X</td> <td>Diane Van Becelaere for Linda Timme</td> </tr> <tr> <td>Northeast</td> <td>X</td> <td>Angie Reith</td> <td>X</td> <td>Connie Zeit</td> </tr> <tr> <td>LA NWA Rep</td> <td>X</td> <td>Carol Winter</td> <td>X</td> <td>Michael – Dietetics intern at Johnson Co.</td> </tr> <tr> <td>State Staff</td> <td>X</td> <td>Patrice Thomsen</td> <td>X</td> <td>Lisa Long</td> </tr> <tr> <td>State Staff</td> <td>X</td> <td>Valerie Mellow</td> <td>X</td> <td>Martha Hagen</td> </tr> <tr> <td>State Staff</td> <td>X</td> <td>Ashley Warren</td> <td>X</td> <td>Dave Thomason (by phone)</td> </tr> <tr> <td>State Staff</td> <td>X</td> <td>Sandi Fry</td> <td></td> <td></td> </tr> </tbody> </table>		Region		Representative		Alternate	Southwest		Tiffani Krause		Yolanda Erives	Northwest	X	Rhea Daise		Melissa Wachendorfer	South Central	X	Bev Frizell	X	Pam Guldner	North Central	X	Aarynne Struble	X	Rebecca Potvin	Southeast	X	Kandy Dowell	X	Diane Van Becelaere for Linda Timme	Northeast	X	Angie Reith	X	Connie Zeit	LA NWA Rep	X	Carol Winter	X	Michael – Dietetics intern at Johnson Co.	State Staff	X	Patrice Thomsen	X	Lisa Long	State Staff	X	Valerie Mellow	X	Martha Hagen	State Staff	X	Ashley Warren	X	Dave Thomason (by phone)	State Staff	X	Sandi Fry		
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Review and Approval of Previous Minutes	January 29, 2016 Approved																																																												
NWA Report (Carol Winter)	See full report at the end of these minutes.																																																												
KWIC update – Reminder Upcoming Release 2.0.2 (Ashley Warren)	Release 2.0.2 <ul style="list-style-type: none"> <li>• We are currently in UAT (User Acceptance Testing) which is schedule to end this week (April 21<sup>st</sup>)</li> <li>• We will then move into Pilot the week of April 25<sup>th</sup>-April 28<sup>th</sup></li> <li>• We will go Live Monday May 9<sup>th</sup></li> <li>• There is nothing to uninstall or new links. You will just open the application like normal</li> <li>• Release Notes and Known Errors will be emailed out by Ashley. Will be sent out by I&amp;P memo qualifications so if you know any staff that are not assigned that qualification that should get this information, please forward the email onto them</li> <li>• A few items that you will see in the release             <ul style="list-style-type: none"> <li>○ Income Source Description will now allow you to enter more than 30 characters and save without receiving an exception error</li> </ul> </li> </ul>																																																												

	<ul style="list-style-type: none"> <li>○ Enrolled Not Participating Report should be fixed and usable now</li> <li>○ Fix for known error with saving Risk Factors and system displaying an exception error and the system duplicating the save</li> <li>○ Added a new Auto Assigned Risk Factor for History of Low Birth Weight</li> </ul>
<p>New WIC Income Eligibility Guidelines for policy <a href="#">CRT: 06.01.00</a> will change effective May 1, 2016 (Rachelle Hazelton was unable to be on the call, but provided information.)</p>	<ol style="list-style-type: none"> <li>1. The New WIC Income Eligibility Guidelines for policy <a href="#">CRT: 06.01.00</a> will change effective May 1, 2016. The updated policy will be available to print from the Kansas WIC website on May 1, 2016. These figures will be used by all Kansas WIC Local Agencies until the next revision. The State Agency has coordinated with CQuest to update the Income Eligibility Guidelines in the KWIC System, effective May 1, 2016. <p><b>SPECIAL NOTE:</b> WIC agencies should note that the Department of Health and Human Services (HHS), which is the agency responsible for the calculation of the poverty guidelines, has set poverty guidelines for family sizes <u>greater than six</u> at the 2015 level, so the only incomes that changes was for families with a household of 1 – 5 members the rest remains the same.</p> </li> <li>2. The WIC Fact Sheet for English and Spanish has been updated to reflect the new incomes for a family of 2 &amp; 4, which are the examples on the fact sheets.</li> </ol>
<p>WIC Local Agency Budgets for 2017 will be sent out sometime in the middle of May and are due back on or before July 15<sup>th</sup>. (Rachelle Hazelton was unable to be on the call, but provided information.)</p>	<p>This is just an announcement – Watch I and P memos.</p>
<p>KIDS (Kansas Infant Death and SIDS Network, Inc.) (Martha Hagen) KIDS is interested in working with WIC clinics in presenting a consistent message about safe sleep. We have several education items (Bringing Home Baby, Eat, Grow, Live and Baby Behavior – Sleep) that include good information about safe sleep that we are sharing with KIDS. We’re checking with you all about our</p>	<ul style="list-style-type: none"> <li>● Carol – Johnson County has a Safe Kids Coordinator who provides them with lots of safety info – not just Safe Sleep. So they have plenty of info, but anything WIC can do to contribute to the message is good. No Healthy Start Home Visitors any more but have Outreach RNs. Their Safe Kids Coordinator has a Safe Sleep clinic monthly, gets referrals for attendance – especially if no safe place for sleeping. After clinic attendees can get a Pack and Play so have at least that for a safe sleeping place. She is also on the KIDS board.</li> <li>● Diane – Opinion of Crawford staff that current safe sleep messages in WIC materials are okay.</li> <li>● No strong opinions otherwise from the rest of WAC present.</li> </ul>

messages – do you think you get this information told to families? Do we need to do more?

KIDS might also be interested in having us ask a few questions about what families know in our WIC Survey perhaps as a research project – how much would asking 4 questions impact your work? The intended questions are for those with infants under 12 months:

1. In what position do you lay your baby down to sleep?
2. In what location does your infant sleep?
3. What items are in the infants sleep environment?
4. Have you shared infant safe sleep with other caregivers who care for your infant?

- **Martha asked Carol if she could send Martha a copy of what they have.** Perhaps we might see if other LAs could get them.

About the questions...

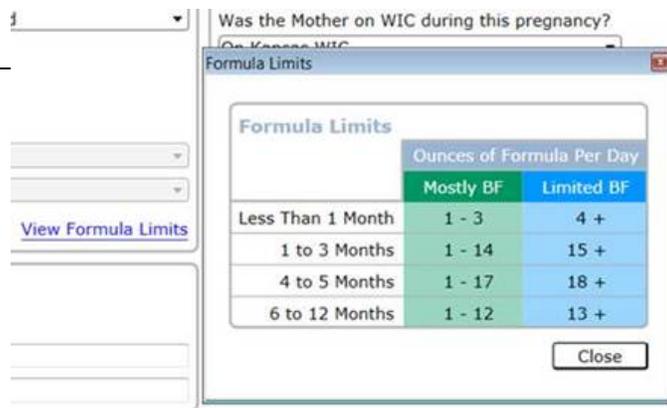
The general consensus was that there is already a lot to try and cover in a WIC certification and time is already short. Adding these 4 questions would take more time.

Carol suggested that she usually asks a more open-ended question about the where the baby sleeps while she is weighing the baby. Then depending on the answer, can incorporate some information.

Connie – Their Healthy Start Home Visitor has safe sleep training.

Martha – Last year the regional training for Healthy Start Home Visitors included a detail training on safe sleep that was presented by Christy Schun, KIDS executive director and Brenda Bandy, with Kansas Breastfeeding Coalition. So HSHV will be a good resource.

The State Agency will take the WAC opinions into account in discussions with the KIDS staff.



Formula Limits pop-up in KWIC (Martha Hagen)

The Formula limits pop-up (accessed on infant’s health interview screen) has been wrong for some time. *The Less Than 1 Month amounts need to be changed Most BF changed to 0 (zero) from 1-3 and Limited BF changed to “Any” from 4+.* However, this requires a change request in KWIC so will not happen for at least one year. **The proposal is to remove this pop up from KWIC all together. 3 questions for WAC:**

1. How would removal of the pop up affect you?
2. Do you use this pop up?
3. Would it be helpful to have the information presented in some other format?

Response was mixed. Some WAC members reported that staff in their clinics use it regularly. Others use the recommended amount suggested on the Assign Food Package page or just know the policy behind this pop-up. (Intent is just an aid/reminder.)

It seems that enough people use it, and there is just the error with the “Less than 1 month line” that we will not delete it. However it might take a long time to fix because of the Change Control process, and that more resources for future changes will be devoted to eWIC.

**(Note from after the meeting: Ashley will write the May KWIC Focus to include this issue...The Less Than 1 Month amounts need to be changed Most BF changed to 0 (zero) from 1-3 and Limited BF changed to “Any” from 4+.)**

Update from the State WIC Director (Dave Thomason)

- NWA dues – The State Agency has paid all the local agency dues. But because all the NWA records change them to “Not paid”. It

	<p>is a technological challenge to get them all marked correctly back to Paid and to have the right person associated with each clinic in the NWA system.</p> <ul style="list-style-type: none"> <li>• Caseload continues to drop. The State Agency is collecting caseload data for select KS clinics and will be participating in an LWA outreach campaign. Watch for more info.</li> <li>• WIC and Newborn Screening at KDHE have an agreement that a couple of their staff have KWIC access to check on clients. When they've exhausted other means to get a response for a needed follow-up, they might check in KWIC and then call a local WIC clinic before an upcoming WIC appointment. This is a valid call and local staff can discuss the client with the Newborn Screening staff in collaboration to try to get the client to respond for the follow-up screening. (Rights and Responsibilities were changed.)</li> </ul>
<p>Round Table Discussion-All</p>	<ul style="list-style-type: none"> <li>• Rhea – Concerned about caseload. Colorado advertises their WIC program on the radio a lot. Could the Kansas WIC Program do something similar? <b>Response: Dave will check with Colorado to see if they are actual Public Service Announcements (or paid advertising) and perhaps get info about script, source, etc to assess about doing in Kansas.</b></li> <li>• Carol – Johnson County <ul style="list-style-type: none"> <li>○ As part of outreach, they are going to health fairs, etc. Would it be a WIC-allowable expense to have a table skirt made? <b>Response (Dave): Yes. Could borrow ours too, but if doing often Johnson county might want to have their own.</b></li> <li>○ Clerks use the No Show Report and call the very next week after a client missed an appointment (used to do it a month later.) Doing it just a week later means the client is more likely to get in and counted as participating during that month.</li> <li>○ Elementary schools</li> <li>○ Head Start. Had been trying to collaborate. Finally have good connections with Olathe Head Start director to reach all the kids under 5. Hopes to try to go there in August/September when HS does enrollment. Needs to talk more with State WIC staff because existing practice is to not certify WIC clients if not giving checks at the same visit. (If certify at HS, clients will have to go to the Health Dept for checks.)</li> </ul> </li> <li>• Connie – Also have concerns about caseload. What are some contributing factors? <b>Response (Dave): Many, such as: Decreasing birth rate, larger drop off in participation as children get older (always existed – greater effect now), value of the WIC benefit versus time required, better economy, more people working but having difficulty getting time off for a WIC appointment, food package changes, perception of “welfare”, perception that they’ll leave and save the WIC “money” for</b></li> </ul>

	<p><b>someone who needs it more, etc.</b></p> <ul style="list-style-type: none"> <li>• Patrice – <ul style="list-style-type: none"> <li>○ Doniphan County is drafting a Please Come Back type letter to send, particularly to clients with children still categorically eligible. When final, Patrice will ask her if we can share it statewide.</li> <li>○ When we get the Enrolled, Not Participating Report fixed, we'll send out info about how clinics can use it to reach clients. <b>Note after meeting: Ashley plans to put something in the May KWIC Focus about using the newly fixed Enrolled, Not Participating Report.</b></li> </ul> </li> <li>• Erin Hubbard is a new state employee. (Out today so not on the WAC call.) She was hired to fill the position working with LA affidavits, budgets, and as a ME team member. (Position formerly held by Rachelle Hazelton. Rachelle was promoted last year to a different WIC position.)</li> </ul>
Next Meeting and Adjourn (Facilitator)	<p>July 19, 2016 - Carol Winter as facilitator.</p> <p>Oct. 18, 2016 – Kandy Dowell as facilitator</p>

**NWA report for WAC on 4/19/2016**

**From Carol Winter, Kansas NWA Local Agency Rep**

The Mountain Plans Region had a conference call on 2-9-2016. Rhonda Breitenbecher, WIC Coordinator, Johnson County Community Health Services in Warrensburg, MO. is our new Mountain Plains Representative for the Local Agency Section for the National WIC Association.

The meeting consist of representatives from Colorado (Melinda Morris), Kansas (Carol Winter), Missouri (Rhonda Breitenbecher) and Iowa Christine O'Brien). The Nebraska representative was not available.

Rhonda was having a difficult time tracking down the NWA representative for Utah, Montana, Wyoming, North Dakota, South Dakota, and the ITO - Indian Tribal Organizations.

**E-WIC**

- E-WIC in April 2016. Suggestion from Colorado was to roll out to small countries first, work on the bugs, then roll out to the large countries. Their offices will be shut down for 1 week.
- Iowa-E-WIC starting 3-2016.
- Missouri-E-WIC starting in 2017. Will be off-line.
- Kansas-E-WIC, tentative schedule. Pilot for 3 months starting in June 2017. Rollout in Johnson County in October 2017.

Committee Plans: Plan to have quarterly meetings. We plan to meet at the NWA conference in May.

Some of the representations will be going to the Leadership meeting February 28-March 1. The people on the committee highly encouraged everyone to attend.

**VOC task force:**

Rhonda Breitenbecher is on this committee. Discussed getting VOC from other States can be difficult. Suggestions: Have all WIC on same system, (probably not possible), but have all State agencies able to access the data base from other State WIC could be a possibility. Give VOC to everyone at their certification visit (decided that would not work). Need to prevent dual participation.

Caseload: hot topic. Focus on pregnant women and children. Emphasis benefits of RD, not just WIC foods.

Some ideas:

- Send birthday cards to children on WIC, give books
- Child Nutrition Reauthorization Bill: Keep children on WIC up to 6 years. Children attending all-day kindergarten will be not eligible for WIC.
  - ❖ Christine O'Brien, Iowa Rep for NWA, is on the Legislative Policy Committee.
- Colorado is pushing toward family certification. Once a person shows income, will not have to show income for other people in the same family for that entire year.

What's New in Safe Sleep for Baby? NWA Local Agency Board Section Sponsored Webinar. Tuesday, April 26, 2016  
2:00 p.m. – 3:00 p.m. CDT

Next meeting, May 10, 2016 at 9am, central time. Conference call.

Questions? Contact [Carol.Winter@jocogov.org](mailto:Carol.Winter@jocogov.org) & 913-477-8126